

# AAAP Board of Directors Meeting Minutes

Minutes		
AAAP Board of Directors Meeting		Friday, July 9, 2009 7:00 am to 5:30 pm Elliot Bay Room Westin Hotel, Seattle, WA
Meeting called by	President Bruce Stewart-Brown	
Type of meeting	AAAP Board of Directors	
Facilitator	Chuck Hofacre	
Note taker	Janece Bevans-Kerr	
Timekeeper	Bob Bevans-Kerr	
Attendees	Bruce Stewart-Brown, Jagdev Sharma, Fred Hoerr, Chuck Hofacre, Daniel Bautista, Hector Cervantes, Kenton Kreager, Mark Bland, Kate Barger, Patty Dunn Not present on Friday: Bruce Charlton	
Call to order		
Bruce Stewart-Brown		
Discussion	President Bruce Stewart Brown welcomed the board members to Seattle and reviewed the agenda. There was a discussion regarding the succession of the regional director to the board. AAAP has traditionally had the new region director begin his/her term the first day the board of directors meet at the annual convention while the new president and the directors at large begin their term after the AAAP business meeting. This difference causes a lot of confusion.	
Conclusions	It was decided that the terms of all new board members should begin at the same time.	
Action Items	Person Responsible	Deadline
Motion: The regional director's term will start at the end of the AAAP Business Meeting.	Motion: Fred Hoerr	07/09/2009
	Second: Jagdev Sharma	
	Motion carried	
Continued discussion regarding future board meetings and committees		
Bruce Stewart-Brown		
Discussion	The board discussed meeting yearly at the IPE in January. A quarterly conference call was also suggested that could correspond to the fiscal quarters. Can the mechanics of conference calls be improved? Continue with the committee meetings as this past year. The Board will discuss with the committee chairs when they meet with the Board. Committees have been underutilized. Committees need to actually do something and be responsible. Active committees generate interest because committee members see their role as relevant. Committee work is an area where members can make a big contribution to AAAP. The work this year on committees has been beneficial by changing the model of committees in AAAP as proactive entities. At the January board meeting, board liaisons could report on the status of their committees.	
Action Items	Person Responsible	Deadline
Board members will report on the status of their assigned committees at the January board meeting.	Board Members	

Minutes of Board and Business Meetings		
Chuck Hofacre		
Discussion	The minutes to the 2008 Business Meeting, the minutes to the December conference call, and the January 29 meeting at the IPE were reviewed and approved. It was also discussed that a responsibility matrix like the one compiled after last year's annual meeting be repeated and included in this year's minutes.	
Action Items	Person Responsible	Deadline
Motion: Approve the 2008 AAAP Board Meeting minutes	Motion: Hector Cervantes	
	Second: Patty Dunn	
Motion: Approve the December and January minutes	Motion: Kenton Kreager	
	Second: Kate Barger	
	Both motions carried.	
Make a responsibility matrix from this year's action items.	Janece Bevans-Kerr	
<b>52<sup>nd</sup> Annual Report and Membership: 08-09 Financial Statements by G. Michael Smith/Subscriptions/BioOne</b>		
Chuck Hofacre		
Discussion:	<p>AAAP moved from an organization whose mission was purely educational to one that has a more active role in public policy. This shift has changed AAAP's expenditures. For instance, AAAP gave money to the Food Residue Avoidance Databank (FARAD) program which is heavily involved in insuring a safe food supply for food animal consumers. A big expenditure for AAAP this past year was the Washington D.C. trip. Other organizations are moving in public policy as well. The swine vets have a full time communications director. Policies need to come out of AAAP committees as AAAP responds to public issues and that will need to be supported monetarily as well.</p> <p>Membership numbers are down, as are book dealers and subscriptions. 35% of membership gets the journal online only. That is a 16% increase from last year. The Board needs to begin thinking about when AAAP should offer the journal online only. There was a revenue decline in BioOne in 2008 due to a change in their accounting system. AAAP had to dip into savings this past year.</p> <p>A renewal/membership SOP should be developed that includes target numbers. Andres Montoya, chair of the membership committee could be asked to help create the SOP.</p> <p>The Board needs to encourage more products to sell. Downloadable PDFs could be offered on the website for a price. Each committee should update its own area of slide study sets. It should not just be under the auspices of the Education Committee. The Education Committee should have a broader mission. The Board should communicate to the committees that they would value them updating the slide study sets for their area.</p>	
Action Items	Person Responsible	Deadline
Motion: Approve the 52 <sup>nd</sup> Annual Report	Motion: Kate Barger	
	Second: Hector Cervantes	
	Motion passed	

**52<sup>nd</sup> Annual Report Cont. --Dues**

**Chuck Hofacre**

<b>Discussion</b>	<p>Dr. Hofacre recommends no dues increase this year.</p> <p>Considering the economic situation, this would be a bad year to ask members for more money. Should the price for online only be raised? Should a service charge be added if using a credit card? Should the amount being charged for shipping and handling be increased?</p> <p>Very few people have asked that their page charges be waived when their article is published in Avian Diseases. Having a page charge has not hurt Avian Diseases.</p> <p>There is a need to solicit more advertising in the journal. Who could take on that task?</p>
<b>Conclusions</b>	The Board concluded there would be no increases in dues for 2009.

**52<sup>nd</sup> Annual Report Continued –Proposed 09-10 Budget**

**Chuck Hofacre**

<b>Discussion</b>	<p>Dr. Hofacre presented and reviewed a proposed 09/10 budget to the Board.</p> <p>Dr. Hofacre's revenue forecast for 2009/10 is slightly less than the previous year, but also forecasts less expenses.</p> <p>The proposed budget showed a deficit of \$23,000.</p> <p>The Board discussed a number of ideas to increase revenue to the organization including selling ad space on the website. Questions were raised regarding advertisements on the website because the public perception of AAAP may be altered. AAAP could possibly be seen as influenced by industry and AAAP would like to be seen as an objective scientific group. Alternatively discussed was how AAAP could do more in the public arena without getting industry support.</p> <p>Expenditures for Avian Diseases Digest were discussed. Dr. Sharma believes the journal is making progress, but stated that if it is not revenue neutral by 2011, he would suggest the project be ended.</p> <p>It was decided that the extra issue of Avian Diseases on Avian Influenza be published in Avian Diseases Digest as well and that a hard copy of Avian Diseases Digest be published.</p> <p>The Board discussed increasing dues revenue by making a concerted effort to renew membership and solicit new members with the help of the Membership Committee.</p>
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Action Items	Person Responsible	Deadline
Motion to modify proposed budget to increase dues revenue by \$23,000.	Motion: Fred Hoerr	July 9, 2009
	Second: Kenton Kreager	
	Motion carried	
Motion to accept budget as amended.	Motion: Fred Hoerr	
	Second: Mark Bland	
Fred Hoerr and Mark Bland will work with the Membership Committee to increase dues revenue.	Fred Hoerr and Mark Bland	

52 <sup>nd</sup> Annual Report Continued--Honoraria		
<b>Board</b>		
Conclusion	Honoraria for the Secretary Treasurer and Avian Diseases Editor will remain at \$16,000 in 2009.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Motion to keep honorarium at same level as the current year with no increase.	Motion: Fred Hoerr	July 9, 2009
	Second: Kate Barger	
	Motion carried	
<b>Leadership Roster and Organization Documents</b>		
<b>Bob Bevans-Kerr</b>		
Discussion	Bob Bevans-Kerr gave the Board a draft copy of the new AAAP Leadership Roster and Organization Documents booklet which contains the contact information for all the AAAP boards, committees and representative groups. The final draft is scheduled for September 2009, to be updated each September. A copy will be given to each committee chair and their help in getting an accurate updated list of their committee contact information will be solicited.	
<b>Discussion: Need block of time for committee meetings at Annual Meeting</b>		
<b>Bruce Stewart-Brown</b>		
Discussion	There was much feedback from the committee chairs during their Spring meetings of the lack of time, or a good time for committees to meet during the Annual Meeting. The Board discussed shortening the Symposium to give committees time to meet on Sunday afternoon of the Annual Meeting. A schedule could be made much like the schedule for the Scientific Meeting, with an effort made not to schedule committees with same members at the same time. However, it was also suggested that with the current emphasis on effective committees who are project/product oriented that the board encourage members to limit their committee involvement to a very few committees.	
Conclusions	The Board concluded that next year the Symposium would be held Sunday morning and committee meetings would be held Sunday afternoon.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Motion: The 2010 Symposium will end no later than 1:00 pm and 1:00-6:00 pm will be reserved for committee meetings.	Motion: Fred Hoerr	
	Second: Mark Bland	
<b>Discussion: Generate nominees for Awards Committee</b>		
<b>Bruce Stewart-Brown</b>		
Discussion	The Board discussed generating a list of award nominees to give to the Awards Committee chairman at the first quarter board meeting. The Awards Committee would especially like nomination suggestions for the Schwartz Travel Scholarship, Reed Rumsey and the Rimler awards. Also discussed was a need to simplify the nomination process by perhaps producing a nomination letter template. It was decided to ask Darrell Kapczynski to create a template.	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
"List of nominees for awards at the first quarter meeting" will be a first quarter meeting agenda item.	Bob Bevans-Kerr	
Prepare a list of nominee suggestions to discuss at first quarter meeting	All Board Members	
Ask Darrell Kapczynski to make a nominations letter template		
Make a nominations letter template	Darrell Kapczynski	

Committee Categories		
Bruce Stewart-Brown		
Discussion	The existing categories of committees need to be reworked to better reflect the new emphasis of all committees being project and product oriented.	
Conclusions	<p>AAAP committees will be categorized as follows:</p> <p><b>Constitutional Committees:</b> Auditing, Nominating, Resolutions</p> <p><b>Interest Groups:</b> Histopathology/ Case Reports</p> <p><b>Task Force Committees</b></p> <p>Animal Welfare and Management Practices Committee</p> <p>Awards Committee</p> <p>Biologics Committee</p> <p>Drugs and Therapeutics Committee</p> <p>Education Committee</p> <p>Enteric Diseases Committee</p> <p>Epidemiology Committee</p> <p>Food Safety and Diseases Committee</p> <p>History Committee</p> <p>Kenneth Eskelund Preceptorship Committee</p> <p>Membership Committee</p> <p>Program Advisory Committee</p> <p>Respiratory Diseases Committee</p> <p>TIME Committee</p> <p>Tumor Viruses Committee</p> <p><b>Publications Boards</b></p> <p>Avian Diseases Manual Editorial Board</p> <p>Avian Diseases Advisory Board</p> <p>Avian Diseases Editorial Board</p> <p>Avian Histopathology Editorial Board</p> <p>Diseases of Poultry Editorial Board</p> <p>Isolation, Identification and Characterization Manual Board</p> <p><b>Liaison Group Representatives</b></p> <p>AVMA</p> <p>CAST</p> <p>NIAA</p> <p>PACCO</p> <p>USAHA</p> <p>All of these groups can and will be tasked by the Board of Directors. They are all required to report to the Board on a yearly (minimum) basis.</p>	
AVMA Update from the House of Delegates		
Mo Saif and Gregg Cutler		
Discussion	<p>Mo Saif and Gregg Cutler reported to the Board on current issues in front of the AVMA House of Delegates meeting currently (July 9-10, 2009).</p> <p>Dennis Wages unfortunately did not get on the AVMA Council on Biologic and Therapeutic Agents. There is a good chance he will get on next year.</p> <p>Renee Carlson announced that she will run for AVMA president. The vote will take place Friday (July 10) in the afternoon.</p> <p>A resolution requiring a prescription by a veterinarian before antibiotics can be used on animals is currently in committee.</p> <p>The AVMA has made significant cuts to the House of Delegates budget. Travel reimbursement has been severely cut.</p>	
Conclusions	<p>AAAP will need to cover some of some of Dr. Saif and Dr. Cutler's travel expenses previously paid for by the AVMA.</p> <p>Dr. Saif and Dr. Cutler would like to meet with the Board during the January meeting in Atlanta.</p>	
Action Items	Person Responsible	Deadline
Schedule Dr. Saif and Dr. Cutler for the January Board of Directors meeting.	Bob Bevans-Kerr	

AVMA Council/Committee Appointments Agenda Topic		
Chuck Hofacre		
Action Items	Person Responsible	Deadline
Motion to nominate Dennis Wages to be AAAP representative at two AVMA meetings regarding the use of antibiotics in feed. AAAP will fund up to \$5,000.00.	Motion: Chuck Hofacre	
	Second: Fred Hoerr	
	Motion carried	
Committee Discussions		
Discussion	<p>The Board discussed forming some new AAAP committees.</p> <p><b>A new Emergency Disease Management Committee</b> tasks could be to take states plans, compare them and make a standard template. They could also make a standard or procedure for incident command training. A continuing role for this committee could be to conduct symposiums and or produce a poultry reference for states on emergency disease management.</p> <p>Media training for this group would be beneficial.</p> <p><b>A new Research Priorities Committee</b> could yearly write a document describing the top research priority recommendations of the AAAP. The USDA has asked AAAP for input in this area. The committee could contain a representative from each area of industry as well as representatives from a research perspective.</p> <p>A natural person to head this committee would be the co- chair of the Program Advisory committee.</p> <p><b>A committee on environmental issues</b> may not be necessary. It could be an objective of the Drugs and Therapeutics Committee. Robin Gilbert is AAAP's liaison on the AVMA's Environmental Issues Committee. She could be asked to give the Board an update on what's being done at the AVMA and her recommendation as to whether AAAP needs a committee.</p> <p><b>An Electronic Information Committee</b> could explore new ways to enhance the website for better communication among members. Jagdev Sharma will pursue this area.</p>	
Conclusions	The Board decided to review the <b>legislative Issues</b> that came up this past year and describe what was done about them at the Washington D. C. meeting in order to access if a new Legislative Issues committee needs to be formed	
Action Items	Person Responsible	Deadline
Appoint committee chairs for a new Emergency Diseases Management Committee and a new Research Priority Committee.	Bruce-Stewart Brown	
Schedule Robin Gilbert to talk with board regarding an Environmental Issues Committee.	Bob Bevans-Kerr	
Schedule legislative issues discussion for Washington D.C. meeting.	Bob Bevans-Kerr	

<b>Discussion/Evaluation: Board Trip to Washington D.C.</b>			
<b>Chuck Hofacre</b>			
Discussion	The Board felt the trip to Washington D.C. last March was successful and valuable. Important contacts have been made especially from the meetings with government agencies. There was general agreement that the Board should schedule a future visit to Washington in the same time frame next year.		
Conclusions	Pick a date for the D.C. trip now. The AAAP business office can make travel arrangements. At the January meeting in Atlanta, select issues for Mark Lutschaunig. Prepare information sheets that are specific to the representative/senator (their committees, issues, etc.) Research which representatives/senators are best to contact regarding AAAP's legislative issues.		
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
Schedule Washington D.C. trip		Bob Bevans-Kerr	
Make travel arrangements for D.C. trip.		Bob and Janece	
Prepare information sheets.			
Select issues for Mark.		Board of Directors	Jan. IPE
<b>National Farm Animal Welfare Council Initiative by AVMA</b>			
<b>Chuck Hofacre</b>			
Discussion	Dr. Hofacre reported that the AVMA is taking a national leadership role for Farm Animal Welfare.		
<b>FASS Proposed Policy Position</b>			
<b>Chuck Hofacre</b>			
Discussion	FASS would like to create a Washington D.C. office like the GRD office of the AVMA. They estimate their costs to be \$187,000.00 yearly and are seeking a \$30,000 to \$40,000 yearly contribution from AAAP to support them.		
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
Motion: Express interest in the idea to FASS and ask them to present a proposal to the Board of Directors.		Motion: Fred Hoerr	
		Second: Chuck Hofacre	
		Motion passed	
<b>Association Management Review</b>			
<b>Bob Bevans-Kerr</b>			
Discussion	Bob Bevans-Kerr shared his view of how the transition to the new management team worked for the year. While there have been many improvements, there have been issues of concern discovered during the course of the year. Eleven specific improvements were discussed ranging from submission of scientific program processes to online credit card processes. Bob stated that the AAAP business office can really be seen as three separate businesses. 1. Association management, 2. Small publication house, 3. Online bookstore with warehouse and shipping departments. Each of these businesses requires book keeping, database support, IT support, and publishing support. The volume of information management, system integration required and process improvements needed are not small tasks. These alone can limit AAAP's need for business and financial planning development for the future. It is with that in mind, that the management team asked that a modest amount of revenue be set aside for part-time support on an as needed basis.		
Conclusions	\$10,000.00 has been budgeted for part-time support.		

The AAAP Board of Directors Meeting reconvened on Saturday, July 11, 2009 from 11:00 am to 5:00 pm, in the Elliot Bay Room of the Westin Hotel, Seattle Washington. Those attending were the same with the addition of Bruce Charlton.

#### Drugs and Therapeutics Committee Report

Bret Rings

Report	Bret Rings stepped down as chair of the Drugs and Therapeutics Committee. Dennis Wages will be the new chair. The Board thanked Dr. Rings for his service to AAAP.
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#### Introduction of Kelly Fox, AVMA Convention and Meeting Planning Division Director and Program Committee Report

Gregorio Rosales

Introduction and Report	<p>Gregorio Rosales introduced Kelly Fox, AVMA's new Convention and Meeting Planning Division Director, to the Board. She has had this position for three weeks. She stated that she felt the relations between her office and AAAP were good and she wanted to continue to foster a good relationship. The Board responded in kind and emphasized the AAAP's needs with the Scientific Program were unique to most of the other groups meeting at the convention and good communication was important.</p> <p>118 oral presentations, 2 keynote speakers, 93 posters, 9 symposium presentations and 1 round table discussion are scheduled for this year's Scientific Program and Symposium. 11 applications were not accepted for the Scientific Program.</p> <p>The Field and Diagnostic section has grown. This year there will be thirteen presentations. Dr. Rosales acknowledged Darrell Kapczynski for his contributions and efficiency as the Awards Committee chair. Dr. Rosales suggested that in 2010, more oral presentations are scheduled on the symposium topic since the symposium itself is being shortened to ½ day.</p> <p>\$50,000.00 has been budgeted by the AVMA for the Scientific Program in 2010.</p> <p>Bruce Stewart-Brown thanked Dr. Rosales for his service as his tenure as Program Chair is over this year.</p>
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#### Nominations Committee Report

Richard Chin

Report	<p>Rich Chin reported that the Nominations committee met and will nominate Stew Ritchie as President-Elect and Susan Williams as Director-at-Large at the AAAP Business Meeting on Tuesday, July 14, 2009.</p> <p>The Board encouraged the nominations committee to consider highly effective committee chairs for directors at large.</p>
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#### AVMA Congressional Fellows

Gail Hansen and Whitney Miller

Report	Gail Hansen and Whitney Miller, 2008 participants in the AVMA's Congressional Fellows program talked with the Board regarding their experiences of the past year.
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#### Diseases of Poultry

David Swayne

Report	<p>David Swayne spoke to the board regarding the upcoming edition of <i>Diseases of Poultry</i> which will be coming out in 2013. Dr. Swayne is the editor. He will be signing the contract in the next six months. There are many requests to include a CD with this edition. They are now working on the big decisions regarding chapters and subchapters.</p> <p>They are contemplating whether or not to make the reference section shorter.</p> <p>There will be an international editor this time.</p> <p>David also reported on, <i>Avian Influenza</i> which he edited. It sold 1329 copies. The Board thanked David for donating all the royalties of this book to AAAP.</p>
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<b>Biosecurity Book</b>		
<b>Bob Owen</b>		
Discussion	Bob Owen consulted the Board on the perspective of the Biosecurity Manual. Should it be a practical guide or an academic text? Helen Wojensky and Susan Watkins were recommended as authors for the water quality piece of the manual. It was also recommended to add a diseases eradication section to the manual. The Board also encouraged a Spanish translation of the manual to be published at the same time as the English version.	
Conclusions	It was determined that the Biosecurity Manual should focus on practical management.	
<b>Action Items</b>		<b>Person Responsible</b>
Motion: Dr. Owen should flesh out a Biosecurity Manual that focuses on practical management.		Motion: Chuck Hofacre
		Second: Bruce Stewart-Brown
		Motion passed
<b>Proposal for Publication of "Tumor Diagnosis Manual (Features and Justification)"</b>		
<b>Richard Witter</b>		
Discussion	Dr. Witter proposed to the Board the publication of a tumor diagnostic manual that is almost complete. Dr. Witter estimated that the book could probably be completed by September 2009. The Board expressed the view that this is a product of significant value and that it could go on a rotation cycle like other AAAP publications. The Board could charge the Tumor Viruses Committee to determine when a new volume needs to be published and ask this committee to be the driving force to see the next edition is completed. Dr. Witter and Gregorio Rosales should estimate how many volumes should be printed. It should also be determined if it should be a book, a book and CD, or just a CD.	
Conclusions	The Board will support the publication of this new manual.	
<b>Jurisprudence for Poultry Veterinarians</b>		
<b>John Smith</b>		
Discussion	John Smith talked with the Board regarding establishing some kind of service or written guide for members in the area of medical liability jurisprudence for poultry veterinarians. Specifically, Dr. Smith is concerned with informing members of their legal obligations to employees, clients, etc. in cases of exposure or possible exposure to infectious and/or zoonotic diseases.	
Conclusions	The Board asked Dr. Smith if he would consult with Jim Wilson who has legal expertise in this area and the AVMA lawyer regarding costs and then bring a proposal to the board.	
<b>Member ship Committee</b>		
<b>Andres Montoya</b>		
Discussion	Dr. Montoya talked with the Board regarding his role as the new chair for the Membership Committee and the need to get new active members on this committee. Because membership was down this past year, the Board stressed that this committee's work is of vital importance. Board members have committed to helping recruit new committee members as well as contacting members who did not renew. Regional Directors have a list of names of members in their region that did not renew last year and they will contact them. The Board encouraged Dr. Montoya to decide on 3 or 4 tasks to accomplish this year and use the reporting templates given to all committees. The Board will be asking for frequent updates from the Membership Committee this year.	
<b>Action Items</b>		<b>Person Responsible</b>
Get updates from the Membership committee		Bob and Janece
		Deadline

<b>Biotechnology Committee</b>			
<b>Bruce Charlton</b>			
Conclusion	After a survey of the AAAP membership asking if the Biotechnology Committee should continue, Chair Sean Burgess recommends that the committee be sunsetted. This is an example of a committee that had a very useful purpose at one time, was effective in its mission and now that mission is completed.		
Action Items	Person Responsible	Deadline	
Motion to sunset the Biotechnology Committee	Motion: Bruce Charlton		
	Second: Hector Cervantes		
	Motion carried		
<b>TIME Committee</b>			
<b>Kenton Kreager</b>			
Discussion	No report from the TIME committee. The Board asked that the committee discuss its future goals and decide if it needs to continue.		
Conclusions	Discussion was tabled until the Wednesday meeting.		
<b>Tumor Viruses Committee Report</b>			
<b>Guillermo Zavala</b>			
Report	Dr. Zavala reported that the RNA Tumor Viruses slide study set has been completed. Drs. Witter and Dr. Rosales are working on a new Tumor Viruses manual. The committee also produced a white paper regarding ARS' contribution to ADOL. They are starting a campaign to request adequate funding for ADOL. In Addition, Dr. Zavala reported that they are working to reorganize the committee.		
<b>Animal Welfare and Management Practices Committee Report</b>			
<b>Kristi Scott</b>			
Report	Kristi Scott, chair of the Animal Welfare and Management Practices Committee, met with the board and reported on the activities of the committee which included assisting AAAP and AVMA in developing positions on animal welfare issues, creating PACCO related training tools and taking a proactive role in advising the membership and board on animal welfare issues, particularly by providing symposiums, trainings and courses.		
Discussion	The board inquired as to the process the Animal Welfare Committee took in selecting its goals and objectives. It was suggested that the committee look at current industry audits and guidelines to see if they could "stand behind" those practices or had suggestions for change from an animal welfare perspective. The next issue discussed was the Animal Welfare's tendency toward cumbersome meetings because of the very large number of members on this committee. The board voiced its support of only the core committee members voting on positions. Also discussed were ideas to help in effective communication between committee members and the Animal Welfare Committee and AAAP membership. Suggestions included a discussion board and social networking tools such as LinkedIn. Last Dr. Scott reminded the Board of the need to replace core committee members who are rotating off the board. The Animal Welfare Committee recommends Andrew Yersin and Bob Owen.		
Action Items	Person Responsible	Deadline	
Kristi Scott will assign a committee member to work on some type of communication technology with the AAAP office for Animal Welfare Committee discussions.	Kristi Scott		
Replace core Animal Welfare Committee members who are rotating off.	Jagdev Sharma		

Awards Committee Report		
Darrell Kapczynski		
Report	Dr. Darrell Kapczynski met with the board to view the following 6 action items.	
Action Items	Conclusion	Deadline
<b>Action Item 1:</b> The committee requests Board to consider release of the finalists for the P.P. Levine Award to the AAAP membership prior to the Annual meeting.	Passed	
<p>Discussion:  <u>Phibro Excellence in Research Award</u> – The Committee received three nominations for this award this year, which is above average for this award. This award is not endowed, and depends on the annual financial support of Phibro. Due to the inherent risk of losing this funding without notice, at the July 20th Board meeting the current chair reminded the Board of this concern. At the July 23rd, 2008 meeting, inquiries of Phibro were made to determine if this endowment is possible.</p> <p><b>Action Item 2:</b> The Committee simply reminds the Board of the status of this concern.</p>	Discussed	
<p>Discussion: Review of the Calnek, Lasher-Bottorff, and Special Service Awards.</p> <p><b>Action Item 3:</b> The Committee simply asks the Board to confirm that one award should be bestowed in each of these categories for 2008.</p>	Keep to one award per year.	
<b>Action Item 4:</b> The Committee unanimously recommends that the Board approve Daniel (Jack) King for Life Membership.	On May 18, 2009, approval for the nominee for Life Membership was received.	
<b>Action Item 5:</b> The Committee asks the Board to confirm that two awards can be bestowed in Rimler and Reed Rumsey categories for 2010.	Yes	
<b>Action Item 6:</b> The Committee recommends that the President (a) reappoint Dr. Peter Woolcock to a 3 year term, identifies the addition of Dr. Kate Barger to the committee as the Board representative (replacing Dr. Kenton Kreager), and (b) appoint one new Committee member to replace outgoing member Dr. Ken Opengart. The names of the nominees for this position are prioritized based on the Committee standard practice of encouraging a diverse Committee membership.	New AAAP president, Jagdev Sharma will appoint a replacement for Ken Opengart.	
The board asked the Awards Committee to consider a way to simplify the nominating process (currently a letter) for awards.	Darrell Kapczynski	

CAST		
Nathaniel Tablante		
Report	<p>Dr. Nathaniel Tablante reported on the affiliated group, the Council for Agricultural Science and Technology. CAST has an important role as an advisory group for decision makers in Washington, D.C. Cast's 2008 output included two Commentaries, three Issue papers, and three Special Publications, plus the 2007 Annual Report, three iterations of the Publications Catalog, and 48 issues of "Friday Notes". Of the eight publications, three were released either at professional meetings or in Washington, D.C. within a 6-week period.</p> <p>CAST is losing a lot of support. AAAP is one of 36 professional societies that are members of CAST. Dr. Tablante requested funding to attend CAST meetings.</p> <p>CAST is proposing having a joint meeting with AAAP and will be contacting the AVMA on this issue.</p>	
Action Items	Person Responsible	Deadline
Investigate putting a link on AAAP website to CAST published papers.	Bob Bevans-Kerr	
PACCO		
James Barton		
Report	<p>Dr. James Barton reported to the board regarding the activities of PACCO. There will be an animal auditor training October 6 - 8. PACCO has been working with the American Humane Association on a dairy audit and a layer audit. They are experiencing some difficulties. The National Dairy Animal Wellbeing Initiative has been working on developing some general animal welfare guidelines and has asked PAACO to support these guidelines. The general consensus is that PAACO should help endorse the NDAWI but that endorsement should not imply that the initiative set forth by the NDAWI is a complete program. PAACO has also been collaborating with customers trying to see that there is communication with various groups and trying to find common ground for opposing groups.</p>	
NIAA		
Pat Wakenell		
Report	<p>Dr. Pat Wakenell reported that the NIAA's 2009 annual meeting was not well attended. The organization is having funding difficulties. She feels it is in AAAP's best interest to continue membership in this organization and recommended continuing one more year.</p>	
Action Items	Person Responsible	Deadline
Motion: Move AAAP remove financial support of NIAA	Motion: Fred Hoerr	
	Second: Kenton Kreager	
	Motion passed	

<b>Research Priorities to the USDA</b>		
<b>Peter Johnson</b>		
Report	Peter Johnson from the USDA agriculture research division met with the board and explained the focus of his department at the USDA. He also brings greetings from Cyril Gay and Eileen Thacker who work at CSREES. The two agencies work closely together. Peter's group also works on rapid response for emergency situations. They are also very interested in AAAP's research priorities. Their research funding focuses on outreach and extension.	
Conclusions	AAAP will send the new research priority document to Peter when it's developed. The Board would like to hear back from him as to whether or not it fits his agencies' needs	
<b>The AAAP Board of Directors met for a third day on July 15, 2009 from 7:30 am to 11:30 am.</b>		
<b>New President's Welcome Comments</b>		
<b>Jagdev Sharma</b>		
Discussion	New AAAP President, Jagdev Sharma brought the Wednesday Board of Directors meeting to order. The Board discussed meeting four times in 2009-2010: a phone conference in October, at the IPE in January, at the AVMA office, Washington, D.C. in March and at the 2010 Annual Meeting in Atlanta.	
Action Items	Person Responsible	Deadline
Schedule specific dates for the BOD 2009-2010 meetings	Bob Bevans-Kerr	
<b>AVMA Update</b>		
<b>Christy Hoang</b>		
Discussion	Christy Hoang of the AVMA updated the Board on issues under discussion with the AVMA House of Delegates and the Executive Board. A task force has been formed to change the judicious use guidelines and this group has decided to meet for two days and two nights to discuss the issue. The task force will make a recommendation to the Executive Board who will then make a proposal to the House of Delegates. If the AVMA changes their policy, they will go to the allied organizations and ask them to modify theirs as well. AAAP's current judicious use statement is "jointly" owned by AAAP and AVMA.	
Action Items	Person Responsible	Deadline
Dennis Wages will represent AAAP on the AVMA task force.		
<b>Isolation, Identification, and Characterization of Avian Pathogens Editorial Board Report</b>		
<b>Louise Dufour-Zavala</b>		
Report	Louise Dufour-Zavala reported that the Isolation, Identification and Characterization of Avian Pathogens Editorial Committee had a very productive meeting this year. They have many ideas for improvement of the next edition which will be explained in the committee's written report. The new edition will be very different from the last one. They were gratified to hear the sales for the 5 <sup>th</sup> edition have been very good and all initial costs for producing the publication have been covered. The committee would like to find new members willing to serve.	

<b>Enteric Diseases Committee Report</b>	
<b>Eric Jensen</b>	
<b>Report</b>	Eric Jensen reported that the Enteric Diseases Committee is working on specific research priorities to present to the Board and writing a new mission statement. They are also interested in putting together a proposal for a symposium perhaps in 2011.
<b>Discussion</b>	The Board suggested that the Enteric Diseases committee consider working with the PSA on a joint proposal for a symposium as the 2011 Annual Meeting is to be held jointly with the PSA.
<b>Food Safety and Diseases Committee Report</b>	
<b>Marty Ewing</b>	
<b>Report</b>	Mary Ewing discussed the issues the committee needs to communicate with the rest of AAAP found in the Food Safety and Diseases report. She also asked the Board to clarify how this committee relates to food safety vs. the diseases of poultry segment as stated in its mission. Last, she asked the Board to discuss the relationship of this committee to regulatory affairs, food safety and diseases of public health.
<b>Conclusions</b>	The Board encouraged Dr. Ewing take the four issues described in her report under "List issues your committee needs to communicate with the rest of AAAP" and use them as the committee's goals and objectives. The Board also stated that diseases of public health may need to be addressed in the future in a new committee and not included in food safety.
<b>Epidemiology Committee Report</b>	
<b>Suzanne Young</b>	
<b>Report</b>	Suzanne Young reported that the Epidemiology committee is writing a new mission statement. Four people attended this year's meeting. The committee is open to directional suggestions. Some ideas mentioned for new goals/objectives discussed during their meeting were to extrapolate data that's out there and pull information for epidemiological links. This information could be presented at a future symposium.
<b>Conclusions</b>	The Board encouraged the Epidemiology committee to consider sending a letter to AAAP chairs asking for suggestions as to how the Epidemiology committee could work with their committee. The Epidemiology committee could help direct where Biosecurity issues would be focused. The future Biosecurity Manual editor could come out of the Epidemiology committee. Changing the committee's name to add "Biosecurity" might attract new members. Possible future projects could be Biosecurity programs and/or Biosecurity audits.

Avian Diseases Journal and Avian Diseases Digest Report		
Jagdev Sharma and Maritza Tamayo		
Report	<p>Jagdev Sharma reported that the number of manuscripts submitted to <i>Avian Diseases</i> has grown. The acceptance rate is now at 60-65% and the Impact Factor is 1.4 which is the highest it's ever been. <i>Avian Diseases</i> articles have a half life &gt;10 years. Dr. Sharma showed the Board the names of new Board members and this information is also listed in his written report. Dr. Sharma has been active in promoting <i>Avian Diseases Digest</i> to other countries. He showed the Board his power point presentation describing the ADD. Dr. Hector Cervantes presented the same power point to a Peruvian audience and felt it was very well received. Dr. Maritza Tamayo would like to offer <i>Avian Diseases Digest</i> to ANECA members with their membership. ANECA would pay for ADD to be translated into Spanish and contribute \$3500.00 per year to have the ADD Spanish translation hosted on the Allen Press website. AAAP needs devise a clear shared revenue plan with ANECA for members who subscribe to <i>Avian Diseases Digest</i>. The same plan could be used with other countries.</p>	
Discussion	<p>The Board discussed various ideas on increasing revenue for <i>Avian Diseases</i> and especially <i>Avian Diseases Digest</i>. There have been a couple of leads for new advertisers in the journal. It was also suggested that <i>Avian Diseases Digest</i> not be offered free with membership in the future.</p>	
Action Items	Person Responsible	Deadline
Motion: Beginning in November 2009, take away free <i>Avian Diseases Digest</i> as a part of membership renewal. Add a checkbox in the annual dues renewal form to subscribe to.	Motion: Chuck Hofacre	
	Second: Bruce Stewart-Brown	
	Motion passed.	
Draft an agreement prior to the August ANECA meeting for revenue sharing. Give this to Dr. Tamayo for her board approval	Bob Bevans-Kerr	
Biologics Committee Report		
Chuck Hofacre		
Report	<p>Dr. Chuck Hofacre reported for Charlie Broussard. The Biologics Committee needs to be revitalized. They would like input from the Board on what direction it thinks the committee should take.</p>	

<b>Histopathology/Case Report Interest Group Report</b>	
<b>H.L. Shivaprasad</b>	
<b>Report</b>	Dr. Shivaprasad reported on the status of the Histopathology/Case Report Committee. He stated that the committee was going very well. They are glad the Board decided to move all committee meetings to Sunday afternoon in 2010. Issues discussed by the committee include: 1. Could the Histopathology Manual be a function of the Histopathology Committee? 2. The Histopathology Committee would like to interact with the Education Committee regarding educational materials. They would like to have input. 3. The Histopathology Committee may want to make a new edition of the Hodges manual—a book out of print on normal histopathology cases.
<b>Conclusions</b>	The Board encouraged the Histopathology Committee to explore a new edition of the Hodges manual. This would be a new revenue source for AAAP.
<b>History Committee Report</b>	
<b>John Dunn</b>	
<b>Report</b>	Dr. John Dunn reported that the History Committee had its largest attendance ever. There were 10 attending on site and two in attendance by teleconference. They are working on the cover project for Avian Diseases journal. Dr. Dunn is looking for a good picture. There are now 37 biographies on the website. The History Committee would like to add 20 year histories and 10 year histories to the website. They would also like to add some Lasher history lectures: Dr. Calnek's History of Avian Diseases and Dr. Witter's 50 years History of AAAP. The History Committee has 300 photos organized by Dr. Calnek. They are working on the best way to make them available. Next year in Atlanta, the committee would like to have an area in the poster room where they can take pictures of members. Bob Owen would head the project. They are also interested in taking pictures at the Awards Luncheon banquet. Other new projects the History Committee is exploring: 1. Institutional histories 2. The best way to preserve media. Next year's proposed Lasher history lecture is "Early Vaccine Recognition" by David Espeseth. He has not been asked yet.
<b>Discussion</b>	The Merial company has produced "Merk/Merial Leaders" articles and videos and would be glad to give AAAP the entire footage for the archives. There was interest in presenting these materials on the AAAP website, but without linking to the Merial website.

Education Committee Report		
Fred Hoerr		
Report	<p>Dr. Fred Hoerr, Board liaison for the Education Committee reported on the committee's status. The two slide study sets are back on schedule. They have been reviewed and are ready to go to print. Dr. Witter is organizing reviewers for his slide study sets, so they are coming along as well. The committee would like input regarding new ideas for slide study sets. They feel they need a new name instead of slide study sets, perhaps "Education Modules".</p>	
Discussion	<p>The Education Committee has been discussing the possibility of providing downloadable slides on the website. There was a suggestion about creating a subscription service where downloadable slides would be available. French avian pathologist, Jeanne Brugere-Picoux is in the process of writing a manual and is looking for a publisher. Dr. Hofacre has asked her to submit a proposal to the board when she is finished with her manuscript.</p>	
7 <sup>th</sup> Avian Diseases Manual Committee Report		
Martine Boulianne		
Report	<p>Dr. Martine Boulianne reported on the activities of the <i>7<sup>th</sup> Avian Diseases Manual Committee</i>. The committee is comprised of members who worked on the <i>6<sup>th</sup> Avian Diseases Manual</i> and new members. At its meeting during the convention, the committee discussed the manual in general. The new manual will be written primarily with undergraduate students and international readers in mind. As with the previous manual, they plan to include a CD with pictures. They might slightly modify the feather graphic on the front cover. They plan to improve the font and add sections on food borne illnesses, avian diseases of ducks, and two tables. They plan to be ready for production in June 2011.</p>	
Action Items	Person Responsible	Deadline
<p>The <i>Avian Diseases Manual</i> Committee asks the Board to consider translating the manual in Spanish, Pedro Villegas has been asked and will assist in getting each chapter translated as it is written.</p>		

New Business		
Chuck Hofacre		
Post Report	<p>Dr. Richard Chin presented a post report to the Board on the 2009 Scientific Program. There were 118 presentations. They estimated an attendance of 300 for the keynote speaker's address and 200 for the Lasher history lecture. This year the program ended at 5:30pm (as opposed to 5:00pm previous years) and the change in schedule seemed to go well. This is the second year for case reports and they are successful. This is also the 2<sup>nd</sup> year that the Wednesday Scientific Program was held in the AAAP hotel which added 20 presentations. This also is going well. There were 93 posters with 7 no shows. Most of the no shows were foreign submissions with China having the most no shows. The Korean poster participants did come. The AVMA budgeted 55,000.00 for the Scientific Program and they spent 51,600.00. Next year's budget is for 50,000.00.</p> <p>There were some complaints about photography during the sessions.</p> <p>Looking forward to Atlanta (Annual Meeting 2010): They are concerned that the rooms may not be big enough and they are working on that. The committee also has concerns regarding the facilities in St. Louis (2011).</p> <p>The AVMA asked if AAAP would like to do wet labs John Smith is new co-chair for the Program Committee. He and Dr. Chin are planning to meet in August.</p>	
Discussion	<p>The Board suggested the Program Committee keep a list of the no shows and to email them after the Annual Meeting.</p> <p>Next year add "no photography please" message into the sponsor slide show. Anyone wanting to take an "official" photograph needs to ask for permission from the presenter.</p> <p>Moderators need to be reminded to stay on schedule.</p>	
Action Items	Person Responsible	Deadline
Email no shows		
Add "No Photography Please" message to sponsor slide show.		
The AAAP Board of Directors July meeting concluded at 11:30 am PST		