

**THE AMERICAN ASSOCIATION OF AVIAN PATHOLOGISTS  
BOARD OF DIRECTORS MEETING  
INTERCONTINENTAL HOTEL, NEW ORLEANS, LOUISIANA  
FRIDAY, JULY 18, SATURDAY, JULY 19 & WEDNESDAY, JULY 20, 2008**

Dr. Fred Hoerr called Friday's meeting to order at 7:35 AM and adjourned at 5:55 PM. Saturday's meeting was called to order at 7:35 AM and adjourned at 4:15 PM.

The following Board Members were present at the Friday and Saturday meetings.

President		Dr. Fred Hoerr
President-Elect		Dr. Bruce Stewart-Brown
Secretary-Treasurer		Dr. Charles Hofacre
Director	Northeast	Dr. Patty Dunn
	Central	Dr. Kenton Kreager
	Western	Dr. Stewart Ritchie
	South	Dr. Hector Cervantes
	At-Large	Dr. Travis Cigainero
	At-Large	Dr. Bruce Charlton
Past –President		Dr. Pat Wakenell

C. Hofacre presented the Board with the Schedule of meetings for the 2008 annual meeting. He mentioned all of the Board functions.

Nancy Reimers brought the California prop 2 welfare issue for discussion and to request AAAP support.

- Now being referred to as the Unsafe Food Act
- California Veterinary Medical Assn. will support this prop so food animal vets are splitting off to form another State VMA in California
- If act passes, it could eliminate the layer industry in California and probably the broiler industry
- IF AAAP opposes on their own – CA organization would like to have link to web statement stating such
- AAAP cannot get into politics nor spend money campaigning
- Bruce Stewart-Brown to get the poultry science statement and see if AAAP could adopt it or modify it
- Nancy said if AAAP supports the UnSafe Food Organization with a position statement, they would link to AAAP Website
- Would be used in Press release, brochures & talks
- Organization would use AAAP as an authority
- Hector made a motion that AAAP join California for Safe Food and Bruce Charlton seconded. Motion tabled until Wednesday

Chuck Hofacre presented the minutes from the 2007 Board meeting. Pat Wakenell made a motion to approve and accept the minutes and Travis seconded. The minutes were approved.

Chuck Hofacre presented the minutes from the 3 Board conference calls and Bruce Charlton made a motion to accept the minutes. Kenton Kreager seconded the motion and the Ayes carried.

The minutes from the 17 Email votes on various issues were read and Pat Wakenell made a motion to accept these minutes and Patty Dunn seconded. The motion was approved.

Chuck Hofacre read the 51<sup>st</sup> annual report. He began by reviewing this past year and the growth of AAAP and our involvement in a wide variety of areas and issues. He reminded the Board that there was approval for a joint AAAP and Poultry Science Association in 2011 in St. Louis, Missouri and plans are moving forward with the planning of this meeting. The AAAP website has been revamped and is being used for the renewal of dues as well as ordering of educational material. AAAP has grown from 783 members in 2003 to 876 in 2008, largely due to the new student members. Most importantly, our level of members who are also members of AVMA allows AAAP to maintain our seat in the AVMA House of Delegates.

Dr. Hofacre presented the Financial report compiled by G. Michael Smith, Bogart, Georgia with AAAP net assets that grew from \$495,361 in 2007 to \$551,059 in 2008. The AAAP savings CD grew from \$317,659 in 2007 to \$343,210 2008. He welcomed BK Association Management Bob and Janece Bevans-Kerr to the organization.

Bob Bevans-Kerr presented a summary reviewing a schedule of authority for the AAAP management under the new management team (Schedule on page 3).

- He also suggested a change in the budget procedure and to present the new budget at the end of the fiscal year.
- He will present 1 to 3 year forecast for organization
- He would like to have approval for the disbursement of payments – using electronic payment of bills
- Patty Dunn made motion to accept this schedule and Stew Ritchie seconded the motion.
- After the discussion, the motion to adopt schedule in the current form was approved.

Schedule of Authority						
Governance and Management Actions	Description Authority Limitations	Membership	Executive Director	Secretary-Treasurer (CEO)	Board of Directors	
<b>Finances – Fiscal Controls</b>						
Hiring Independent Auditor-Accountant	Recommendation under Sarbanes Oxley for outside annual review of some sort. Full Audit can be requested by Board of Directors at anytime		B	A	E	
Annual & Quarterly Financial Report	Executive Director to advise Treasurer of monthly and YTD financial status		B	A	C	
Annual & Quarterly Tax Forms	Executive Director to work with Accountant		B	A	C	
Development of the Budget	Team approach of the Secretary-Treasurer, Executive Director		B	A		
Adoption of the budget	Required by the board, 45 days in advance of F		B	E	A	
Financial Forecasts	Executive Director to advise on financial projections to Secretary-Treasurer		B	A	C	
Dues Changes and Special assessments	Authority granted in bylaws and policy to the board of directors with membership approval	A	B	E	A	
Purchases of Equipment	In accordance with budget and policies on bidding and purchase orders.		B	A		
Disbursement of payments (Electronic Bill Pay or Checks) over \$5000*	Secretary-Treasurer must be consulted (Exec Dir has check signing authority with approval)		A	E		
Disbursement of payments (Electronic Bill Pay or Checks) Under \$5000*	Expenses within approved budget (Exec Dir has check signing authority)		A	C		
Investments	In accordance with Investment Policy adopted by the board		B	A	E	
Loans & Credits	Board decision with Secretary-Treasurer		B	A	E	
Contract Agreement signature rights for obligations and revenue income	Secretary-Treasurer in collaboration with Exec Dir.		B	A	E	
Purchase Board of Director Insurance	Secretary-Treasurer in collaboration with Exec Dir.		B	A	E	
Code: A- Authority to Make Final Decision B- Makes Recommendation to Decision Maker C- Must be Advised D- May be Consulted E- Must be consulted						

Chuck Hofacre presented the proposed revenue and expense budgets for 2009.

- He proposed an addition to the expense budget of the Educational Material to add \$3,500 for the Editor of Diseases of Poultry (Dr. Saif) and \$1,500 for each of the 5 section editors (Drs. A. Fadly, J. Glisson, L. McDougald, L. Nolan, and D. Swayne). This would increase the Educational Material expense budget by \$11,000.
- Chuck Hofacre made the motion to amend the budget as proposed and Pat Wakenell seconded the motion. The motion was approved.
- This would make the new proposed educational expense budget \$50,842.

The Board held a discussion on dues increase of 5% versus a flat \$50 increase for this next year. Fred advised the board that should the organization continue a search for Secretary-Treasurer, it must be prepared for this contingency.

- Pat Wakenell expressed concern about a \$50 increase in dues and would suggest that AAAP try to not exceed expenditures over revenue but not have to use savings.
- Travis Cigainero made a motion for a 7.5% increase in dues and Pat Wakenell seconded.
- Bruce Charlton made a motion to table this until after the discussion on the Avian Diseases Digest and Patty Dunn seconded.
- The vote on the budget approval will be delayed until after Dr. Sharma meets with the board on Saturday.

John Sullivan presented the AVMA Fellows to the AAAP board: Dr. Ellen Carlin, 2007 graduate of Cornell, and Dr. Ashley Shelton, 2004 graduate of Cornell University.

There was a discussion regarding the honoraria for the Secretary-Treasurer and Editor of Avian Diseases.

- Hector Cervantes made a motion to increase these honorariums to \$16,000 for each position and Kenton Kreager seconded. Motion was approved.
- There was further discussion regarding compensation for the future Secretary-Treasurer after the management team assumes more responsibility.

The current position statements were reviewed.

- [Statement on Welfare of Poultry](#)
- [Statement on Use of Antiviral Pharmaceuticals in Poultry](#)
- [Statement on Controlled Atmosphere Stunning of Poultry](#)

There was a discussion as to how to keep them updated and current. Members feel that all of the position statements should be sent to the authoring committee and ask them to review and recommend any changes/updates to the Board each year as part of the committee's duties annually.

Pat Wakenell made a motion to reaffirm the Stunning of Poultry position statement that had been reviewed recently by the welfare committee and Bruce Charlton seconded. The motion was approved.

Chuck Hofacre presented the cephalosporin issue that the Drugs and Therapeutics committee responded with letter by Dr. Bret Rings, Chair of the Committee. Dr. Hofacre discussed this with Dr. Elizabeth Curry-Galvin (AVMA) and asked should AAAP respond to this. She suggested that AAAP take more time to discuss before responding. Chuck recommended that consultation with Ching Ching Wu be forwarded to Drugs and Therapeutic committee and in turn response sent to Dr. Elizabeth Curry-Galvin.

Chuck Hofacre asked the Board should AAAP write a letter requesting an extension and secondly, should the AAAP Drugs & Therapeutic committee formulate the AAAP response and send back to board for a vote?

Bruce Stewart-Brown suggested that AAAP give FDA more documentation to offer an alternative solution. CH recommends that AAAP respond with a request for an extension of the comment period and push Drugs committee to respond to board. Bruce Stewart-Brown made a motion that AAAP request an extension and Stew Ritchie seconded. The motion was approved.

Bruce Stewart-Brown made a motion to charge the Drugs and Therapeutic Committee to formulate a response based on science data for the Board to respond to the cephalosporin issue and seconded by Travis Cigainero. Also ask them to develop topics for discussion with the FDA. The motion was approved.

Chuck Hofacre presented under “New Business” the topic of AAAP Board visiting Washington, DC and meet with FDA leaders or other regulators and political leaders and discuss such issues as these drug withdrawals, etc. Bruce Charlton made a motion to set up a Governmental Relations trip and Bruce Stewart-Brown seconded. The motion was approved. Chuck will send memo to all committees to ask for topics that need to be most discussed.

Susan Williams representing the Membership Committee presented the proposed budget for a new AAAP booth.

1. Physical display from Siegel Display Products:
  - a. Model EZ25. \$224.50.
  - b. Shipping Case. \$120.95
  - c. Shipping costs. \$44.90
  - d. Total costs= \$390.35 plus state sales tax if we are not exempt.
2. Information for Display Board costs (UGA CVM Educational Resource Center)
  - a. Printing costs: \$5.35 per square foot-2, 6 square foot panels = \$64.20 1, 2 square foot panel—Heading with AAAP logo= \$10.70
  - b. Computer time: \$3.74 per hour. Estimate 16 hours= \$59.89
    - i. Vectorize logo \$35.00 (1 day work included in 16 hours above)
    - ii. One panel—Short Mission Statement with photo of poultry
    - iii. One panel —Educational Opportunities, AAAP Foundation, Avian Diseases, Website address etc. with photo of poultry.
  - c. Lamination of posters?

3. Projector: Projectors range in price from \$1100 to \$3700. The board asks that the membership committee make recommendations on the projector options and rank their choices for the board vote.

The membership committee requested \$600 for a new booth display which the board voted to approve. Susan will bring proposal for projector on Wednesday.

Chuck Hofacre reviewed the membership chart comparing the past 6 years.

Type	2008 Total Paid	2007 Total Paid	2006 Total Paid	2005 Total Paid	2004 Total Paid	2003 Total Paid
Member	428	435	446	432	404	431
Associate	250	206	209	195	141	189
Student	95	71	34	26	25	24
Retired*	73	70	62*	114	100	113
Life	30	30	27	27	27	26
<b>TOTAL</b>	<b>876</b>	<b>812</b>	<b>778</b>	<b>794</b>	<b>697</b>	<b>783</b>

Pat Wakenell suggested that the new member's welcome reception should occur every 2 years. Next one should be in Seattle. Also, each board member needs to be contacting new members in their region to invite and also to welcome them. The AAAP office needs to identify to board members when a new member starts.

Chuck Hofacre reported that AAAP met the requirement to maintain their allied status with AVMA and keep their representatives in the AVMA House of Delegates. The board discussed that there are AAAP members who are veterinarians but do not belong to AVMA. The board decided that our system of reporting veterinarian members to AVMA is sufficient at this time.

Chuck Hofacre presented a request by Dr. Mo Saif that the Egyptian Poultry Veterinary Association (EVPA) be granted a reduced subscription. They have been paying \$275.00 per year and Chuck estimated AAAP's cost is approximately \$185.00 on each international subscription which Dr. Saif thought was reasonable. Pat Wakenell made a motion that they be offered the reduced rate of \$185 per year and Bruce Stewart-Brown seconded. The motion was approved.

Chuck Hofacre presented the contract information on the 3rd edition of Avian Histopathology manual. The cost to produce each book will be \$24.88 if 1000 copies are ordered. Dr. Fletcher expects to have the manual completed by September. Fred Hoerr suggested a price of \$75 for each copy. It was suggested that we get this manual advertised on the C.L. Davis website and the American College of Veterinary Pathologists website. The board voted to order 1000 copies.

CH advised the Board that Ron DeHaven, new Executive Vice-President of AVMA, has invited Gatz Riddell, head of bovine practitioners (AABP), Tom Burkgren, swine practitioner (AASV), and Chuck Hofacre (AAAP) to meet in Schaumburg on July 24, 2008 to discuss Animal Welfare of Production of Farm Animals.

Robert Williams, Chair of the AAAP Animal Welfare Committee, advised the board that there are 3 openings on the Core Committee and he recommends Kate Barger follow Kristi Scott as Chair of the committee. President-Elect Bruce Stewart-Brown will appoint the new committee chairs and approved this selection.

Robert Williams presented the Gait Scoring video by Tim Cummings representing work done by the AAAP Animal Welfare Committee as part of the PAACO auditor training. The committee will need to recommend to the Board if the video should be offered as a teaching tool for sale.

Footpad training material is done as a pictorial of good and bad foot pads.

Chuck Hofacre asked the Animal Welfare committee to advise the office how to distribute this material, for example, laminated front and back, etc.

Wing breakage and stunning video needs to have sound added to be complete – welfare committee to recommend what script and how they want it produced/

Nasal implant – Subcommittee could not get referred material, so they could not go forward with it.

Breeder-pullets (feed restriction) – Animal Welfare committee would like to see this become a position statement. Get board vote to post on website-public section. **This will be sent out for board email vote.**

Litter scoring – Tim Cummings volunteered to work on this and needs a lot of pictures.

Bruce Stewart-Brown would like to know if this will replace NCC guidelines. Bruce would like for AAAP to make statement that the NCC guidelines might not be the best guidelines and possibly write a new set of guidelines. AAAP has not been requested to rewrite any guidelines and is only providing training material for auditors. CH recommends not selling to public – only AAAP members and PAACO auditors.

Caged table egg layers – welfare committee will decide on the disposition of this statement and advise Board.

Jose Linares, AAAP representative on the AVMA Animal Welfare Committee, completed the AVMA Survey on Euthanasia report integrating comments from the Animal Welfare committee members and he also prepared the Pew commission response from AAAP.

Robert Williams asked for AAAP help in scheduling more time for committee work at the annual meeting. They have a lot to discuss and need more than 2 hours. They meet

at IPE in Atlanta in January and at annual meeting in July. Sue will check on extending the hours this year for their meeting.

Meeting adjourned Friday at 5:55 PM.

The Saturday morning meeting was called to order at 7:30 AM.

Chuck Hofacre began the meeting with a request from Mick Fulton for permission to have the Avian Diseases Manual into Azeri, Ukrainian and Moldovan. Pat Wakenell will be using this manual to train in Ukraine and Moldova and US-AID will pay for this translation. Hector Cervantes made a motion and Bruce Charlton seconded. Motion was approved.

Chuck Hofacre also advised that Davide Giovanndi had translated the Avian Diseases manual into Italian and has sent 2 copies to the AAAP office. He has now requested permission to translate the Isolation, Identification and Characterization manual into Italian. Bruce Charlton made a motion to give permission and Patty Dunn seconded the motion. Motion approved.

Chuck Hofacre reviewed with the Board the rotation schedule that has been established for new educational material to keep new material available each year. The board discussed whether there is a need for updated slide study sets or just increasing the images that go on the CD for the Avian Diseases manual. The concern was that this would increase the cost for students but would ultimately decrease revenue because of less items to sell.

Pat Wakenell volunteered to be the coordinator. She will work with Isabel Gimeno, Chair of the Education Committee, to determine a timeline for updating the slide study sets.

Fred Hoerr would like to see the slide study sets coordinated with the manuals and the Diseases of Poultry.

Chuck Hofacre reviewed the 2008 Awards winners and asked that these be kept confidential until the Awards luncheon. He also discussed the Board's help with getting more members nominated for the AAAP awards. There was no nomination for the Calnek award this year. Chuck suggested that each board member take one award and help get nominations.

Darrell Kapczynski, Chair of the Awards committee, met with the board and reported to them there will be a new award this year-Best field-diagnostic case report that will be presented a certificate at the Awards luncheon to be followed by a plaque mailed to the recipient following the meeting. The judging committee is composed of two ACPV members and 2 award committee members.

He said that there were a large number of nominations for the student awards but a small number of nominations for the senior awards. Bruce Stewart-Brown discussed the

possibility of the awards committee developing a list of appropriate members to be nominated for the awards.

There was one nomination for Life Member – Dr. Yan Ghazikhanian. Pat Wakenell made a motion that this nomination be approved and Bruce Stewart-Brown seconded. Motion was approved.

Chuck Hofacre asked the board to discuss the recipients of the Reed Rumsey award winners. He felt the award was intended for students that would be working for the advancement of clinical avian medicine. The consensus was that the students who are involved in research might not stay in avian medicine, where clinical track students do. The board would like for the awards committee to review or revise Reed Rumsey criteria to reflect balanced representative clinical and research tracts. Pat Wakenell made this motion and Travis Cigainero seconded. Motion was approved. **Sue will email the paragraph criteria from Board agenda to Darrell.**

Chuck Hofacre reviewed the report from the AAAP nominating committee consisting of Beth Krushinskie, Rich Chin, and Bob Owen. Their nominations are: President-Elect- Jagdev Sharma, Director-at-Large- Kate Barger and Secretary-Treasurer- Chuck Hofacre.

Jagdev Sharma met with the Board and gave his report on Avian Diseases. Submission rates are rising. The impact factor went down this year. The board discussed this fact and still feels that the journal is still a quality journal and should be continued as presently published. Avian Diseases is rated the highest value attributed by ISI. He also discussed the changes made to the journal in the past 5 years.

These include:

- Established Avian Diseases Advisory Board
- Format of the journal was revised
- Electronic submission and review has been implemented
- Reduced lag period between submission to publication
- Ahead of print publication
- Page charges waiver possible
- Invited reviews published in the journal
- Increased author rights
- All issues archived on-line

Dr. Sharma reported to the board that a new law from NIH is that all articles funded by NIH grants must be made public within 1 year of publication. Dr. Sharma proposed the following change for the guidelines to authors: For National Institutes of Health (NIH)-sponsored publications, the Journal grants the Author permission to provide a copy of the accepted manuscript to the NIH upon acceptance for publication, with public release in PubMed Central twelve months after final print publication by the Journal. This motion was adopted.

Avian Diseases Digest –

Jagdev Sharma presented a report on the ADD beginning with a summary of Volume 2. There were 106 articles published in the 2007 issues. He believes the objectives of this

journal are to promote the mission of AAAP and generate revenue. There has been continued growth in number of ADD hits on the web. He indicated that he has a very good working relationship with the science writer for the Avian Diseases Digest and editor of Allen Press.

Dr. Sharma presented the following ideas to promote ADD.

- Designate a 5-member ADD Advisory Board
- Simplify on-line access
- Increase on-line coverage by contracting with companies, such as, EBSCO, Proquest, Inc.
- Reformat and expand scope
- Print hard copy

Chuck Hofacre presented the Avian Disease Digest budget projecting the cost for 2009 as \$23,900 with no projected income. There was a discussion as to a timeline for this journal to be expected to be a marketable journal and define the target audience. Dr. Sharma's suggestion of having a printed copy of this journal for all subscribers was discussed by the board at length.

The board would like to have a marketing plan:

- asking management team, secretary-treasurer, and editor to develop a business plan
- do marketing strategy
- be revenue neutral within 3 years from now
- less than \$5,000 for printed copy
- Bob Bevans-Kerr will be Chair of team

Motion by Bruce Stewart-Brown and seconded by Hector Cervantes. Motion approved.

Jagdev Sharma requested a 10% increase in wages for the Science Editor for the Avian Diseases Digest. A motion came from Dr. Sharma and Bruce Stewart-Brown seconded the motion which was approved. He also made a motion for 2 additions to the Avian Diseases Editorial Board: Blanca Lupiani and Mary J. Pantin-Jackwood. Dr. Jack King is retiring from the Editorial Board. Bruce Stewart-Brown seconded and the motion was approved. **Remind Bruce Stewart-Brown send letters to Editorial Board.**

The Board revisited the proposed budget for 2009. The proposed budgeted expenses should be \$575,000. There was further discussion on whether to increase dues by 5% or 7.5%. The motion was to increase dues and subscriptions by 7.5% and was approved. **Send board a revised budget – include increase for Science Writer and dues increase.**

Patty Dunn made a motion that the proposed budget be accepted and Pat Wakenell seconded. The motion was approved and the budget adopted.

Chuck Hofacre presented the board with the contributions to the annual meeting for a total \$32,400 that do not include a couple of donations that have not been received yet. **Send Bruce Stewart-Brown list & thank you notes for contributors.**

Chuck Hofacre reported to the Board that AAAP has representatives to the allied organizations.

<b>Nathaniel Tablante</b>	<b>Council for Agricultural Science and Technology (CAST) (2006-2009)</b>
<b>Andrea Miles</b>	<b>National Institute of Animal Agriculture (NIAA)</b>
<b>Kellye Pfalzgraf</b>	<b>NIAA Animal Transportation Issues Committee</b>
<b>Chip Garritty</b>	<b>NIAA Euthanasia Committee</b>
<b>James Barton Eric Gingerich Dave Hermes</b>	<b>Professional Animal Auditor Certification Organization (PAACO) (appointed to a second term and Chair of Board of Directors) Professional Animal Auditor Certification Organization (PAACO) Professional Animal Auditor Certification Organization (PAACO)</b>
<b>John Smith</b>	<b>U.S. Animal Health Association Chair, Transmissible Diseases of Poultry Committee</b>
<b>Steve Collett</b>	<b>USAHA Liaison Committee</b>
<b>Nancy Reimers</b>	<b>OIE Animal Welfare Definition Task Force</b>
<b>Tim Cummings</b>	<b>CODEX Ad Hoc Intergovernmental Task Force on Antimicrobial Resistance</b>
<b>Chuck Hofacre</b>	<b>WHO, FAO, OIE Meeting on Critically Important Antimicrobials</b>

Robert Williams and James Barton of the Animal Welfare Committee proposed a symposium for 2009 in Seattle on North American Broiler Welfare. The budget proposed is \$7,300 which included for printed proceedings which AAAP is no longer preparing – all proceedings are on CDs – so that expense would reduce the budget and the allowed standard budget by AAAP is \$5,000. Bruce Charlton made the motion that the symposium be accepted for 2009 and Patty Dunn seconded. Motion carried.

The Animal Welfare Committee also proposes to do a Symposium on North American Egg Layer at WPDC in 2010 and North American Turkey Welfare Symposium at AAAP in 2010. Chuck Hofacre encouraged the Animal Welfare Committee to involve AVMA personnel, especially Dr. Gail Golab, with the symposium and try to get the event published in JAVMA.

Greg Rosales presented the scientific program to the board. In 2008, we have 150 oral presentations and 88 posters in the scientific program and 12 symposium speakers. There

were 150 people requested travel support and this keeps AAAP within budget with AVMA.

AVMA has mentioned they would like for AAAP to begin their meetings on Saturday and end on Tuesday with the AVMA.

Greg Rosales reported that AVMA is moving forward and are planning to have continued educational credits on-line in the future. There would be some questions that people would need to answer as proof of reading the material before credit would be granted.

Greg also reported that AVMA is working hard to keep the relations good with AAAP as they are now. AVMA will pay for Rich Chin to make the site visit to Seattle since he is AAAP's in-coming program chair in 2010.

There are opportunities for improvement in the program correspondence. There were letters sent to our speakers that they would be required to become AVMA members. This is not required for students and international speakers. AVMA is also not sure if there is a need for a separate CD with the AAAP scientific program and symposium proceedings. Board agreed there was since our symposium proceedings are full text and not just abstracts.

Greg also reported that AVMA is very receptive to the proposed joint meeting of AAAP and Poultry Science Association (PSA). Hector Cervantes is the Chair of the planning committee.

The meeting was adjourned for lunch and reconvened following the AAAP Foundation Board meeting at 2:50 PM.

Bob Owen gave a report on updating the Biosecurity manual. He has had some resistance in getting contributing authors. He suggested possible renaming the manual to "Practical Disease Prevention." Patty Dunn has offered to serve as co-editor. He has agreed to push the project for a completed manual by 2010.

Mo Saif and Gregg Cutler gave the House of Delegates report. The first issue was the Resolution 15 by New Jersey to amend the AVMA Policy on Antimicrobials in Livestock Feeds. Food Animal groups responded at HOD and the Small ruminants joined the group. The group had another resolution written and submitted that states AVMA has a statement already in place. Resolution 15 did not get the required 2/3 votes so they had the second resolution withdrawn. We should expect the original resolution to be presented again at the next House of Delegates meeting probably in January.

Another food animal issue dealing with housing of calves was discussed. There were no other issues for the food animal groups to be concerned at this time.

Hector Cervantes read a proposed position statement on Use of Antibiotics in Poultry to the board from the Drugs and Therapeutic Committee. He will ask the committee to approve this statement at their meeting on Sunday and he will forward to the Board for approval and posting on the website.

AVMA is open to revising, rewriting the Judicious Use of Antibiotics. Some of the poultry companies are now using less antibiotics by their own decision. Bruce Stewart-Brown feels that poultry needs to be in sink with the other industries on the use and have guidelines that cover all species. This would need to be done as a charge to the Drugs and Therapeutic Committee.

The Board thanked Drs. Saif and Cutler for their continued service to AAAP in the AVMA House of Delegates. They both indicate they would continue to serve AAAP in this role.

Gregg Cutler asked the AAAP Board for support in opposing the proposition 2 in California. Fred Hoerr said that the Board is working through the process with the Animal Welfare Committee.

Mo Saif gave a report on the 12<sup>th</sup> edition of the Diseases of Poultry. The book is published and the authors should have received their copy. He feels that the book may need to be split into two volumes in the future. The book is available directly from Wiley-Blackwell.

David Swayne met with the board as the new editor of the 13<sup>th</sup> edition of the Diseases of Poultry.

**Report on Diseases of Poultry, 13<sup>th</sup> Edition**  
**David E. Swayne**  
**AAAP Board Meeting, New Orleans, LA**  
**July 19, 2008**

Two retirements from Editorial Board from 12<sup>th</sup> Edition:

- Y.M. Saif (former Editor-in-Chief)
- Aly Fadly (former Associate Editor for Tumor Viruses and Miscellaneous Tumors)

Editor-in-Chief for 13<sup>th</sup> Edition: David E. Swayne

Associate Editors:

- J.R. Glisson – Microbiology
- L.R. McDougald – Parasitology
- L. Nolan – Microbiology
- D.L. Suarez – Virology
- Venugopal Nair – Tumor Viruses

Estimated Publication Date: June 2013

Publisher: Wylie-Blackwell

Goals for 2008-2009:

- Re-examine objectives of the book and revise structure to meet objectives including chapters to include/exclude and section structure/content
- Poll AAAP membership for input on strengths and weaknesses of 12<sup>th</sup> edition and what should be done to improve 13<sup>th</sup> edition
- Establish publication timeline
- Contact with Wylie-Blackwell on objectives, new contract and timeline

David Swayne also presented a request for support for the 7<sup>th</sup> Avian Influenza Symposium in the amount of \$10,000. The Board previously approved support in the amount of \$5,000 in 2007 so the additional request is for \$5,000. Bruce Stewart-Brown made a motion to support the request for \$10,000 and Hector Cervantes seconded. Motion was approved.

There was a motion to adjourn and the meeting was adjourned on Saturday at 4:15 PM.

The following Board Members were present at the Wednesday meeting.

President		Dr. Bruce Stewart-Brown
President-Elect		Dr. Jagdev Sharma
Secretary-Treasurer		Dr. Charles Hofacre
Director	Northeast	Dr. Patty Dunn
	Central	Dr. Kenton Kreager
	South	Dr. Hector Cervantes
	At-Large	Dr. Bruce Charlton
	At-Large	Dr. Kate Barger

Wednesday's meeting was called to order at 7:35 AM and adjourned at 12:00 PM.

Chuck Hofacre reported that ACPV wanted an amendment to the management team contract. ACPV is uncomfortable with having AAAP and ACPV on the contract. In the event the management team helps AAAP grow, it could increase the portion of the contract that ACPV would be obligated to pay. If ACPV grows less than 6%, they would like to be exempted from an increase in their share of the cost.

Chuck will check with a lawyer on the legality of having this Side Agreement and the Board agreed. **Sue will scan this agreement and send it to board.**

Louise Dufour-Zavala met with the Board to give a report on the Isolation & Identification manual. She has served as the Editor on the 5<sup>th</sup> edition which was published in June. There have been some requests for putting the manual on a CD which could be done if the Board decides to do this. She is willing to serve as the next editor. She feels that the structure of the manual needs to be changed to a new format and she will present the new proposed format to the board for approval next July.

AAAP asked the Drugs and Therapeutics committee (Hector Cervantes & Dennis Wages were the only 2 members at the meeting) to help with the AAAP response on the FDA's proposed ban of extra label use of cephalosporin [Naxcel]. They prepared a position statement on "The Use of Antibiotic Feed Additives by the Poultry Industry." **Hector will email this to me.**

Second, AVMA has joined AHI in requesting a 60-day extension to the September 1 deadline to officially respond. Dennis Wages said that by law, FDA was required to give 90 days for response. Hector read the prepared statement from the Drugs and Therapeutic committee. Dennis Wages has volunteered to become Chair of the Drugs and Therapeutic committee. **Get copy from Dennis Wages.**

Bruce Stewart-Brown will be asking the Board members to get a report back to him on the committees that they are representing the board. Chuck reminded the board that in 2004, the AAAP president had each committee to make a CORE of their committee and report this to the board with each CORE member's rotation term defined. The by-laws still state that the current President will determine the committee chairs. **Chuck Hofacre feels there needs to be SOP cards for each committee chair each year to remind them of their mission and functions. Send to the board for review and/or updates. Kate Barger will redo this and create a one-page for each committee and send to Chuck. Chuck feels that the committees do not always need to have a program with presentations but should be looking at current issues.**

Chuck would like to establish a procedure to sunset committees that are not functioning or needed. **Bruce Stewart-Brown would like to set up a conference call to further discuss the committees.**

Bruce Stewart-Brown suggested the possibility of shortening the symposium and conducting the committee meetings in the afternoon following the symposium. AAAP will encourage members to get involved in one committee instead of trying to attend several as an interested person and the committee reports would be posted on the website for all.

Hector would like to be the Board rep on the Drugs & Therapeutic. **Bruce Stewart-Brown needs an updated list of board representatives and he will send the template for a report on the committees and ask for recommendations on new Chairs. The selection of the Board representatives for the committees should be determined by their field of expertise not their position on the board.**

<b>Board member appointments to Committees:</b>	
<b>Chuck Hofacre</b>	Animal Welfare Committee
<b>Kate Barger</b>	Awards Committee
<b>Mark Bland</b>	Biologics Committee
<b>Bruce Charlton</b>	Biotechnology Committee
<b>Hector Cervantes</b>	Drugs & Therapeutic Committee
<b>Fred Hoerr</b>	Membership Committee
<b>Bruce Stewart-Brown</b>	Food Safety Committee
<b>Fred Hoerr</b>	Education Committee
<b>Hector Cervantes</b>	Enteric Diseases Committee
<b>Mark Bland</b>	Epidemiology Committee
<b>Patty Dunn</b>	History Committee
<b>Bruce Charlton</b>	Respiratory Diseases Committee
<b>Kenton Kreager</b>	Toxic, Infectious, Miscellaneous, and Emerging Diseases Committee
<b>Kenton Kreager</b>	Tumor Virus

Chuck Hofacre reviewed the Statement on the Welfare of Caged Table Egg Layers prepared by Eric Gingerich. **Sue will send to the Board to be voted on as a position statement. Put link in the document and post on web if approved.**

The Board would like for some Guidelines for Position Statements to be developed and circulated. Also, the same for White papers should be developed and circulated.

Darrell Kapczynski presented the Awards committee report on the number of nominations for awards in 2008. There is a correction to the Awards list for 2008 to reflect that the Special Service Award for 2008 was presented to Charles L. Hofacre –not John Smith as previously stated in the Board agenda. The AAAP office was trying to surprise Dr. Hofacre (which was the case). The student nominations were higher this year but the nominations for the senior awards were lower.

Bruce Stewart-Brown suggested that the Awards Committee Chair might consider a conference call with the Board when the nominations are lower than expected to ask for the Board's help with nominations.

1. Schwartz
2. Rosenwald Student Poster – changed to evaluating the posters into applied and basic research and 2 award ribbons were given
3. Outstanding Field Case or Diagnostic Report Award – first given in 2008.

**Awards will be based on the following:**

1. Submission of an abstract to the AAAP annual meeting for oral presentation with an original field case study or diagnostic report.
2. Clinical Relevance of Field/Diagnostic report. The report should deal with a contemporary problem in Avian Medicine.
3. Originality of report.
4. Content and clarity of presentation.
5. Contributions, preventive and/or corrective solutions.
6. Scientific merit / rigor.

If combining all case reports into one session, this could affect the attendance in some of the other sessions. However, this could also increase interest and attendance from clinicians. Bruce feels that the Awards should not control the scientific program. Chuck suggested that the organization of the program continue as it is now and add this to the attendee survey. ***“How do you like having all case reports held on one day in one session?”*** The Awards Committee brought 2 Action items to the board on this award. Include items in minutes. The Business Office should hold a luncheon ticket in reserve for all award winners. The Awards Committee should make sure that all winners attend the Awards presentations. Bruce Charlton made a motion and Patty seconded the motion to remove the “Scientific Rigor.”

4. Rimler
5. Reed Rumsey – board has agreed to present 2 awards if deemed appropriate
6. Bayer
7. PP Levine

8. Phibro – Hector will discuss the possibility of Pfizer endowing this award
9. Lasher-Bottorff
10. Calnek
11. Special Service
12. Life Member

Action 5: request reappointment of Calvin Keeler as Vice Chair and others.

**Attachment 2**

The following is a list of AAAP members from which the President could select two new Awards Committee members. Each of these AAAP members has either contacted the Committee or been contacted by the Committee, and each are willing and interested in becoming Awards Committee members. After discussions with current Committee members, the candidates have been ranked in the Chair's order of preference, being mindful of the need for diversity and representation by geographic region, academia vs. industry, molecular vs. field experience, etc.

1. Maricarmen Garcia
2. Dan Karunakaran
3. Sara Steinlage
4. Andrea Sinclair

Darrell inquired of the Board whether former members can rotate back on future committees. The Board informed him that members can rotate back on future committees.

Darrell Kapczynski also gave the Respiratory Committee report that they had 14 people attend this year (30 last year) and reviewed minutes. He reported that the new Chair will be Maricarmen Garcia and the Vice Chair will be Darrell Kapczynski.

There was some discussion by the board on what issues should the board interact with the committee to further the needs brought forward from the committee.

- More ILT research –present to ARS & USAHA stakeholders meeting
- Write letter to USPEA research committee – need research on ILT and ask for funding on this issue
- Each Committee needs to give list of priorities to board

Isabel Gimeno made a request to the Board regarding the slide study sets being made available for sale and downloadable from the website. Education committee has decided to set a 1 year limit to get these updated.

1. Does the board agree with the proposed change
2. Can the website host handle this?
3. Can the new format (when finished) be advertised in journals?

The Board requested that the Education Committee prepare a formal proposal on this. Isabel will prepare the proposal for the board and Pat Wakenell will serve as a co-chair on the project of getting this reviewed and report back to the board in 2009 at the annual meeting. Pat will contact an author for each set and work with Isabel on editing or get other reviewers. Bruce suggested assigning version numbers to the slide study sets. Pat

will ask authors if there are updates for these yearly. A list of needed educational tools on different topics should be established. Clinicians should also be consulted for their contributions to slide study sets. Pat mentioned that the titles could be slide study sets and videos and should they be available to only AAAP members or open to the public. The responsibility of how they will be distributed will be with the Board.

Gregorio Rosales presented a report on the 2008 Scientific Program and felt that the meeting was very good. The attendance in the Wednesday sessions has been very good (95 in one session). There were 115 oral presentations with one last minute cancellation and 88 posters with 10 no-shows. They will not receive travel support because they did not attend meeting. Greg will let AVMA know that if these are international presenters that could not get visas to not cut budget. AAAP will be under budget with AVMA and under 100 posters. Chuck explained the AAAP budget from AVMA. The 2009 budget from AVMA will be increased from \$50,000 to \$55,000.

Dr. Sharma feels we need to continue to let AVMA know that we need budget increases in order to further improve the program and meeting.

AVMA would like the AAAP to change the program in order to end our program the same as AVMA. For example, change the symposium to Saturday and begin the Scientific program on Sunday and end on Tuesday. Chuck asks that we keep the status quo until AVMA asks for this change. If the Wednesday sessions were eliminated, this would cut 30 presentations from the program. Greg reported that the relationship between AAAP and AVMA is very good. Bruce asked the board should the Program Chair or the AAAP board write a letter to AVMA to congratulate them on the meeting's value to the organization. Bruce asked Greg to determine the health of the poster program. **Put this question on the survey.**

There was a discussion on having the poster authors stand with their poster for questions. Chuck suggested setting one day (Monday 6 AM and have donuts, etc. or evening and a cocktail party) and have the poster author there with their poster. Chuck said that the AAAP office (Bob and Janece) will send a survey within next week to attendees on posters. Greg said there were a lot of good comments on putting field cases in one session with Danny Magee received the first AAAP Field Case or Diagnostic Report Award. There are only 13 time slots on Monday morning in a session even if the Keynote speaker is moved. Greg has been asked by AVMA to make sure that the next program chair will be well trained. AVMA has agreed to pay the travel expense for the Vice chair (R. Chin) to attend at least one site visit before becoming the next Chair. Greg is already recruiting the next Vice Chair when the Chair (G. Rosales) rotates off the program committee. He will notify the AAAP office of the nomination and we send out for a board vote. Greg would like to inform AVMA of the proposed animal welfare symposium in Seattle in 2009. The Board agreed with this decision.

Chuck asked the Board to select the next attendee for the AVMA Leadership Conference for 2009. AVMA will pay all travel expenses for one AAAP designate and approximately one-half for the incoming AAAP president. AAAP will fund the remaining expenses for the incoming AAAP president. Chuck reminded the board that 2 years ago, Pat Wakenell nominated Andres Montoya. The Board approved the

nomination. However, Gregg Cutler asked the board to reconsider and send Nancy Reimers because the timeline for her to attend was about to expire. Pat withdrew her nomination and the board approved Nancy Reimers to attend in January 2009. She asked the board to consider Andres Montoya for the next opportunity. The board discussed that the selection should be the most qualified candidate each year who graduated within the last 7 years.

Chuck made a motion to nominate Sara Steinlage (graduated in 2002) (if 7 year rule applies) for 2009 or Mark Burleson (alternative) and Dr. Sharma seconded. Motion approved.

Other Future Possible candidates are Michelle Anderson or Scott Gustin.

The AAAP office will send out a request for nominations prior to the annual meeting and also ask the young member to meet with the board and give a brief report of their experience with the AVMA Leadership Conference.

Patty Dunn presented a request from the History committee for a Lasher History Lecture for suggestions on topics and/or speakers.

1. History of Diseases of Poultry – Saif
2. **Send email to board for suggestions**
3. AAAP will pay for any travel expenses not covered by AVMA (reg, travel support)

Bruce Stewart-Brown discussed with the board

- Committee management
- Past presidents projects
  - o Mo – AVMA relationship
  - o Fred – AAAP management & future management
  - o Bruce - Trust index is something he may choose
- Would welcome comments from board members

Sue thanked all the Board members for their support during the past 5 years of working together and having had the pleasure of serving as the Assistant Business Manager.

Thanks to all the Board members for their hard work for AAAP.

There being no further business, there was a motion by Patty Dunn and seconded by Kate Barger to adjourn at 12:00 PM.

Respectfully submitted,  
Sue Clanton  
Assistant Business Manager  
August 8, 2008