

## AGENDA

ACPV Board of Governors Meeting  
Wednesday, July 10, 2024  
7:00 AM to 10:00 AM CST  
St. Louis Union Station  
Midway Suites 2  
[Zoom Meeting Link](#)  
Passcode: 106554



### ACPV Board of Governors

**(names in red were not present)**

Francene Van Sambeek, President (2025)  
Sharon Heins Miller, Past Pres. (2024)  
Sarah Tilley, President Elect (2026)  
Suzanne Dougherty, Executive Vice Pres (2026)  
James Barton, ABVS Representative (2025)  
Rodrigo Gallardo, Governor (2024)  
**Jenny Nicholds, Governor (2024)**  
Chad Malinak, Governor (2025)

Brandon Armwood, Governor (2025)  
Dan Domingo, Governor (2026)  
**Marilynn Finklin, Governor (2026)**  
Algis Martinez, Governor (2027)  
**Yuko Sato, Governor (2027)**

Bob Bevans-Kerr, Ex. Director  
Lily Peterson, Assistant Ex.  
Director

### Breakfast

7:00-7:30 am

### Call to Order

Opening Remarks and welcome to new members of the board.

*Francene Van Sambeek, 5 minutes, 7:30-7:35 am 5 minutes, Action: Welcome*

- a. Statement of Antitrust Compliance was read by Francene Van Sambeek.

Newly Elected Officer and Governors to begin their terms 7/11/2024 (after annual business meeting).

President Elect: Kelli Jones

Governor: Algis Martinez

Governor: Yuko Sato

### Approve Minutes of the Previous Meeting

*Francene Van Sambeek, 5 minutes, 7:35-7:40 am Action: Vote*

- a. Motion: Chad Malinak
- b. 2nd: Sarah Tilley
- c. Vote Passes, no discussions or edits

### Reports

Executive Vice President's Report

- a. Financial Report and 2023-2024 Budget

*Suzanne Dougherty and Bob Bevans-Kerr, 20 minutes, 7:40-8:00 am Action: Vote*

- a. Suggestion to investigate moving some of the money into a high yield savings account, with an effort to make a thoughtful choice about which high yield savings account to choose.
- b. Suggestion to share with membership that they can pay their dues through Zelle to offset the expenses from the credit card processing fees.
- c. Motion: James Barton
- d. 2nd: Dan Domingo
- e. Vote Passes, no discussions or edits

- b. Report on Dues Collection and Membership Stats

*Bob Bevans-Kerr, 5 minutes, 8:00-8:05 am Action: Report*

- a. Board vote to remove Bradley Turner from the college for not paying his dues for the past 3 years.
  - a. Motion: James Barton
  - b. 2<sup>nd</sup>: Sharon Heins Miller
  - c. Vote Passes, no discussions or edits

#### Recertification Committee

*Teresa Morishita, 10 minutes, 8:05-8:15 am Action: Report*

- a. Motion from committee for board approval of medical waiver for Gregg Cutler for the year 2023 as per ACPV policy (not for the proposed Lloyd Weber because it was reported by Kathleen Long that he recently passed away).
  - a. Motion: Teresa Morishita
  - b. 2<sup>nd</sup>: Sarah Tilley
  - c. Vote Passes, no discussions or edits
- b. Motion from committee to remove Annika McKillop from the College for failing to submit CE 8 out of 10 consecutive years.
  - a. Motion: Teresa Morishita
  - b. 2<sup>nd</sup>: Chad Malinak
  - c. Vote Passes, no discussions or edits
- c. Motion from committee to reduce the committee size from eight to three members.
  - a. Motion: Teresha Morishita
  - b. 2<sup>nd</sup>: Sharon Heins Miller
  - c. Vote passes, no discussion
- d. Motion to each member serving a three-year term. Terms will be staggered with the senior member serving as chair. Each year one member will rotate off the committee and a new member will rotate on.
  - a. Motion: Teresa Morishita
  - b. 2<sup>nd</sup>: Sarah Tilley
  - c. Vote Passes, with no discussion or edits

#### Credentials Review Committee

*a. Kathleen Long, 5 minutes, 8:15-8:20 am Action: Report*

- b. Motion: Suggestion to specify to applicants that if a paper has been accepted or published in a publication, the applicant must upload the published version to demonstrate it has been peer reviewed.
  - a. Motion: Kathleen Long
  - b. 2<sup>nd</sup>: Rodrigo Gallardo
  - c. Vote Passes with all “ayes” and one “nay” by James Barton, the procedure manual must be edited and the applicant directions (1.51 Publication Criteria #41)
- c. Motion to incorporate a way for the sponsors to check whether they have evaluated the applicants’ publications as part of their sponsor declaration. This would encourage the sponsor to review the publications and potentially reduce the likelihood of unacceptable publications being submitted.
  - a. Motion: Kathleen Long
  - b. 2<sup>nd</sup>: Brandon Armwood
  - c. Vote Passes, no discussions or edits
- d. Motion to broaden the limitation on nutrition publications to allow papers about nutrition plus health/veterinary outcomes. Currently, applicants may only submit more than one nutrition paper if the subject is feed toxicity, which is very restrictive. Will be removed from the applicant certifying handbook.
  - a. Motion: Kathleen Long
  - b. 2<sup>nd</sup>: James Barton
  - c. Vote Passes, no discussions or edits
- e. Motion to change handbook eligibility Section 7 “the candidate will...” to change “or” to “and” to clarify the acceptability of primary/foundational scientific research papers that are not directly related to poultry medicine, e.g., microbiology papers.
  - a. Motion: Kathleen Long
  - b. 2<sup>nd</sup>: Sharon Heinz-Miller
  - c. Vote Passes, no discussion or edits
- f. Suggestion for the ACPV office to give a 2 week status notification of applicants that are missing documents,

translations, or equivalency certifications in their initial submission. In the case of translations and equivalency certifications, this is unfair to applicants who did provide them.

g. *Bob Bevans-Kerr, 5 minutes, 8:20-8:25 am Action Vote*

*Vote on Procedure Manual and Certifying Exam Handbook Changes regarding*

*Adding 1 European College of Poultry Veterinary Science Diplomates as acceptable as ACPV Sponsors*

- a. Motion: Chad Malinak
- b. 2<sup>nd</sup>: Rodrigo Gallardo
- c. Vote Passes, no discussion or edits

Training Program Review Committee

*Ivan Alvarado, 10 minutes, 8:25-35 am Action: Report*

- a. Need 1 person to replace Carmen Jerry on this committee because she is currently not in good standing with CE and payment of dues. (See President Francene Van Sambeek's nominations for open positions below).
- b. There are 7 colleges in good standing and 2 colleges who did not meet requirements (North Carolina State University with Dr. Crespo and Ohio State University with Dr. Saif).

Continuing Education Committee

a. 2024 Workshop

*Michelle Kromm and Tim Johnson, 10 minutes, 8:35-8:45 am Action: Report*

- a. Due to a last speaker cancellation and replacement, speaker travel costs were higher than usual.

b. 2025 Workshop Proposal

*Kathleen Long, 15 minutes, 8:45-9:00 am Action: Vote*

- a. Motion: Kathleen Long
- b. 2<sup>nd</sup>: Sarah Tilley
- c. Vote Passes, no discussions or edits

Motion to increase the ACPV Workshop fees for members from \$150 to \$175, non-members from \$175 to \$225, and for students from \$40 to \$50.

- a. Motion: Kathleen Long
- b. 2<sup>nd</sup>: Sarah Tilley
- c. Vote Passes, no discussions or edits

Examinations Committee

*Eric Shepard, 15 minutes, 9:00-9:15 am Action: Report*

- a. There are 15 candidates sitting for the exam this year. This year's exam is spread across 4 different locations.
- b. Maggie Thompson is the new chair elect of this committee.

Nominations Committee

*Kevin Amini, 5 minutes, 9:15-9:20 am Action: Report*

- a. Thanks to this committee for providing the nominees for the ballot on this most recent ACPV officer and governor elections.

Ethics Committee

*Molly Parker, 5 minutes, 9:20-9:25 am Action: Report*

- a. There have been no complaints for the Ethics Committee to handle within the past 12 months.

ABVS Report

*James Barton, 5 minutes, 9:25-9:30 Action: Report*

- a. Luis Gomez will serve as the ABVS representative and James Barton will be the alternative.

Old Business

Job Task Analysis and Salary Survey

*Bob Bevans-Kerr, 5 minutes, 9:30-9:35 am Action: Discussion*

- a. The job task analysis is making good progress. Robert Malinowski, the person working on the job task analysis, is including the salary survey in with the original purchased package.

#### New Chairs and Committee Members 2024-2025

*Francene Van Sambeek, 5 minutes, 9:35-9:40 am Action: Vote*

COMMITTEE	TERM	Volunteer 1	Volunteer 2
Credentials Review	3 Years	Roy Jacob	
Training Program Review	3 Years	Edgar O. Oviedo-Rondón	Alexandra Reilly
Appeals	3 Years	Sherrill Davison	
Recertification	4 Years	Gunnar Dunnam	
Ethics	3 Years	Marie Severyn	
Exam Revision	3 Years	Rocio Crespo	TJ Gaydos
Fundraising and advertising co-chair for education committee		Gigi Lin	
Examination	3 Years	Maggie Thompson	

- a. Motion: Francene Van Sambeek
- b. 2nd: Chad Malinak
- c. Vote Passes, no discussions or edits

#### New Business

- a. Kelly Jones suggest that we encourage industry communication to the schools to financially support the poultry training programs.

#### Adjourn

- a. Motion: Francene Van Sameek
- b. 2nd: James Barton
- c. Vote Passes, no discussions or edits

*Adjourned at 10:07AM*