

Recommendation to ACPV Board on updating continuing education (CE) requirements.

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This ACPV subcommittee was tasked with the following items to be completed prior to the February 2022 board meeting:

Committee Charge:

1. Update the policy which outlines the number and type of continuing education credits required to maintain diplomate status in the ACPV.
2. Determine if we should continue the current system of claiming pre-approved CE by just listing the meetings attended. The alternative is to require certificates to be uploaded.

Committee Products:

1. Updated policy document.
2. Updated CE submission form.

After an extensive review of other specialty board and state license requirements, the committee found that ACPV requires more frequent and larger numbers of CE to maintain board currency. The committee is not recommending any changes to frequency or total minimum quantity of CE. The committee also recommends retaining the 2 years out of 10 waivers on recertifying CE.

Rather, the committee recommends expanding the type of CE allowed to more closely align with the content on the board examination and what skills the membership utilizes in their professional work. Please see attachment one entitled "ACPV Exam Blueprint" to understand the areas of work stipulated.

Three general areas are covered by CE: 1) professional development, 2) scholarly activities, and 3) service or organizational activities. These activities are weighted accordingly. The committee recommends changing the weight given to some of the CE activities to more accurately reflect the time and learning involved; specifically around authorship activities such as publishing in refereed journals, peer-review of manuscripts, and service in leadership carry significant relative weight.

Table 1 summarizes the current ACPV CE distribution (see <https://aaap.memberclicks.net/acpv-renewal-form#/>). Table 2 highlights the proposed modifications. The changes to the submission form follows table 2.

The committee welcomes any board questions or need for further clarification on these recommendations.

Respectfully submitted,
Francene Van Sambeek, Committee chair

Table 1. Current distribution of ACPV CE.

Continuing Education (minimum 18 hours CE)

Preapproved meetings.	1:1 (CE/contact hour)
Other poultry meetings.	1:1 (CE/contact hour)
Organized poultry-related seminar.	>3 CE claimed, must upload agenda
Company sponsored.	Upload agenda/program and CE will be determined case-by-case

Scholarly Activities (possible maximum of 6 CE)

Organizing an ACPV-sponsored workshop.	6 CE
Senior author in peer-reviewed avian journal	2 CE
Author in newsletter, trade magazine, technical bulletin.	2 CE
Author in books and manuals.	2 CE
Produce educational videos or study sets.	2 CE
Co- author in peer-reviewed avian journal	1 CE
Co-author in newsletter, trade magazine, technical bulletin.	1 CE
Co-author of books and manuals.	1 CE
Co-author of educational videos or study sets.	1 CE
Peer-review of scientific journal.	1 CE

Table 2. Proposed distribution of ACPV CE. (Changes or deviations from Table 1 are in red print.)

Continuing Education (minimum 14 hours CE)

Preapproved meetings.	1:1 (CE/contact hour)
Other poultry meetings.	1:1 (CE/contact hour)
AAAP or ACPV-sponsored webinars	CE unit-dependent
Organized poultry-related seminar.	>3 CE claimed, must upload agenda
Company sponsored.	Upload agenda/program and CE will be determined case-by-case

Scholarly Activities (possible maximum of 10 CE)

Organizing an ACPV-sponsored workshop.	6 CE
Organizing a poultry-related seminar/webinair, symposium other than ACPV-sponsored	4 CE
Senior author in peer-reviewed avian journal	4 CE
Author or co-author in books and manuals (poultry-related).	4 CE
Producer or co-producer of educational poultry videos or study sets.	4 CE
Co- author in peer-reviewed avian journal	3 CE
Invited peer-review of poultry-associated scientific journal manuscript	2 CE
Author or coauthor in newsletter, trade magazine, technical bulletin	1 CE

Professional Development Activities (possible maximum of 6 CE.) **.5:1 (CE/contact hour)**

These activities are included as part of the testing blueprints as outlined in attachment 1. These include, but are not limited to media training, writing/communication workshops and non-poultry health/welfare seminars/webinars/conferences. CE for these activities will need to be approved by the CE committee. This will more accurately reflect skill development based on the ACPV exam blueprint.

CE Submission Form

The following areas to the CE submission form or process are recommended:

1. Pre-approved meetings/seminars/webinars: Include the maximum amount of approved CE, the dates and sponsoring organization in the drop down menu on the form. The diplomate will still need to enter the number of CE hours acquired, but everything else will autofill.
2. The committee does not recommend requiring the uploading of attendance certificates during the certifying process. Rather, the diplomate should retain those documents if there is a need to review them during the 10-year cohort auditing cycle.

ACPV Exam Blueprint
KSA Weights: Alphabetical and by Weight

**Weighting Method =
Distributed Average**

KSAs - in alphabetical order	Weight
Anatomy	2.4%
Animal health regulations	6.9%
Animal use and biosafety regulations (IACUC)	1.7%
Audit training	0.9%
Biosecurity	2.2%
Bird behavior	0.8%
C&D (cleaning and disinfection)	0.5%
Clinical examination	0.4%
Communication and interpersonal skills	5.9%
Contamination and adulteration	1.0%
Cytology and histopathology	0.6%
Data collection	2.3%
Data management	1.2%
Diagnostic tests	5.9%
Disease	17.1%
Disease pathogenesis	1.1%
Economics	1.0%
Embryology	0.7%
Environmental regulations (e.g., EPA)	0.2%
Epidemiology	6.3%
Euthanasia	1.7%
Experimental design	0.4%
Food safety regulations	1.1%
Gross pathology	2.9%
Hatchery management	1.0%
Immunology	0.9%
Isolation and containment	0.4%
Knowledge of biosecurity equipment (e.g., PPE)	0.5%
Laboratory skills	1.4%
Logistics	0.4%
Media training	0.8%

**KSAs - in alphabetical order,
continued**

	Weight
Microbiology	0.2%
Neurology	0.5%
Nutrition	0.8%
Parasitology	0.6%
Performance standards	0.5%
Pharmaceuticals and their mode of action	1.2%
Principles of sample collection	1.6%
Processing plant management	0.9%
Production management	11.3%
Quality control	1.4%
Quality management	1.4%
Records assessment	0.4%
Statistics	0.6%
Test validation	1.4%
Vaccinology	1.7%
Workplace regulations (e.g. OSHA)	0.7%
Writing skills; written communication	4.1%

**Weighting Method =
Distributed Average**

KSAs - in order by weight	Weight
Disease	17.1%
Production management	11.3%
Animal health regulations	6.9%
Epidemiology	6.3%
Communication and interpersonal skills	5.9%
Diagnostic tests	5.9%
Writing skills; written communication	4.1%
Gross pathology	2.9%
Anatomy	2.4%
Data collection	2.3%
Biosecurity	2.2%
Animal use and biosafety regulations (IACUC)	1.7%
Euthanasia	1.7%
Vaccinology	1.7%

KSAs - in order by weight, continued	Weight
Principles of sample collection	1.6%
Laboratory skills	1.4%
Quality control	1.4%
Test validation	1.4%
Quality management	1.4%
Pharmaceuticals and their mode of action	1.2%
Data management	1.2%
Disease pathogenesis	1.1%
Food safety regulations	1.1%
Contamination and adulteration	1.0%
Economics	1.0%
Hatchery management	1.0%
Audit training	0.9%
Processing plant management	0.9%
Immunology	0.9%
Media training	0.8%
Nutrition	0.8%
Bird behavior	0.8%
Embryology	0.7%
Workplace regulations (e.g. OSHA)	0.7%
Cytology and histopathology	0.6%
Parasitology	0.6%
Statistics	0.6%
C&D (cleaning and disinfection)	0.5%
Performance standards	0.5%
Knowledge of biosecurity equipment (e.g., PPE)	0.5%
Neurology	0.5%
Experimental design	0.4%
Isolation and containment	0.4%
Logistics	0.4%
Clinical examination	0.4%
Records assessment	0.4%
Microbiology	0.2%
Environmental regulations (e.g., EPA)	0.2%