

## ACPV Board of Governors Meeting

### Minutes

Thursday, August 6, 2020

8:00 am to 10:00 am CDT

Virtual Meeting

**Meeting Called to Order By:** President Andrea Zedek

**Note Taker:** Janece Bevans-Kerr

**Attendees:** Andrea Zedek, David Hermes, Rocio Crespo, Suzanne Dougherty, James Barton, Don Ritter, Sarah Tilley, Joel Cline, Susan Williams, Bruce Stewart-Brown, Mark Bland, Jose Linares, Ian Rubinoff, Janece Bevans-Kerr. Absent: Gregorio Rosales

#### Call to Order

President Andrea Zedek called the meeting to order and introduced the new officer and governors who will begin their terms immediately after the Annual Business meeting. They are President Elect, Mark Bland, and Jose Linares, Governor and Ian Rubinoff, Governor.

#### Minutes of the Previous Meeting

**Action Item:** Motion to approve the minutes of the March 2, 2020 meeting. –Don Ritter

Second: Susan Williams

Motion passed.

#### Report of Officers

##### Executive Vice President's Report

Suzanne Dougherty reported.

The overall fund balance for the College has grown about \$5,000 from last year. ACPV's fiscal year is the calendar year. Looking at the annual budget year to date, Suzanne pointed out that exam fees are down because the exam was cancelled. There is a typo in the budget. Workshop contributions are listed as 11K but should be 7K and workshop income is listed as 7K but should be 11K. Discussion included the prospect of having a one-day seminar to prepare for the exam as a source of income. This would be in addition to the regular workshop. If we choose to do that, we should commit to it every year. It would need to be virtual and would require a separate workshop committee. It is a good idea to find ways to generate more income for ACPV. From an ABVS perspective, lots of colleges have prep sessions. The discussion was tabled for further discussion.

Motion to approve the amended budget flipping the two workshop items. –Susan Williams

Second: Rocio Crespo

Motion passed.

#### Report on 10-year CE Review and Dues Collection

Janece Bevans-Kerr reported.

2020 Membership Statistics: There is a total of 317 diplomates in the College. 263 are diplomates, 49 are emeritus diplomates and 5 are honorary diplomates. As of June 23, 2020, 96% of diplomates had paid their 2020 dues. 12 diplomates had not paid. CE submissions for those who sat for the exam in 1999 and 2009 were reviewed to see they met the requirements in a 10-year period. There were no issues.

## Committee Reports

### Recertification Committee

Mary Pantin-Jackwood, chair, reported.

The committee members are Rosemary Marusak, Darko Mitevski, Babak Sanei, Charles Stephen Roney, Andres Montoya, Eric Heskett and Claudia Osorio. There were 249 CE submissions. The office conducted the initial review. 8 diplomates were asked to clarify their submissions, send in documentation, and/or submit further CE. All 8 successfully clarified their submissions. 7 diplomate's CE was sent to the committee for review. Of those, 5 submissions were accepted and 2 were determined to be insufficient.

### Credentials Review Committee

Sherrill Davison, chair, reported.

The other committee members are Mohamed El Gazzar and Emily Martin. The committee reviewed 18 applications. 12 were considered qualified and 6 were not. Those who were not qualified had experience, publication, and application issues. Dr. Davison stressed how important sponsors are and referenced the report by the Credentials Review Ad Hoc Committee which will be presented to the BOG in September. This report proposes some substantial changes in the sponsorship process.

### Examinations Committee

Kate Hayes, chair, reported.

Unique year. The BOG approved the Exam Committee's recommendation to delay completion of grading until after annual AAAP conference to allow for more time to grade considering growing number of exam candidates. The 2020 exam was cancelled due to the impact of COVID-19. All candidates were given a non-penalized deferment until 2021. The reasons the exam was cancelled were:

1. Continued uncertainty surrounding the impact of Covid-19.
2. No certainty that a delay to fall 2020 would not result in exam cancellation later.
3. Continued travel restrictions, domestically & internationally
4. Online exam concerns including uncertainty, proctor concerns, cheating concerns & current pool of available exam questions, and concerns about additional variables for EC to manage.

The BOG tasked the Exam Committee to investigate giving the exam remotely in the future. They plan to schedule a call in September/October '20 with Rob Malinowski to review a remote exam option further then review their options and delegate follow up actions in November/December '20. The issues the committee feels would need to be overcome to give the exam remotely are proctor options, cheating concerns, and the need for a larger pool of exam questions. The consensus of the Board and Dr. Hayes was that ACPV will be committed to giving an exam in 2021. There should be a plan A and plan B in place by early spring.

**Action Item:** The Exam Committee will have a proposal to the BOG in January 2021.

### Exam Revision Ad Hoc Committee

Ian Rubinoff, chair, reported.

The committee is not fully assembled yet. The goal is to have a revised exam for 2022.

**Action Item:** Have committee and plan in place by August 31, 2020.

### Training Program Review Committee

Donna Kelly, chair, reported.

Rodrigo Gallardo and Deidre Johnson are the other committee members. Nine existing programs were reviewed. No applications for new programs were received. A request for a change in the program for Purdue University was received and reviewed. A request for guidance was received from the Pennsylvania State University regarding their program. The BOG tasked the committee with defining

“adjunct faculty” and the time commitment necessary to fulfill the ACPV requirement that approved training programs have at least three ACPV diplomates as faculty.

The Committee was charged with reviewing the following programs and recommended active status for all except Ohio State University:

1. Mississippi State University
2. North Carolina State University
3. Ohio State University
4. University of Georgia - MAM
5. University of Georgia - MAHM
6. University of Georgia – Pathology Residency with Poultry Focus
7. University of California – Davis/Tulare/Turlock
8. Purdue University
9. Pennsylvania State University

Ohio State university has no active student and is one faculty member short of the requirement. The committee recommends that they wait until they get a student who wants to take the exam and another faculty member. Dr. Saif is retired, so there is not an active ACPV member at Ohio State.

Discussion: What is the average number of students coming out of the various programs? How does that compare to the percentage of diplomates? Donna will add that information to the committee’s report. Students from inactive programs can still take the ACPV exam from the degree route.

**Action Item:**

Motion from committee to make Ohio State inactive.

Motion passed

**Action Item:** Notify Ohio State.

**Action Item:** Update website.

Purdue is requesting a change in their residency program. The committee recommends approval.

**Action Item:** Motion from committee to approve Purdue as an ACPV training program after reviewing changes to their residency program.

Motion passed.

Penn State informed committee that faculty is going to retire, but the situation has resolved. Committee recommends they stay active.

**Committee task of making requirements for adjunct faculty.**

The committee surveyed the current training programs 78% of those surveyed responded. There are many ways to have adjunct faculty and it will make it difficult to make specific adjunct faculty requirements. James Barton, ABVS representative, recommended we continue to observe these situations in the training programs. 1. If we say it is a suitable program to get training, it really does need to be a suitable program. 2. We know that at least some training programs are doing the training needed to become diplomates. 3. We need a way to see that programs are doing what they say they are doing.

Discussion: We need to explore this issue more. Suggest that some kind of minimum contact time that needs to be on the list. Need to see how much time adjunct faculty is spending with students. Now we are just getting lists of people involved but not tracking at what extent. Do the training program review committee instructions need to be more detailed? Donna Kelly suggested that there may be a need to analyze each program individually.

The Board asked Donna to go back to the committee to work on clear guidelines with flexibility.

January deadline

**Action Item:** Training program will present a proposal to the BOG in January 2021.

Continuing Education Committee

2020 Workshop: Jenny Nicholds, chair, reported.

The virtual workshop was titled, "Clear Communication and A Case Report-a-Palooza." Recorded presentations were available on July 17, 2020 and live Q&A sessions were held July 24, 2020. Attendees could earn 8 hours total CE credits which were RACE approved. There were 13 invited speakers: Charlie Broussard, Martin Smith, Karen Grogan, Natalie Armour, Connie White, Yuko Sato, Nick Dorko, Mark Bland, David French, Joel Cline, Seiche Genger, Jolene Tourville, and Jenny Nicholds. The 2020 ACPV workshop was initially scheduled to occur on March 29, 2020, just prior to the WPDC 2020 meeting in Sacramento California. With the advent of COVID-19, the event was cancelled a little more than 2 weeks prior to launch. In mid-May, it was decided to launch a virtual workshop on July 17, 2020. All original speakers, save one, were able to present. The workshop was well attended with 171 registrants, a 54% increase over the previous years' workshop. While sponsorship was down and registration fees were decreased to account for the virtual nature of the event, the workshop contributed a profit of \$17,193.13, which exceeded the previous year's face to face meeting. In general, evaluation received from attendees was positive and comments were constructive and well intentioned. Overall, this event was a great success.

2021 Workshop Proposal: Ricardo Munoz, chair reported.

Ricardo is the program chair and Tina Wang is the fundraising chair. Chris Williams, Donna Hill, and Jose Bruzual are also on the committee. After surveying the membership, the committee proposes a workshop on hatchery sanitation and chick quality. The workshop will provide information on hatchery sanitation and chick quality followed by guidance on monitoring and verification by technical consultants from major genetic poultry companies. Also included is information on different/new types of interventions to improve chick quality. The speakers are all confirmed and include Jose Bruzual, Eduardo Costa, Scott Martin, Nick French, Aline Kunkze, Ron Meijerhof, Donna Hill, Scott McKenzie, Chris Williams, Brian Jordan, Ian Rubinoff and Sue Ann Hubbard. Projected costs are \$7,500 and projected income is \$22,850 with a projected net profit of \$15,350.

**Action Item:** Motion from the committee to approve the 2021 workshop proposal.

Motion passed.

#### Salary Survey

Andrea Zedek reported.

The new salary survey report and survey description is now on the AAAP website. Andrea thanked Bob Bevans-Kerr and Janece Bevans-Kerr for their work on the project and Susan Williams for finding the statistician who was hired to analyze the survey results and write the report. The survey is already being used a lot.

#### New Committee Members

The following new committee members were approved.

##### **Examinations Committee**

Abigail Reith

Agnes Agunos

Eric Shepherd

##### **Credentials Review Committee**

Ben Schlegel

##### **Training Program Review Committee**

Faris Jirjis

##### **Continuing Education Committee**

Ricardo Munoz

Tina Wang

**Nominations Committee**

Luis Gomez

**Recertification Committee**

Teresa Morishita

Laura Chen

**Ethics Committee**

Teresa Cereno

Andrea sent an email to entire membership asking for volunteers. There were more volunteers than she had spaces for. Many had never served on an ACPV committee before. That process worked well.

Meeting adjourned.