

## ACPV Board of Governors Meeting

Tuesday, June 13, 2023

7:00 AM to 10:00 AM EDT

Sawgrass Marriott Hotel

[Zoom Meeting Link](#)



Attendees: Sharon Heins-Miller, Francene Van Sambeek, James Barton, Jose Linares, Ian Rubinoff, Jenny Nicholds, Rodrigo Gallardo, Brandon Armwood, Chad Malinak, Marilynn Finklin, Dan Domingo, Sarah Tilley, Suzanne Dougherty.

Note Taker: Diana Kerr

### Call to Order

Meeting called to order by: President Sharon Heins Miller

Statement of antitrust compliance read.

Dr. Heins Miller introduced the newly elected officer and governors to begin their terms 6/14/2023 (after annual business meeting).

President Elect: Sarah Tilley

Governor: Dan Domingo

Governor: Marilynn Finklin

### Minutes of the Previous Meeting

**Action Item:** Motion to approve the minutes of the February 24, 2024 meeting.

Motion by: Chad Malinak

Seconded by: Jenny Nicholds

Motion carried; minutes approved.

### Reports

Executive Vice President's Report

Financial Report and 2023-2024 Budget

Suzanne Dougherty reported.

Report included. The ACPV fiscal year is a calendar year. The ACPV continues to be financially stable. We ended 2022 with \$195,070.50 in total assets. As of May 31, 2023 we have increased that to \$200,985.96. There was a total profit of \$65,107 in 2022. The budget is similar to that of last year with one additional expenditure, the job task analysis for ACPV.

**Action Item:** Motion to approve the 2023-2024 ACPV Budget

Motion by: Francene Van Sambeek

Seconded by: Ian Rubinoff

Motion carried; budget passed.

Report on 10-year CE Review and Dues Collection

Diana Kerr reported.

Report included. The ACPV total number of diplomates has increased to 335. The breakdown of membership is as follows; there are 263 diplomates, 68 emeritus diplomates, and 4 honorary diplomates. There are 13 diplomates that have not paid their ACPV dues as of May 31, 2024 and will have to claim an exempt year. This year per ACPV policy there are six diplomates that have not paid dues and should be removed from the ACPV for non-payment of dues. Per ACPV bylaws the same six diplomates should be removed from the ACPV for insufficient CE submissions. Diplomates must submit CE for 8 out of 10 years to keep their certification valid. The diplomates must sit and pass the ACPV exam to be reinstated in the College.

**Action Item:** Motion to remove Drs. Randall Bishop, Samuel Charles, Stephen Davis, Davide Giovanardi, Billy Hargis, H.L. Shivaprasad for failure to meet the criteria for diplomate status.

Motion by: James Barton

Seconded by: Francene Van Sambeek

Discussion on reaching out to members on the verge of being removed from the College and reminding them to apply for Emeritus status if eligible.

Recertification Committee

Teresa Morishita, reported.

Report included. The ACPV received 241 CE submissions and 4 diplomates were asked to clarify their submissions. 3 successfully clarified them and 1 has submitted an emeritus application.

Discussion on ensuring diplomates have contact information up to date.

**Action Item:** Remind diplomates at the ACPV Business Meeting to include secondary contact information on their ACPV profile.

#### Credentials Review Committee

Ben Schlegel reported.

Report included. The Credentials Committee received 16 applications for the 2023 ACPV Exam. Of the 16 applicants, 15 were approved to sit for the exam. There is still an issue with the quality of the papers submitted. The committee asks that the primary sponsor works with the applicant so that their papers are suitable for publication and the application to sit for the exam.

#### Training Program Review Committee

Faris Jirjis reported.

Report included. The committee reviewed eight active training programs this year and reached out to one inactive program at Ohio State University. There were no new training program applications. The committee is also working to improve the review form for training programs.

Discussion on asking Ohio State University to submit a new training program application once it meets the ACPV

Training Program requirements.

**Action Item:** Track the ACPV exam pass rate for training programs at the ACPV office.

#### Continuing Education Committee

##### 2023 Workshop

Diana Kerr reported.

The 2023 ACPV Workshop titled, "Enterococcus: An Old Dog with New Tricks" was held in conjunction with the Western Poultry Diseases Conference in Sacramento, CA on March 12, 2023. Topics included an overview of EC infections in poultry, the dynamics of EC infections in broiler production, Enterococcus cecorum sepsis: polyphyletic origin, Q&A, the European perspective of EC infections, and emphasis on field experiences. Speakers included were Drs. Luke Borst, Martha Pulido, Douglas Rhoads, Arne Jung, Grace Ricci, and Kevin Kessler.

##### 2024 Workshop Proposal

Michelle Kromm reported.

Report included. The committee sent a survey to determine the topic for the 2024 ACPV Workshop and determined that a Salmonella workshop had not been held in several years.

Discussion on increasing the price for non-members registrants.

**Action Item:** Motion to set the ACPV Workshop nonmember registration price 50% higher than the member (ACPV and AAAP) rate.

Motion by: Ian Rubinoff

Seconded by: Francene van Sambeek

Discussion on creating the first session for members only.

Action Item: Motion to approve the 2024 ACPV Workshop Proposal

Motion by: Ian Rubinoff

Seconded by: Francene Van Sambeek

#### Examinations Committee

Eric Shepherd reported.

Report included. The ACPV exam will be held on August 15 and a practice exam will be held on August 14. A total of 28 candidates are eligible to sit for the exam. The ACPV Exam will be held in 6 different locations: Alabama, North Carolina, Indiana, Alberta Canada, Georgia, and California and exam times will be staggered for West Coast candidates.

#### Exam Revision Committee

Ian Rubinoff reported.

The committee chair is in the process of revamping the committee. We are working on two projects: to create a process to add 10% new questions and to review Examsoft and create a rotating bank of questions for a two-year cycle.

#### Nominations Committee

Luis Gomez reported.

It was a great experience being part of this committee.

**Action Item:** Make the committee guidelines and SOP more accessible.

ABVS Report

James Barton reported.

The ACPV is in good standing, but a new job task analysis report is due.

### New Business

New Job Task Analysis

Sharon Heins Miller reported.

Proposals included. The ACPV Job Task Analysis is 10 years old and should be updated per ABVS rules. The office received two proposals; one proposal from Elizabeth Witt who performed the JTA 10 in 2013 and one from the current ACPV exam consultant Dr. Rob Malinowski.

**Action Item:** Motion to proceed with conducting a Job Task Analysis.

Motion by: Ian Rubinoff

Seconded by: Chad Malinak

Discussion on the two proposals submitted.

**Action Item:** Motion to accept the proposal submitted by Dr. Robert Malinowski.

Motion by: Jenny Nicholds

Seconded by: Rodrigo Gallardo

Discussion on the need to have a reminder for the Job Task Analysis every ten years.

New Chairs and Committee Members 2023-2024

Sharon Heins Miller reported.

List included. As part of the selection process, an email was sent to ACPV members asking for volunteers to serve on the ACPV committees. The list reflects the diplomates who have agreed to serve on ACPV committees.

**Action Item:** Motion to approve the list of members to ACPV committees.

Motion by: Jenny Nicholds

Motion carried; committee members approved.

Approve Emeritus Applications

Diana Kerr reported.

Applications included. The following diplomates have applied for emeritus membership status.

- a. Hector Cervantes
- b. Martha Ewing
- c. Donna Hill
- d. Douglas Grieve
- e. Mo Saif
- f. Linnea Newman

**Action Item:** Motion to approve all emeritus applications.

Motion by: Rodrigo Gallardo

Seconded by: Ian Rubinoff

Motion passed; applications approved.

**Action Item:** ACPV office will notify applicants of approval.

New Ad Hoc Committee Update

Sharon Heins Miller reported.

A new ad hoc committee was created to promote ACPV as the first resource for poultry professionals.

Discussion on working with committees that are already established within the AAAP.

### Adjourn

Action Item: Motion to adjourn the meeting.

Motion by: Chad Malinak

Seconded by: Jose Linares

