

**ACPV Board of Governors Meeting
July 12, 2015
Westin Boston Waterfront Hotel
Commonwealth A Room**

Meeting Called to Order By: President Samuel Christenberry

Note Taker: Janece Bevans-Kerr

Attendees: Samuel Christenberry, Becky Tilley, Tim Cummings, Karen Grogan, James Barton, Hector Cervantes, Ken Opengart, Mark Burlison, Helen Wojcinski, Patricia Dunn, Philip Stayer, Kelli Jones, Robin Gilbert, Steve McCarter, David Rives, Mary Pantin-Jackwood, Ivan Alvarado, Bob Bevans-Kerr, Janece Bevans-Kerr

Call to Order President Sam Christenberry called the meeting to order and welcomed Ken Opengart as the new President Elect and new governors Kelli Jones and Robinette Gilbert.

Minutes of the Previous Meeting The minutes to the March 27, 2015 conference call meeting were reviewed.

Action Item: Motion to accept the minutes to the March 27th meeting. –James Barton
Second: Patty Dunn
Motion passed

Report of Officers

Executive Vice President's Report Financial Report and Budget

Karen Grogan reported on the ACPV's finances. The College is in good financial standing. Total assets are \$90,069.12 down from \$94,551.68 in 2014, but a decrease was expected to pay for the consultant fees for the cut score analysis. There are potential budget issues as far as future workshops.

Bob Bevans-Kerr reported on the 2014 year end results compared to the 2014 budget. More income came in than was budgeted from exam fees, dues, workshop contributions and workshop income. Expenses were more than budgeted mainly due to expenses incurred in the exam revision process. Year to date review of the 2015 budget shows over budget for workshop expenses. This was due to extra expenses for speaker fees. Bob Bevans-Kerr presented a budget for 2016 which showed a deficit of \$4,685.

Action Item: Motion to increase the annual dues to \$150-- Becky Tilley
Second: Hector Cervantes
Motion passed

Report on Dues collection

Janece Bevans-Kerr reported. There are 288 Diplomates in the College: 250 Diplomates, 34 Emeritus Diplomates and 4 Honorary Diplomates. 14 Diplomates have not paid their 2015 dues. 95% have paid. Four Diplomates are 2 years or greater in arrears in dues. ACPV bylaws state that "members whose dues or assessments are in arrears for two full years will have their membership revoked after dues notice is given." The four Diplomates are: John Barnes (2013, 2014, and 2015), James Guy (2013, 2014, and 2015), Thomas Holder (2013, 2014, and 2015) and Nancy Reimers (2007, 2014, and 2015)

Action Item: Hector Cervantes will call John Barnes and Thomas Holden. David Rives will call James Guy

10 Year CE Submission Review

Janece Bevans-Kerr reported.

Update from 2014 report:

27 1993 Diplomates 3 had insufficient CE submitted

6 2003 Diplomates 1 had insufficient CE submitted

All updated their CE.

2015 Review:

23 1994 Diplomates 1 has insufficient CE submitted Vincent Guyonnet

14 2004 Diplomates 2 have insufficient CE submitted Lorrie Brundige

James Guy

Action item: Patty Dunn will call Vincent Guyonnet. Janece will verify addresses for Lorrie Brundige and James Guy.

Committee Reports and Issues

Credentials Review Committee Steve McCarter, chair reported. He thanked the other members of the committee, Elena Behnke and Tim Cummings for their work. 15 applications were reviewed for the 2015 ACPV examination. Six applicants were recommended without recommendation:

- Martha Pulido-Landinez
- Julie Kelly
- Danilo Jose Franco Jimenez
- Youngho Hong
- Raveendra R Kulkarni
- Fu Choong Keat

The committee recommended that the following applicants be allowed to sit for the exam in the event they graduated from their respective masters' programs prior to the exam:

- Yuko Sato
- Sarah Tilley
- Thomas Andrew Gaydos Jr
- Kevin Steven Maschek
- Christina Lindsey
- Elizabeth Dale

Three applicants did not meet the credentialing requirements for the following reasons:

- Silvia Carnaccini had an excellent application, but will not graduate from the training program by the time the test is given. The By-laws state completion of the program is a requirement.
- Afshin Hedayati's documentation was not in written in English. The proof of education was not notarized, and the applicant was not the first author of the publication: "Mortality of wild swans associated with naturally infection with highly pathogenic H5N1 avian influenza virus in Iran".
- Bahram Shojadoost did not present a license to practice veterinary medicine.

Examinations Committee Report David Rives, chair, reported. This was the first time the revised exam was used for the examination. Form A was given. The cut score established by the cut score analysis was: Multiple Choice 51%, Images 62%, and Practical 57%. Those that passed the exam this year had on average much higher scores than the cut score. He suggested that the cut score may need to be adjusted.

Fifteen candidates sat for the Practical section of the exam. 9 of 15 (60%) passed. 8 of 12 first time takers passed the Practical (67%). 1 of 3 returning candidates passed the Practical.

Fourteen candidates sat for the Images section of the exam. 8 of 14 (57%) passed. 8 of 12 first time takers passed the images (67%). 0 of 2 returning candidates pass the images section.

Fifteen candidates sat for the Multiple Choice section of the exam. 12 of 15 passed (80%). 11 of 12 first time takers passed the MC. 1 of 3 returning candidates passed the MC.

Action Item: The Examinations Committee moves to recommend the following candidates be admitted into the American College of Poultry Veterinarians:

Yung-Ting Wang

Martha Pulido-Landinez

Yuko Sato

Sarah Tilley

T. J. Gaydos

Kevin Maschek

Christina Lindsey

Elizabeth Dale

Motion passed.

After discussion, the board agreed not to seek changes to the cut scores for the exam. The Exam Committee was thanked for a job well done.

Continuing Education Committee

Ivan Alvarado, chair, reported. The ACPV Continuing Education Committee presented a symposium, "Maximizing Performance: Is the Poultry Industry Ready for the Current Challenges?" in Sacramento, CA on March 22, 2015. The presentations were very good and the workshop ended with a round table that went well. The workshop went over budget in the area of speaker fees. Overall the workshop made a profit of \$1,260.52. Expenses totaled \$12,419.48 and income totaled \$13,680.00.

A new chair needs to be selected for the committee. Dr. Alvarado recommended Rocio Crespo.

Action Item: Ask Dr. Crespo if she would chair the Continuing Education Committee.

Discussion included moving the workshop to another part of the country where it may be better attended. It was generally agreed that the key to good attendance is to have workshop advertised well in advance. It is important for the committee to start early.

Action Item: Topic for 2017 workshop should be announced at the 2016 annual meeting.

CE Review Committee

Mary Pantin-Jackwood, chair, reported. Dr. Pantin-Jackwood named and thanked the committee; Eric Gingerich, Ricardo Munoz, Sharon Miller, Emily Martin, Tak Niino, Andrea Zedek and Calvin Anthony.

This is a new ACPV committee which was charged to review and approve ACPV Diplomate CE submissions yearly. Each committee member reviewed a portion of the ACPV Diplomate CE submissions, checking if enough CE was submitted and if the meeting/other CE was acceptable. The committee met via conference call on May 8, 2015 to discuss the questionable CE.

The committee found that there was inconsistency in the number of hours that Diplomates claimed for the same meeting. To address this, a list of ACPV preapproved meetings with the corresponding CE hours was generated, indicating the maximum number of CE hours that can be claimed for attending

ACPV preapproved meetings. To preapprove a meeting, the meeting agenda or program has to be sent to the ACPV office. If the meeting is approved it will be added to the list. For poultry related meetings or seminars not listed, an agenda or program must be submitted to obtain credit. Unlisted meetings or seminars will be considered on a case-by-case basis and may not be approved. Changes were made on the Continuing Education Requirement document reflecting these new procedures. The list of pre-approved meetings will be updated as necessary. Dr. Pantin-Jackwood presented the board with the updated document.

This year the ACPV office contacted only the Diplomates that did not submit enough CE. In the future, the ACPV office will receive a list of Diplomates and CE issues that need to be addressed. Diplomates will be contacted giving them 30 days to respond to issues of concern. The Committee will make final decisions for questionable CE submissions. Either the CE will be counted, the Diplomate must use the year as an exempt year, or the Diplomate must ask for a waiver.

Dr. Pantin-Jackwood asked the board to consider an absolute cut-off date when CE submissions would not be considered and the Diplomate must count the year as exempt. The board recommended January 31st.

Action Item: Inform the membership that CE for the previous year cannot be submitted after January 31st of the following year.

Action Item: Motion to approve new continuing education requirement document to be part of the procedure manual—Committee
Motion passed.

Training Program Review Committee

Karen Grogan reported for Rafael Monleon.

There are eight ACPV approved training programs that are currently active. All have students in some capacity. Mississippi State University has two new faculty members. Australia is no longer part of the MAHM program. Drew Parker will be next chair.

Patricia Dunn reported that she was contacted by the student enrolled in the University of Pennsylvania program. She is concerned that the program is not meeting all requirements.

The program was reactivated in 2014 pending sending in some supporting documents. They were not sent in.

Action Item: Karen Grogan will follow up on getting documents and investigating the program.

NC State will be offering a new program and Michael Martin asked if the information for the new program should be included with the existing program or sent in separately.

Action Item: Ask Michael Martin to send a separate application for the second program.

ABVS Report

James Barton, ACPV Representative in the ABVS reported.

There are no issues to report. ACPV has full approval in the ABVS. The five year, more in depth report is due in November 2015.

AAAP Report

Hector Cervantes, ACPV representative on the AAAP Board of Directors, reported.

Both the ACPV and AAAP Boards agreed in 2014 to work toward aligning the two organizations. One major area of alignment is in the management of the two organizations. AAAP has approved an

expenditure to consolidate the current data systems used by AAAP. They would like to include the ACPV data systems as well. Janece Bevans-Kerr explained that a company proposal has been accepted and AAAP expects the expense to be between \$11,000 and \$15,000. AAAP asked that ACPV consider contributing funds as it will be a benefit to both organizations.

Action item: Motion to approve a \$2000 expense to support consolidation—Hector Cervantes.

Second Sam Christenberry

Motion passed.

Old Business

Janece Bevans-Kerr reported that Oscar Fletcher, Tak Niino, David Rives, and Steve Collett have all agreed to serve on a committee to explore electronic delivery of the exam. Janece and Bob Bevans-Kerr will also be part of the committee.

New Business

Committee Assignments

Sam Christenberry announced the new members and committee chairs to serve on ACPV committees pending approval by the Board of Governors.

Examination Committee:

Ian Rubinoff

Natalie Armour

New Chair: Steve Collett

Credentialing Committee:

Matilde Alfonso

New Chair: Elena Behnke

Continuing Education:

Alejandro Banda

Joel Cline

New Chair: Rocio Crespo

Training Program:

Dave Fernandez

New Chair: Drew Parker

Nominations:

Trisha Marsh Johnson

New Chair: Andrea Zedek

Continuing Education Review:

Kabel Robbins

Lynne Luna

Action Item: Motion to accept the new committee members and chair --Mark Burluson

Second: Patty Dunn

Motion passed.

Bylaw Change

Karen Grogan proposed changing the ACPV Bylaws to add the CE Review Committee as a standing committee except rename it as the Recertification Committee

Action item: Motion to form a new standing committee: the Recertification Committee –Becky Tilley
Second Patty Dunn
Motion passed.

Outreach Education on the Website

Phil Stayer proposed some kind of outreach education on the ACPV website for the public. After discussion it was decided that Dr. Stayer will take this proposal to the AAAP Education committee.

Revised Procedural Manual

Janece Bevans-Kerr explained some major revisions to the ACPV Procedural Manual including updating procedures for the Exam Committee and Training Program Review Committee, eliminating the Public Education and Policy Committee, updating descriptions of the ACPV exam and some timelines.

Action item: Motion to accept the amended Procedural Manual --James Barton

Second: Ken Opengart

Motion passed

Survey from James Barton.

Action item. Email to membership.

Action item: Motion to adjourn the meeting –Helen Wojcinski

Second: Hector Cervantes

Motion passed