

June 29, 2015
American College of Poultry Veterinarians
Continuing Education Credits Review Committee Report

Committee Members:

Calvin Anthony
Andrea Zedek
Eric Gingerich
Ricardo Munoz
Sharon Miller
Emily Martin
Takumo Niino
Mary Pantin-Jackwood-Chair

The Board of Governors has decided to evaluate the CE submissions of Diplomates on a year to year basis. Previously a Diplomat's CE submissions were scrutinized when their certificate was up for renewal. A better process is to address questionable submissions in the year they are received so the Diplomat can be assured that they have submitted acceptable CE 8 out of 10 years as required. A long term goal is to have ACPV approved CE aligned with RACE (Registry of Approved Continuing Education) standards (aavsb.org/RACE for more information).

The Committee was charged to review and approve ACPV Diplomat CE submissions yearly. The task was to accurately review members' annual submissions for CE for accuracy and relevance. Each committee member reviewed a portion of the ACPV Diplomat 2014 CE submissions, checking if enough CE was submitted and if the meeting/other CE was acceptable. The committee met via conference call on May 8, 2015 to discuss the questionable CE.

The committee found that there was inconsistency in the number of hours that Diplomates claimed for the same meeting. To address this, a list of ACPV preapproved meetings with the corresponding CE hours was generated, indicating the maximum number of CE hours that can be claimed for attending ACPV preapproved meetings. To preapprove a meeting, the meeting agenda or program has to be sent to the ACPV office. If the meeting is approved it will be added to the list. For poultry related meetings or seminars not listed, an agenda or program must be submitted to obtain credit. Unlisted meetings or seminars will be considered on a case-by-case basis and may not be approved. Changes were made on the Continuing Education Requirement document (attached) reflecting these new procedures. The list of pre-approved meetings will be updated as necessary.

This year the ACPV office only contacted Diplomates that did not submit enough CE. In the future, the ACPV office will receive a list of Diplomates and CE issues that needs to be addressed and Diplomates will be contacted giving them 30 days to respond to issues of concern. The Committee will make final decisions for questionable CE submissions: CE will be counted, Diplomat must use the year as an exempt year, or Diplomat must ask for a waiver.

The Committee also discussed the Policy on late CE submissions (after March 1st) and the need for a cutoff date after which CE would not be accepted. For this year, 22 Diplomates had not submitted 2014 CE at the time the committee met, although the due date is January 1st, 2015. There has not been a cutoff date before. The Committee decided a cutoff date was necessary, and recommends that late CE

submissions (after March 1st) should not be accepted for that year and the Diplomate must count it as an exempt year.

The Committee also discussed the need to align ACPV approved CE aligned with RACE (Registry of Approved Continuing Education) standards. Decision on how to proceed was postponed until next year to give time to for the proposed changes to take place.