

**American College of Poultry Veterinarians
Board of Governors Meeting
Friday March 27, 2015
10:00 am to 11:30 am
Conference Call Meeting**

Meeting Called By: President Sam Christenberry

Note Taker: Janece Bevans-Kerr

Attendees: Sam Christenberry, Tim Cummings, Becky Tilley, Karen Grogan, Mark Burleson, Helen Wojcinski, Patty Dunn, Hector Cervantes, Ken Opengart, Bob Bevans-Kerr, Janece Bevans-Kerr, James Barton (attended approx. 11:00 am.) Absent: Phil Stayer

Call to Order

Sam Christenberry called the meeting to order and thanked everyone for calling in.

Minutes of the Previous Meeting

Action Item: Motion to approve the minutes of the 7/27/2014 meeting. Hector Cervantes

Second: Becky Tilley

Motion passed.

Report of Officers

Karen Grogan updated the Board about all that ACPV has done since they last met. Candidates for the 2015 have been approved. There are 12 new candidates and 9 are eligible to return to take the exam. The Cut Score Analysis Committee has completed their task. The committee (plus three additional test takers) took both forms of the exam and then met for two days with Elizabeth Witt, the psychometrician hired by ACPV, to establish a cut score for the revised exam. The new CE Review Committee has started and will now be reviewing yearly CE submissions. Mary Pantin-Jackwood is chairing that committee. The ABVS report was submitted in November and feedback from the reviewers indicate that ACPV may have alleviated concerns by the ABVS regarding the 5 year experience route as a qualification for sitting for the exam. The ACPV CE Committee has given 2 workshops in the last 6 months, one in October 2014 and the other in March 2015.

New Business

Electronic Delivery of ACPV Exam

Bob Bevans-Kerr reported on options he explored to deliver the ACPV exam electronically. The Cut Score Analysis Committee has already taken the revised exam electronically. The exam is built in Adobe Forms. The multiple choice part of the exam was graded automatically and the images and practical sections were manually graded. Test takers took the exam at their home/work. Exam was delivered over the internet. Adobe Forms is being discontinued. Another similar program is ClassMarker which can do the same automatic scoring of the multiple choice section and also statistics. The cost would be

\$50 to \$100 per year. The company has been in existence since 2006, has good security. Bob researched larger testing companies, but ACPV is too small to consider using any of them.

A possible solution would be to offer the exam online using ClassMarker. ACPV would contract with PSAV to get internet access in the exam room. ACPV could rent computers at ~\$200 per laptop at a cost of ~\$4,000. (Estimating 20 candidates sitting for the exam.) Bob recommended people bring their own laptop and be given a secure site and login.

Discussion included:

1. Concern regarding security with people bringing own laptop.
2. Could iPads /Surfaces be purchased for use over multiple years? Typing might be cumbersome without an attached keyboard.
3. Could the exam be given at a college?
4. Advantages to offering exam prior to annual meeting. (For example; Less stressful for the candidates.)
5. Advantages to taking at annual meeting. (For example; Candidates would not have two places to go/Cost)
6. Concern about potential problems getting online on the exam day.

Action Item: Motion to deliver the exam on paper this year and have a committee look at electronic delivery for 2016—Tim Cummings.

Second Mark Burleson

Motion passed.

Action Item: Janece will contact Oscar Fletcher, Tak Niino, David Rives and Steve Collett to be on the committee for electronic delivery. Bob and Janece will also be on the committee.

Approval of Cut Scores for the ACPV Exam

Karen Grogan explained that ABVS' strong opposition to ACPV's arbitrary cut score (pass rate) of 70% was the reason that ACPV launched the project which began with the jobs analysis, the new exam blue print, the revision of the exam and the cut score analysis. The Cut Score Analysis Committee met in March and established a cut score. The BOG is now being asked to approve/disapprove the new cut scores established by the committee. There are 6 separate cut scores; one for each section of the exam x two exam forms.

They are:

Section and Form	Passing Score
Multiple-Choice Form A	51%
Multiple-Choice Form B	50%
Slide/Image Form A	62%
Slide/Image Form B	61%
Practical Form A	57%
Practical Form B	55%

Discussion included concern that the passing scores were so low. The process and rationale used to establish the cut scores was explained. There is also some room for adjustment of the scores after the results of real test takers are known.

Action Item: Motion to approve 6 cut scores –from committee.

Motion passed.

Changes to the Procedure Manual

1. Nominations Timeline

Action Item: Motion to make the change for timeline for the Nominating Committee to submit nominations to February 1st instead of January 1st (pg.11 of the Procedures Manual.) –Patty Dunn

Second: Becky Tilley

Motion passed

2. Exam Committee Instructions

This agenda item was tabled until after electronic delivery of the exam has been implemented.

Medical Exemptions for CE submission: criteria

Janece Bevans-Kerr requested guidance from the Board regarding the kind of documentation needed when a Diplomate requests CE submission be waived due to medical or other disability. The Board recommended asking for a letter to explain the need for a waiver.

Approve Emeritus Applications

Robert Gauthier applied for Emeritus status.

Action Item: Motion to approve emeritus application of Robert Gauthier.-- Hector Cervantes

Second: Helen Wojcinski

Motion passed

Adjourn the meeting

Motion to adjourn the meeting. Hector Cervantes

Patty Dunn

Motion passed.