

AAAP Board of Directors Meeting
January 29, 2024
11:00 AM – 5:00 PM EST
IPPE Meeting
Room B204
[Zoom Link](#)



Vision Statement

AAAP will be the premier organization for the advancement and dissemination of science-based knowledge on poultry health, welfare, and food safety to provide member value and stakeholder trust.

Mission Statement

AAAP is committed to foster collaboration, expand scientific knowledge, build expertise and provide education on poultry health, welfare and food safety to members and poultry affiliated organizations. We achieve this mainly through scientific meetings, publications and outreach to poultry professionals and students.

AAAP Goals

- Recruit and retain members
- Expand scientific information base
- Improve member experience
- Foster relationships with external organizations and groups that influence issues important to AAAP members
- Support AAAP management team
- Strengthen AAAP's financial stability

Attendees: Bob Bevans-Kerr, Holly Sellers, Claudia Osorio, Karen Grogan, Sara Throne, Suzanne Dougherty, Jose Linares, Julie Helm, Naola Ferguson-Noel, Josie Gamble, Andrea Zedek, Deirdre Johnson, Ivan Alvarado.

Note Taker: Diana Kerr

Call to Order

Meeting called by: President Deirdre Johnson

1. Minutes of the Previous Meetings

Motion to approve the minutes of the December 4, 2023 meeting.

Motion by: Karen Grogan

Seconded: Julie Helm

Strengthen AAAP's Financial Stability

2. Reports

2024-25 AAAP Inc Budget

Bob Bevans-Kerr reported.

Report included. Part of the AAAP Board of Directors legal obligation is to manage the organization's resources.

AAAP currently has over 1 million in its bank account. Banks insure up to 250K and the office recommends that the money is moved to another bank account and maintain no more than 250K in Vystar Credit Union.

Action Item: Motion to move money to an investment account at the discretion of the office and financial advisor Tim Harrington.

Motion by: Rocio Crespo

Seconded by: Suzanne Dougherty

Discussion on selection of banks and staggering of current funds.

Motion failed.

Action Item: Motion to take the funds from money market account and under the guidance of financial advisor, Tim Harrington redistribute to insured CDs within the next 30 days leaving only 50K in the account.

Motion by: Holly Sellers

Seconded by: Rocio Crespo

Motion passed.

Discussion on increase to management fee to fund 3.5 people and having an annual review of the management and Board of Directors.

Action Item: Motion to approve 2024-25 budget.

Motion Karen: Motion to approve the budget as proposed.

Seconded by: Naola Ferguson-Noel

Discussion on funding the increase to the management fee.

Action Item: Add discussion of a scheduled membership dues increase to summer agenda.

Expand Scientific Information Base

Report from Editor of Avian Diseases

Randy Singer reported.

Report included. It has been a joy working with the advisory board and associate editors of Avian Diseases. It is difficult to find reviewers and as Editor I propose to start a triage where the Editor can reject a manuscript if necessary before assigning reviewers. Three nominations were submitted for the 2024 BioOne Ambassador Awards and the articles will be accessible for BioOne subscribers. The special issue will include six topics and therefore we would like to have it be a supplemental issue instead of a special section in the December issue.

Action Item: Advertise the Open Access option in Avian Diseases.

Discussion on the current Avian Diseases scope. Poultry health vs avian health.

Discussion on travel budget for Avian Diseases editor to attend conferences to promote Avian Diseases.

Action Item: Motion to have a standalone supplemental issue for Avian Diseases in December.

Motion by: Editor of Avian Diseases

Seconded by: Julie Helm.

Motion passed.

Action Item: Motion to have the AAAP Board of Directors consider making the special issue open access.

Seconded by: Julie Helm

Motion passed.

Proposal for Changes to Procedures Manual

Ton Schat reported.

Proposal included.

Motion to add introductory paragraph to the Avian Diseases section of the Policies and Procedures Manual.

Action Item: Compare the wording of the Avian Diseases mission statement in the Procedures Manual.

Action Item: Motion to strike the proposed last 2 sentences in statement and change the word face to ambassador.

Motion by: Karen Grogan

Seconded: Rocio Crespo

Motion passed.

Action Item: Send any proposed changes to the AAAP Board of Directors with track changes.

Motion to have a 2-term limit to the office of Editor-in Chief.

Action Item: Motion to approve the proposed motion with the following change to the last sentence, "If the Editor does not complete his/her term and a vacancy is immediate, an Associate Editor, as recommended by the Advisory Board, will serve as interim for the duration of the remaining term".

Motion by: Claudia Osorio

Seconded by: Suzanne Dougherty

Motion passed.

Motion to update the "Selection Process" section of the Editor-in-Chief of Avian Diseases.

Discussion on making changing the required qualifications to preferred qualifications.

Action Item: Motion to send section E and F to the Advisory Board for review.

Motion by: Karen Grogan

Seconded by: Jose Linares

Motion passed.

Action Item: Dr. Ton Schat will re-convene the board to review/determine the required qualifications.

Motion to update the PP Levine Award section to match wording in AAAP Foundation Policies and Procedural Manual.

Action Item: Motion to approve the proposed motion with the following inserted word, The Editor-in-Chief will submit to

the Awards Committee a list of suggested nominated papers for the P. P. Levine Award following Policy 300.6 of the AAAP Foundation Policy and Procedure Manual Adopted August 5, 2016 Last Revision January 24, 2022

Motion by: Holly Sellers

Seconded by: Suzanne Dougherty

Action Item: Alert the AAAP Foundation President of edit for update to the AAAP Foundation Procedures Manual.

Motion to have the Associate Editor honorarium be determined by the BOD in consultation with the Editor-in-Chief.

Action Item: Motion to accept this as written with the addition (s) to the verbiage “prior to January BOD meeting.

Motion by: Karen Grogan

Seconded: Suzanne Dougherty

Motion passed.

Motion to add the AAAP President and President-Elect to the Avian Diseases Advisory Board.

Action Item: Motion to approve the proposed motion.

Motion by: Karen Grogan

Seconded by: Holly Sellers

Motion passed.

Action Item: Send to the Advisory Board.

2026 and 2027 Annual Meeting History Lecture Proposal

Ton Schat reported.

The History of Avian Medicine Committee proposes the following two topics for the Lasher-Eckroade History Lectures : for 2026 (The History of Egg-drop syndrome Virus by Rudolph Hein) and 2027 (The History of the GPLN by Louise Zavala).

Motion by History of Avian Medicine Committee.

Motion passed.

2024 Annual Meeting Keynote Speaker Selection

Natalie Armour reported.

Action Item: Motion to have Dr. Marc de Beer, president of Aviagen North America as the Keynote Speaker for the AAAP Annual meeting..

Motion by: The AAAP Program Committee

Motion passed.

Action Item: Motion to have the following members serve a 2-year term on the AAAP Program Committee: Joel Cline, Travis Schaal, and Yuko Sato.

Motion by: AAAP Program Committee

Motion passed.

Avian Influenza 3rd Edition

David Swayne reported.

Report included. The Avian Influenza 3rd edition is underway. A table of contents has been set and Dr. Swayne will send out the request to authors.

Improve Member Experience

2026 Annual Meeting Site Selection

Bob Bevans-Kerr reported.

Discussion of methodology for selecting future Annual Meeting sites. For 2026 the AAAP Board of Directors should pick the top 3 sites and send an online vote for membership.

AAAP Student Symposium

Eliza Ripplinger reported.

Proposal included. The AAAP student membership would benefit from an in-person student symposium during the AAAP Annual Meeting. The symposium would include interaction with other student members in the organization.

Discussion on length of symposium and having it reduced to 2 hours.

Action Item: Task Eliza Ripplinger, Josie Gamble, and Membership Committee to create an online portion for the student symposium.

Action Item: Proceed with a one-hour symposium opposite the 2024 symposium as a trial run for a future student symposium.

Action Item: Discuss proposal with the AAAP Program Committee.

Foster relationships with external organizations...

Meeting with AVMA President Elect Candidate

Gary Marshall reported.

The candidate is running for Vice President Elect of the AVMA, and the position serves as a liaison between the accredited universities of the AVMA.

AVMA Committee Representative Vote

Bob Bevans-Kerr reported.

Applications for the open positions included.

AAAP Representatives to AVMA Animal Agriculture Liaison Committee

Dr. Joel Cline is currently listed as the Alternate Representative and should be approached and asked to serve as Primary.

Action Item: Motion to ask Jake Carlson to be selected as Alternate.

AAAP Representatives to AVMA Clinical Practitioners Advisory Committee

Action Item: Motion to ask Michaela Olson to serve as Alternate.

AAAP Representatives to AVMA Committee on Antimicrobials.

Action Item: Motion to ask Randy Singer to serve as Alternate and ask Michelle Kromm to serve as Primary.

AAAP Representatives to AVMA Food Safety Advisory Committee

Nominate Beth as Primary, Bob O'Connor as alternate.

Suzanne: Second

Action Item: Accept the selected applicants to serve as representatives to the four AVMA committees.

Motion by: Karen Grogan

Seconded by: Suzanne Dougherty

Motion passed.

Action Item: Contact AVMA and ask if the current Panel on Humane Slaughter will be renewed.

Review of Strategy Session Outcomes

Deirdre Johnson reported.

Report included. There were several outcomes from the 2023 Strategy Session. A main outcome was the update of the AAAP's current vision and mission.

Action Item: Motion to change the current mission and vision statement.

Motion passed.

Discussion on creating umbrella committees and making the Small Flock a subcommittee of the Educational Resources Committee.

Action Item: Discuss the changes during the AAAP Annual Business Meeting and have a month-long comment period for the changes to committee structure.

Discussion on changing Student Engagement "umbrella committee" to Member Engagement.

Discussion on renaming the Food Safety and Animal Welfare "umbrella committee" to Quality Assurance.

Discussion on creating a formal timeline for informing membership of the proposed changes.

Action Item: Begin the email communications on the proposed changes sent to membership beginning on June 1.

Action Item: Deirdre will send list of potential committee members for website redesign.

Action Item: Add a vote to AVMA House of Delegates on the agenda every year.

Action Item: Motion to adjourn.

Motion by: Karen Grogan

Seconded by: Julie Helm