

ACPV Board of Governors Meeting

SEPTEMBER 29, 2020

9:00 am to 10:30 am EST

Conference Call

Meeting Called By: President Rocio Crespo

Note Taker: Janece Bevans-Kerr

Attendees: Rocio Crespo, Mark Bland, Andrea Zedek, Suzanne Dougherty, James Barton, Susan Williams, Joel Cline, Bruce Stewart-Brown, Gregorio Rosales, Jose Linares, Ian Rubinoff, Sherrill Davison, Simone Stoute, Janece Bevans-Kerr, Diana Kerr

Minutes of the Previous Meeting

Action Item: Motion to accept the minutes to the August 6, 2020 meeting. –Andrea Zedek

Second: Susan Williams

Motion passed.

Approval of Revised Policies and Documents as Recommended by the Ad Hoc Credentials Review Committee

Susan Williams, chair reported.

The Ad Hoc Credentials Review Committee formed by then President Andrea Zedek to review the current credentialing process and exam application. Specifically, the committee was asked to address the following issues:

1. The initial credentialing of applicants. Review the application, sponsor form, and requirements to sit for the exam.
2. Training for the Credentials Review Committee—what kind of training is needed?
3. Repeat Takers—Any changes in the requirements for candidates who need to repeat sections?
4. Review any other aspects of the process and make improvements.

The committee completed its charge and presented the board with several new policy proposals and documents. Details of the changes proposed by the committee were submitted in a final report. Some important changes include requiring diplomate sponsors to be more active in assuring the applicant is prepared to sit for the exam than previously, requiring all applicants to have a valid veterinary license, giving the Executive Vice President the power to reject incomplete applications without sending it to the Credentials Review Committee, and using credential certification companies to verify the validity of documents and verify licensing practices in countries where a diploma serves as a license. The committee also presented the following new or revised documents to the board for approval:

1. ACPV Certifying Exam Handbook
2. Updated Procedures manual for credentialing applicants (BOG to approve)
3. Application Part 1 form
4. Application Part 2 form
5. Sponsorship form
6. Credentials Review application evaluation form
7. Credentials Review Training document

The recommended policies and documents were approved.

Action Item: The new policies will be placed in the ACPV Procedural Manual and the exam page on the ACPV website will be updated to include the new policies and documents.

ABVS Update

James Barton reported.

The ABVS has reorganized and the role of the representative to the ABVS has changed consequently. ACPV is in a good position with the ABVS.

Exam Revision Committee Update

Ian Rubinoff reported.

The Exam Revision Ad Hoc Committee is currently being formed and will begin the revision process soon. The goal is to have a completely revised exam by 2022.