

AAAP Small Flock Committee
6/13/23 Hybrid Meeting, Jacksonville, FL
Chair: Julie Helm (2022-2024)
Chair Elect: pending (2023-2024)

Agenda / Discussion Items:

1. CURRENT ACTION ITEMS:

- a. Find a Chair Elect
 - b. Find Leads (1-2) for monitoring the SF website
 - c. Write a website "Introduction for the Resource section" -- Hailey Quercia
 - d. Find Lead to create database/platform archive of SF Topic speakers & Conferences
 - e. Create a Talent Pool of SF deliveries – Vickie Bowes
 - f. Find Lead to develop a SF Business Model for Vets & Vet Students
 - g. Small Flock Interest Group
 - h. Find member liaisons to the TIME and Legislative Advisory Committees
2. Attendance: 34 in person, 1 on Zoom (13 were current members)
3. Antitrust Statement
4. Reminders:
- a. Send in Small Flock research/case reports for Avian Diseases.
 - b. All AAAP committee members have to re-sign up for this committee every year when you pay dues.
 - c. Important to maintain your AVMA membership so that poultry continues to have a "voice" within the AVMA membership
 - d. Committee Email list: Small_Flock_Committee@aaap.info Only committee members can use this email list. – change it to go from Chair monitored to going straight to committee
5. Elect a Chair-Elect for 2023-2024 (1 year) who will become Chair for 2024-2026 (2 years)
- a. To be done on next Zoom meeting
6. Food for Thought Topics
- a. Does this SF Committee stay as a Committee or move to an Interest Group?
 - b. In person or virtual meetings? Vote for a mix, virtual and in-person.
7. Confirm or update SFC liaisons to other AAAP committees:
- a. Animal Welfare Committee -- Hailey Quercia
 - b. Toxic, Infectious, Miscellaneous and Emerging Diseases Committee -- Need a person in this committee
 - c. Therapeutics, Biologics and Bioprotection Committee -- Megan Lighty
 - d. Legislative Advisory Committee: Need a person in this committee
 - e. Education Committee -- Nisana Siman-Tov
8. Committee Active Tasks

- a. Ongoing Tasks
 - i. AAAP Small Flock Information for Veterinarians websites – lead(s)?
 - 1. Find at least 2 leads for website monitoring
 - 2. SFC Public webpage Resources links with no information or broken links
 - a. Backyard 101 – goes to AVMA page -- #4 Educate Yourself
 - b. Chicks, Ducklings, and Salmonella
 - c. Need to Treat Backyard Poultry? Start Here
 - 3. Need an “Introduction for the Resource section” -- Hailey Quercia
 - b. New Tasks of Interest
 - i. Create an archive of Committee speakers and Conferences of small flock presentations
 - 1. Reason: To see what Small Flock topics are being covered at other conferences
 - 2. Database is “self” updated by speaker
 - 3. Example: “Year – Conference Name – Location – Speaker – Email – Presentation Title – Short Description”
 - ii. Create a talent pool of small flock deliveries for requests throughout the US at small venues (schools, clubs, etc.) – Vickie Bowes
 - 1. How to set up the talent pool – forum? Other platform?
 - 2. Have a “standard” message on the different topics?
 - 3. Zoom links and send to vet school clubs
 - 4. Vickie Bowes to lead the Small Flock Talent Pool
 - iii. Create a Small Flock business model for veterinarians, vet students to add to the SFC website
9. Small Flock Interest Group – continue for future AAAP meetings? Need new lead
- a. Will discuss on future Zoom meeting
10. Are there any requests or needs from the Committee to the Board of Directors?
- a. No requests to BOD from Committee
 - b. What did the BOD suggest to the Committee to improve? Get an energetic Chair/Chair Elect to get the Committee working again.

29.1 Mission Statement

The Small Flock Committee is currently tasked with defining and developing the role of the AAAP in relationship to non-commercial and small flock poultry medicine. The goal is to provide our veterinary colleagues, both poultry and non-poultry, with a credible information resource and pool of technical expertise for all small flock poultry health-related issues.

29.2 Committee Composition

All positions (Chair, Chair Elect & members) are for a defined term of 2 years. Members are asked to affirm their commitment to the committee each year. Self-nominated new members are added upon formal request to the Chair and subsequent approval of the President. Following discussion with the committee members, the Chair identifies the Chair Elect and then solicits approval from the AAAP President. The Chair Elect functions as a co-Chair during their tenure until the Chair steps down after 2 years. The Past Chair is encouraged to continue as a committee member and may be re-appointed as

Chair Elect. There is no specific core committee as all members are encouraged to contribute to the various committee tasks. Specific tasks with defined objectives are developed by the Chair and task leaders with the appropriate skill set and interest are identified from within the committee.

29.3 Key Roles and Responsibilities

29.3.1 Small Flock Committee Key Roles and Responsibilities

- A. Attend all distance and in-face committee meetings, as practical.
- B. Participate in document review, when requested.
- C. Identify the appropriate active committee task(s) and offer to lead, or assist, as appropriate. Define and communicate task resource needs to the Chair.
- D. Present potential task proposals to the Chair for consideration.

29.3.2 Small Flock Committee Chair Key Roles and Responsibilities

- A. Develops a work plan with defined and prioritized tasks. Specify objectives and timelines for each task. Appoint a task leader and solicit committee member volunteers to assist them. Provide an annual task progress assessment to the BOD.
- B. Maintains an active liaison role with AVMA and the Association of Avian Veterinarians (AAV).
- C. Conducts committee tele-meetings as required.
- D. Prepares the agenda and conducts the annual Small Flock Committee in-face meeting during the AAAP annual meeting.
- E. Provides a committee activity summary report to the AAAP BOD and President at the annual BOD meeting.
- F. By August 15 each year, provides the following to the AAAP office: 1. Activities report for the past year. 2. List of members and email addresses, including terms, position, or role, if applicable. 3. The Small Flock Committee's current entry in the Policies and Procedures Manual indicating any revisions made to accurately describe the current work or procedures of the committee or stating that the entry remains the same.

Committee Reports

- [2022 Annual Committee Report](#)
- [2021 Annual Committee Report](#)
- [2018 Annual Report](#)