

AAAP Foundation Board of Directors Meeting
 July 8, 2024
 8:00 AM – 10:26 AM CDT
[Zoom Link](#)
 Meeting ID: 851 7002 4222
 Passcode: 074292



Vision Statement

AAAP will be the premier organization for the advancement and dissemination of science-based knowledge on poultry health, welfare, and food safety to provide member value and stakeholder trust.

Mission Statement

AAAP is committed to foster collaboration, expand scientific knowledge, build expertise and provide education on poultry health, welfare and food safety to members and poultry affiliated organizations. We achieve this mainly through scientific meetings, publications and outreach to poultry professionals and students.

AAAP Foundation Agenda

Start	End	Time	Item	Action	Contact
8:00 AM	8:03 AM	0:03	President's Welcome	Welcome	Sara Throne
8:03 AM	8:06 AM	0:03	Approval of Previous Minutes	Vote	Sara Throne
8:06 AM	8:26 AM	0:20	Board of Directors onboarding	Report	Bob Bevans-Kerr
8:26 AM	8:56 AM	0:30	Investment Report	Report	Bob Bevans-Kerr
8:56 AM	9:11 AM	0:15	2023-2024 End of Year Financial Report	Report	Bob Bevans-Kerr
9:11 AM	9:21 AM	0:10	34th Annual Report	Vote	Suzanne Dougherty
9:21 AM	9:31 AM	0:10	Fundraising Committee (Development)	Report	Travis Schaal
9:31 AM	9:41 AM	0:10	Externship Committee (Preceptorship)	Report	Luke Baldwin
9:41 AM	9:51 AM	0:10	Scholarship Committee	Report	Kabel Robbins
9:51 AM	10:01 AM	0:10	Awards Committee	Report	John Dunn
10:01 AM	10:11 AM	0:10	ABTS Committee	Report	Brian Ladman
10:11 AM	10:26 AM	0:15	Break		
Total		2:26			

Meeting Attendees: Bob Bevans-Kerr, Lily Peterson, Jose Linares, Julie Helm, Karen Grogan, Holly Sellers, Naola Ferguson-Noel, Ivan Alvarado, Josie Gamble, Suzanne Dougherty, Sara Throne, Andrea Zedek, John Dunn, Travis Schaal, TJ Gaydos, Kabel Robbins, Deirdre Johnson, Claudio Osorio, Rick Phillips, Wayne Collins, Rocio Crespo, Mike Lent

1. Welcome: President’s Welcome

- a. Statement for Antitrust Compliance
- b. Verbal announcement that attendees and minutes are being recorded

2. Vote: Approval of Previous Minutes

- a. Motion: Karen Grogan
- b. 2nd: Holly Sellers
- c. Vote Passes, no discussions or edits

3. Report: Board of Directors Onboarding

- a. There is a link to the AAAP Board page to AAAP Onboarding materials. This is required reading for all AAAP Board members. All AAAP Board members are required to send Bob Bevans-Kerr a personal email within the next two weeks stating that they have read and consent to all the documents on the AAAP Board Onboarding page.

4. Report: Investment Report

- a. Given in a video by Tim Harrington who was not able to attend the meeting. AAAP Foundation has 2 investment accounts and AAAP Inc. has one investment account.
- b. Motion to plan a later meeting with Tim Harrington in greater details about the AAAP Inc. and AAAP Foundation financials.
 - i. Motion: Karen Grogan
 - ii. 2nd: Andrea Zedek
 - iii. Vote passes, no discussions or edits
 - iv. Board members need to view the video from Tim Harrington on the AAAP Board page in advance of this meeting. Then they should come to this meeting with questions.
 - v. The AAAP office will send out a doodle poll about possible meeting times to the AAAP Board.

5. Report: 2023 – 2024 End of Year Financial Report

- a. In summary, Bob said that our total net assets for the AAAP Foundation have grown. All the accounts appear to be growing. Further details can be found on the financial report found on the AAAP BOD page. Bob will follow up on the award expenses and allocation of that.
- b. Andrea Zedek: Huevepharma excellence and mentorship award should be removed from the “donate to the foundation” donation link because this is already fully funded. Andrea has tasked Kabel with putting together a working group to make a clear fundraising strategy by the time the AAAP Inc & Foundation decided to meet with Tim Harrington.
 - i. Sarah suggests that this meeting be in August.
- c. Kabel Robbins: suggests that once a scholarship reaches a specific dollar amount, then the money can be allocated elsewhere. Kabel suggests that we need a clear strategy to support the fundraising effort and to get that money back to students.
- d. Rick Phillips: Recommends keeping a conservative investment strategy but agrees about getting the money back to students.

6. Vote: 34th Annual Report

- a. Motion: Andrea Zedek
- b. 2nd: Holly Sellers
- c. Vote Passes, no discussions or edits
- d. Motion to move \$7K of the cash in the MAM scholarship fund of cash into the investment fund
 - i. Motion: Karen Grogan
 - ii. 2nd: Andrea Zedek
 - iii. Vote passes, no discussions or edits

7. Report: Fundraising Committee (Development)

- a. The committee is seeking feedback on a better name for this committee from the board. Development committee was the original name of the committee. The new suggested name is the Financial Engagement Committee.
- b. The auction and the raffle are high effort and low value. Travis suggests targeting messaging to previous and potential donors to be more successful. After the 2024 auction, the committee will reevaluate the value of the auction.
- c. Some feedback for the board- donors want to know how many students they helped, not the dollar amount that was raised.
 - i. Holly suggests that we utilize LinkedIn to advertise this.
- d. Hope to have a recurring gift option. Currently the AAAP office does not have the website capabilities to support this. The office is looking to explore other options for this, Bob Bevans-Kerr will investigate other options for this. Travis Schaal suggests a monthly reminder invoice.
- e. On AAAP Foundation form, “general fund” will be changed to “area of greatest need.”
- f. Travis Schaal will be the chair of this committee until 2026.
- g. Motion to change the name of the committee from the “Development Committee” to the “Financial

Engagement Committee”

- i. Motion: Karen Grogan
- ii. 2nd: Julie Helm
- iii. Vote Passes, no discussion

8. Report: Externship Committee (Preceptorship)

- a. Karen Grogan (past chair): The new committee’s name needs to be changed on the website. A committee focus is to get the information to students to get people interested in poultry.
- b. Rocio Crespo: The number of poultry faculty is going down. We need to evaluate how poultry students who cannot afford the club fees can still be engaged with university poultry clubs.
- c. Andrea Zedek: The AAAP office is responsible for sending the scholarship information to the faculty liaisons. Andrea will follow up with the membership committee on who the faculty liaisons and make sure that they are still active.
- d. Luke Baldwin’s term started in 2023 and his term will end in 2026. Andrea suggests that they should (by next year) have a chair elect.

9. Report: Scholarship Committee

- a. Kabel Robbins is continuing as chair for one more year and will be searching for a chair elect.
- b. This committee met virtually prior to the annual meeting.
- c. The recommendation letters are now only 30% of the applicants score. Now most of their score comes from the applicants’ CVs and their essays. The number of scholarships has been reduced to 5 (this is a MERCK requirement).
- d. Of the 42 applicants, 24 of them were given scholarships.

10. Report: Awards Committee

- a. There are no recipients for the Calneck award.
- b. There is a new award for the best-case report in *Avian Diseases* funded by Mo Saif.
- c. The student awards have the highest number of applications.
- d. Many of the awards only have 1-2 nominations, it was suggested to push to membership to submit more names for award nominations.
- e. The P.P. Levine Award policy on how the award is evaluated needs to be updated on the website.
- f. On the policies and procedures document, the dates for the student awards need to be changed.
- g. Milos Marcus is the chair elect.

11. Report: ABTS Committee

- a. Brian Ladman was not in attendance to give her report.

12. Closing

- No new board announcements or news for the board to consider.
- Vote to Adjourn
 - Motion: Andrea Zedek
 - 2nd: Holly Sellers

Adjourn 10:26 AM

AAAP, Inc. Board of Directors Meeting

July 8, 2024

10:30 AM – 5:00 PM CDT

[Zoom Link](#)

Meeting ID: 851 7002 4222

Passcode: 074292



Vision Statement

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AAAP is committed to foster collaboration, expand scientific knowledge, build expertise and provide education on poultry health, welfare and food safety to members and poultry affiliated organizations. We achieve this mainly through scientific meetings, publications and outreach to poultry professionals and students.

AAAP Inc. Agenda

AAA	End	Time	Item	Action	Contact
10:30 AM	10:33 AM	0:03	President's Welcome	Welcome	Deirdre Johnson
10:33 AM	10:36 AM	0:03	Approval of Previous Minutes	Vote	Deirdre Johnson
10:36 AM	10:56 AM	0:20	2023-2024 End of Year Financial Report	Report	Bob Bevans-Kerr
10:56 AM	11:11 AM	0:15	67th Annual Report	Vote	Suzanne Dougherty
11:11 AM	11:21 AM	0:10	Bookstore Report	Report	Bob Bevans-Kerr
11:21 AM	11:56 AM	0:35	AAAP Strategic Plan	Discussion	Deirdre Johnson
11:56 AM	12:26 PM	0:30	LUNCH		
12:26 PM	12:36 PM	0:10	AVMA House of Delegates Report	Report	Kate Barger/Karen Grogan
12:36 PM	12:46 PM	0:10	Membership Update	Report	Bob Bevans-Kerr
12:46 PM	12:56 PM	0:10	AAAP Webinar SOP	Vote	Bob Bevans-Kerr
12:56 PM	1:06 PM	0:10	Bylaws Review Committee Proposal	Vote	Ton Schat
1:06 PM	1:18 PM	0:12	Committee Review Committee Report	Report	Bruce Stewart-Brown
1:18 PM	1:28 PM	0:10	Student Travel Award Update & Funding Issue	Vote	Eliza Ripplinger/Andrea Zedek
1:28 PM	1:38 PM	0:10	Student Symposium Update and 2025 plans	Report/Vote	Eliza Ripplinger
1:38 PM	1:48 PM	0:10	Diversity Committee Initiatives	Vote	Eliza Ripplinger
1:48 PM	2:18 PM	0:30	Report on Avian Diseases Journal	Report	Randy Singer
2:18 PM	2:23 PM	0:05	2024 Annual Meeting Report	Report	Bob Bevans-Kerr
2:23 PM	2:38 PM	0:15	2024 Scientific Program Report	Report	Natalie Armour & Takumu Niino
2:38 PM	2:53 PM	0:15	Meeting with AVMA President	Report	Sandra Faeh
2:53 PM	3:03 PM	0:10	2024 Sponsorship Committee Report	Report	Reece Bowers, Eric Gingerich, Kabel
3:03 PM	3:18 PM	0:15	BREAK		
3:18 PM	3:33 PM	0:15	MDAH Symposium Update	Report	Ton Schat
3:33 PM	3:43 PM	0:10	Consulting Proposal from Research Committee	Vote	Stephen Williams
3:43 PM	3:53 PM	0:10	Special Election SOP for Procedure Manual	Vote	Bob Bevans-Kerr
3:53 PM	3:58 PM	0:05	Approve AAAP Liaisons to Allied Organizations	Vote	Yuko Sato
3:58 PM	4:18 PM	0:20	2026 Meeting Site Discussion	Vote	Bob Bevans-Kerr
4:18 PM	4:28 PM	0:10	2027 Joint Meeting with PSA Update	Report	Bob Bevans-Kerr
4:28 PM	4:38 PM	0:10	H5 Task Force Position Statement	Vote	Michelle Kromm/ Kay Russo
4:38 PM	4:48 PM	0:10	2025 AAAP Symposium Proposal	Vote	Bob Bevans-Kerr
Total		6:18			

Meeting Attendees: Bob Bevans-Kerr, Lily Peterson, Jose Linares, Julie Helm, Karen Grogan, Holly Sellers, Naola Ferguson-Noel, Ivan Alvarado, Josie Gamble, Suzanne Dougherty, Sara Throne, Andrea Zedek, John Dunn, Travis Schaal, TJ Gaydos, Kabel Robbins, Deirdre Johnson, Claudio Osorio, Rick Phillips, Wayne Collins, Rocio Crespo, Nisana Siman-Tov, Kate Barger, Ton Schat, Eliza Ripplinger, Randy Singer, Natalie Armour Manginsay, Takumu Niino, Stephen Williams, Sandra Faeh, Mike Lent, David Swayne

1. Welcome: President's Welcome

- a. Statement for Antitrust Compliance
- b. Verbal announcement that attendees and minutes are being recorded
- c. Introduction of new AVMA board liaison, Mike Lent. You can reach him at AVMADistrict9@avma.org for any AVMA related concerns.

2. Vote: Approval of Previous Minutes

- a. Motion: Karen Grogan
- b. 2nd: Holly Sellers
- c. Vote Passes, no discussions or edits

3. Report: 2023 – 2024 End of Year Financial Report

- a. In summary, the investments have increased. Full details of the report can be found on the AAAP Board page.
- b. Holly Seller suggests that we make a more user-friendly model for purchasing textbooks and printed materials.

4. Vote: 67th Annual Report

- a. Motion: Holly Sellers
- b. 2nd: Claudia Osorio
- c. Vote Passes, no discussions or edits

5. Report: Bookstore Report

- a. The Poultry course and the webinars have brought in the most revenue for AAAP. Please see the AAAP Educational Materials Report on the AAAP Board page.
- b. Bob Bevans-Kerr recommends that the Avian Disease Manual could use some updating.
- c. Holly Sellers suggests moving strictly to E-Books, not PDF copies of the printed book.

6. Discussion: AAAP Strategic Plan

- a. In summary, there is a new AAAP Support structure for all the committees. The old structure had 3 categories: Constitutional Committees, Scientific Committees, and Task Directed Committees. The new structure will have the following categories: Educational & Outreach, Membership, Infectious Diseases, and the Food Safety & Animal Welfare. The accompanying slides can be found on the AAAP Board page.
- b. Next Steps: 1) current structure remains through committee annual report reviews in August 2024, 2) comment period open to AAAP Membership in September, 3) outcomes of comment period shared with membership in November, 4) committee restructure will begin on January 1st, 2025.
 - i. Phase 1: introduce new committee structure to membership, will be shared with membership at the annual business meeting
- c. Motion to accept the 3 new committees (Education & Outreach, Infectious Diseases, and Food Safety & Animal Welfare).
 - i. Motion: Julie Helm
 - ii. 2nd: Claudia Osorio
 - iii. Vote Passes, no discussions or edits

7. Report: AVAM house of Delegates

- a. The AVMA House of Delegates met on June 20th & 21st in Austin. A resolution was approved on the

transportation of animals (did not have anything relating to poultry). To paraphrase, there was a revision to the ethics principles regarding veterans. The full report can be viewed on the AAAP Board page.

8. Vote: Student Travel Award Update & Funding Issue

- a. Motion to recommend that the AAAP Foundation create a new student travel scholarship award
 - i. Motion: Jose Linares
 - ii. 2nd: Holly Sellers
 - iii. Vote Passes, no discussions or edits
- b. Motion that unused student chapter funds will be given as a donation to the AAAP Foundation to fund the recommended new student travel award
 - i. Motion: Karen Grogan
 - ii. 2nd: Jose Linares
 - iii. Vote Passes, no discussions or edits
- c. Motion to take the \$4,000 in AAAP Inc. to transfer them to AAAP Foundation for the student travel award for this year
 - i. Motion: Karen Grogan
 - ii. 2nd: Holly Sellers
 - iii. Vote Passes, no discussions or edits

9. Discussion: Student Symposium Update and 2025 Plans

- a. The vote to approve a future Student Symposium will be on the October AAAP Inc board agenda. The AAAP board needs more time to evaluate the success of the 1st student symposium after the annual meeting.

10. Discussion: Diversity Committee Initiatives

- a. The diversity committee wants to do a diversity and climate survey every 5 years.
- b. The diversity committee is creating 2 new subcommittees: Community and Outreach. Also, they are creating 2 new task forces: Annual Meeting DEI Audit and AAAP Procedures.

11. Report on Avian Diseases Journal

- a. The number of papers submitted has dropped. Our top 10 articles have roughly 5,500 hits each (these hits give AAAP Inc our royalty fees. Randy Singer is going to reach out to BioOne to discover the criteria for the BioOne Ambassador award criteria. A 2024 special issue (supplemental issue, digital only) is coming out that will be focusing on 6 different emerging poultry diseases.
- b. There will be future discussions about: Open Access, expanding the scope/reign of the articles, understanding the mission of the journal, increase the number of articles submitted, purchasing iThenticate for reviewers to check for plagiarism, revise and expand the reviewer board, and add new members to the advisory board.
- c. Motion to add Ana da Silva to the Advisory Board
 - i. Motion: Randall Singer
 - ii. 2nd: Ivan Alvarado
 - iii. Vote Passes, no discussions or edits

12. Report: Meeting with AVMA President

- a. In summary, the AVMA values their partnership with the AAAP. The AVMA had a shared interest with AAAP regarding Avian Influenza and the HPAI outbreak. There are dedicated pages on the AVMA website regarding influenza. The AVMA depopulation guidelines are currently being reviewed and the poultry people have a representative on the panel. The AVMA committee on antimicrobial resistance is working on revising a report that will be ready in July of 2025; and a special thanks to Hector Cervantes and Randall Singer for representing the poultry sector on this write up.

13. Discussion/Vote: 2024 Scientific Program Report

- a. In summary, this is the largest reporting AAAP meeting we've ever had. This is the first ever hybrid

meeting (762 registered for in person and 37 registered online as of July 8th, 2024). Marc de Beer is the keynote speaker for this year's meeting. There are 278 total presentations. The full report can be viewed on the AAAP Board page.

- b. Motion to nominate Yuko Sato as the next assistant chair and Milos Markis to be the next scientist/non-veterinarian member of the core committee.
 - i. Motion: Natalie Armour Maginsay
 - ii. 2nd: Julie Helm
 - iii. Vote Passes, no discussions or edits

14. Vote: Approve the AAAP Webinar SOP

- a. Motion: Nisana Siman-Tov
- b. 2nd: Julie Helm
- c. Vote Passes with suggestion to change the title to "SOP for the AAAP Webinar Applications"

15. Discussion Clarifying things about AAAP Webinars

- a. The cost would be \$20 for members and \$40 for non-members.
- b. Task Force: Suzane Dougherty and Karen Grogan
- c. Committees can have their own virtual committee meetings: with an invited speaker, with no charge, that will not be recorded, and will be advertised for AAAP members only.

16. MDAH Symposium Update

- a. Ton Schaat gave the summary of the current 14th International Symposium on Marek's Disease and Herpesviruses. There is tentatively over 158 people in attendance.

17. Vote: 2026 Meeting Site Discussion

- a. The three cities to suggest to membership to vote on for the 2026 annual meeting are: Orlando in Doubletree, Sheraton in Charlotte, and Hilton in Columbus.
 - i. Motion: Jose Linares
 - ii. 2nd: Karen Grogan
 - iii. Vote Passes, discussion that members will have 2 weeks to vote and members are the only ones eligible to vote.

18. 2024 Sponsorship Committee Report

- a. In summary, there was \$125,000 total for sponsorship. We lost a diamond sponsor (Boehringer-Ingelheim) but then gained a new one (Elanco).
- b. In future years, we need to not ask big companies to donate to the symposium and the annual meeting. Additionally, the board needs to stick to the \$6,000 budget for the symposium. Finally, the board needs to stay consistent in their policies regarding speaker travel fees.

19. Report: 2027 Joint Meeting with PSA Update

- a. Bob and the Executive Director of the Poultry Science Association (PSA) will be meeting in person at the ASAE conference about co-marketing and co-joined meeting logistics.

20. Vote: Consulting Proposal from Research Committee

- a. Note: this will be the 2025 – 2026 time frame.
- b. Motion: Stephen Williams
- c. 2nd: Karen Grogan
- d. Vote Passes, no discussions or edits

21. Vote: Approval of H5 Task Force Position Statement

- a. Approve this with the correction on the bullet that starts with "resolution of.." and it should say "resolution of concerns" and it will be produced on AAAP letterhead
- b. Motion: Karen Grogan

- c. 2nd: Holly Sellers
- d. Vote Passes, with discussion to make the wording consistent about referencing the H5 virus

22. Vote: Making *Avian Diseases* S1 Special Issue Open Access

- a. The invited review would be free and everyone else would have to pay the fee.
- b. Motion: Holly Sellers
- c. 2nd: Rocio Crespo
- d. Vote Passes, no discussions or edits

23. Vote: Approve the 2025 AAAP Symposium Proposal

- a. This is conditional approval if they submit a full agenda and remove the sentences under “budget” starting with “Sponsorship” and “Support.”
- b. Motion: Karen Grogan
- c. 2nd: Claudia Osorio
- d. Vote Passes, no discussions or edits

24. Discussion: Special Election SOP for Procedure Manual

- a. The board is in agreement to take the top nominees to fill any unexpected open positions.

25. Closing

- No new board announcements or news for the board to consider.
- Vote to Adjourn
 - Motion: Holly Sellers
 - 2nd: Jose Linares

Adjourn 5:53 PM