

ACPV Board of Governors Meeting

February 17, 2022

1:00 to 2:30 pm EST

Virtual Meeting

<https://us02web.zoom.us/j/86389774699?pwd=NDc1VStlZS9leFk4K0tJRHBCbGtSdz09>



Attendees: Mark Bland, Sharon Heins-Miller, James Barton, Gregorio Rosales, Bruce Stewart-Brown, Jose Linares, Ian Rubinoff, Rodrigo Gallardo, Jenny Nicholds.

Note Taker: Diana Kerr

Call to Order

Meeting called to order by: President Mark Bland

1. Minutes of the Previous Meetings

Action Item: Motion to approve minutes of the August 1, 2021 meeting.

Motion passed; minutes approved.

2. Reports

Dues Payment and CE Update

Diana Kerr reported.

Report included. As of February 14, 2022 there are 23 diplomates who have not paid dues or submitted CE. There are 3 diplomates who do not have an updated email address on their profile.

2022 Workshop Report

Edgar Oviedo reported.

Report included. There are currently 34 registrants for the 2022 ACPV Workshop and a total of \$13,100 has been raised in sponsorship donations. Registrants will have access to eight modules beginning in March. The live program will be held in conjunction with the WPDC in Vancouver, Canada on April 3, 2022. The program has also been approved for eight hours of RACE certification.

2022 Exam Committee Update

Report included. The ACPV Exam will be held remotely similar to last year at 5 different locations, 4 in the US and one location is in Canada. There are 37 applicants sitting for the exam which will be held on August 23 with a practice session to be held on August 22.

Discussion on having a site in the west coast.

At the moment there are no candidates from the west coast sitting for the exam. A location on the west coast will be determined if there are candidates from that region.

Change Exam Revision Ad Hoc Committee to Subcommittee or Standing Committee

Janece Bevans-Kerr reported.

There are currently two versions of the ACPV certification exam. The Exam Revision Ad Hoc Committee was created to expand the exam questions pool and review the current questions.

Discussion on whether the committee should be a standing committee or a subcommittee of the Exam Committee.

It would be beneficial to change the committee to a standing committee since their charge is slightly different from the Exam Committee. They also have an annual task to complete.

Action Item: Motion to create an Exam Revision Committee.

Motion approved; new committee created.

Action Item: Create an entry in the ACPV Procedures Manual for the Exam Revision Committee.

ACPV CE Submission Criteria Ad Hoc Committee

Francene Van Sambeek reported.

Report included. The committee was tasked with updating the policy for the number and type of continuing education credits required to maintain diplomate status in the ACPV and review of the current system for claiming pre-approved CE. The committee met several times and found that ACPV requires more frequent and larger numbers of CE to maintain board certification. The committee is not recommending any changes to the total minimum quantity of CE rather recommends expanding the type of CE allowed to align more closely with the content on the board examination and what skills the membership utilizes in their professional work.

Action Item: Motion to approve the recommended changes made by committee.

Motion passed; recommended changes approved.

3. New Business

Approve Procedure Manual Changes

Janece Bevans-Kerr reported.

Manual changes included. There are several changes to be made on the procedures manual. The changes have been highlighted in yellow for review. There is also a bylaws change proposal to be voted on by the membership.

Action Item: Motion to approve the changes to the procedures manual.

Motion passed; changes approved.

Action Item: Email membership of bylaws change proposal to be voted on during the Annual Business Meeting.

Terms for Appeals Committee

Bruce Stewart-Brown reported.

Report included. The committee was tasked with creating terms and a rotation for the Appeals Committee. The committee term is 3 years. A new member will be appointed to the committee each year. The senior member will serve as chair.

2023 Workshop Chairs

Mark Bland reported.

A request for volunteers to chair the 2023 ACPV Workshop was sent by the ACPV office. The 2023 program chair will be Dr. Algis Martinez and the Sponsorship chair will be Dr. Alexandra Reilley. For 2024 the Program Chair will be Dr. Michelle Kromm and Sponsorship Chair will be Dr. Roy Jacob.

Approve Emeritus Applications

Diana Kerr reported.

Applications included. The following diplomates have applied for emeritus status.

- a. Eric Jensen
- b. Fernando Lozano
- c. Eva Wallner-Pendleton
- d. Dave Fernandez
- e. Eric Gonder
- f. Scott Gillingham
- g. Robert Evans

Action Item: Motion to approve all emeritus applications.

Motion by: Mark Bland

Motion passed; applications approved.

Action Item: ACPV office will notify the applicants of approval.

4. Adjourn