



Meeting Minutes

AAAP Inc. Board of Directors

Thursday, August 1, 2019

10:30 am to 5:15 pm

Renaissance Downtown Hotel

Room: Meeting Room 6

Washington, DC

Meeting Called By: President Nathaniel Tablante

Note Taker: Janece Bevans-Kerr

Attendees: Nathaniel Tablante, John Smith, Eric Jensen Suzanne Dougherty, Ton Schat, Bernard Beckman, Maritza Tamayo, Jarra Jagne, Rocio Crespo, Sam Christenberry, Valerie Marcano Michelle Kromm, Bob Bevans-Kerr, Janece Bevans-Kerr, Nathan Bevans- Kerr

Call to Order

President Nathaniel Tablante called the meeting to order and thanked everyone for coming. He thanked Valerie Marcano for coming as the new Student Director and Michelle Kromm as the oncoming Central Director.

Approval of the previous meeting minutes

The minutes were not approved as the report on investments on page three of the minutes needs to be corrected.

Action Item: Correct minutes and approve at the Fall conference call meeting

Financial Overview

Bob Bevans-Kerr reported.

The financial report is the accountant's compilation for the fiscal year. It is not an audit, but a compilation. AAAP Inc and AAAP Foundation each pay between \$6,000 to \$7,000 for the compilations. The name for the accounting office is different this year, but it is the same accountant as her firm was bought out by another firm. The compilation is organized by the various "lines of business" AAAP conducts in order to show the status of each. These are: Membership, Annual Meeting, Avian Diseases Journal, the AAAP bookstore and AAAP investments. Expenses for the management company and Executive Vice President are divided between the lines of business according to the amount of time spent in each. Office expenses are divided equally amongst the lines of business.

End of Year results for Fiscal Year ending in April 2019 show around a ~\$39K in profit from the 2nd International Conference on Necrotic Enteritis. Bob anticipates a profit of ~100K after the bills are paid for the 2019 meeting. Net assets for FY ending in April 2019 is \$1,065,922. Membership payments are up compared to this time last year. Income from education material is down because there was no new book. Operations costs were higher than the previous year because of 2nd International Conference on Necrotic Enteritis expenses. Costs to support regional meeting went up. One region collected for two years. The total expenses for regional support was about the same. Facilities costs decreased because AAAP is now sharing website expenses with ACPV. Income for the 2018 Annual Meeting was higher than normal as \$140K was brought in by the NE Conference. Expenses for NE Conference came in 2019. Membership shows a 79K loss, but this is deceptive because of when payments and revenues for NE Conference came in.

Avian Diseases: Subscriptions down but royalties up. Page charges down but that was expected. Bob is currently talking with Allen Press to get help with advertising. We will see the same thing next year because of the NE conference supplement. Production costs for the journal went down 20% because Avian Diseases switched to a digital press for publication from a four-color press. If we don't get ~\$40K in advertising going forward, the journal will lose money. There is not a high expectation that subscriptions will increase substantially in the next few years. More and more educational institutions are going to consortiums such as BioOne instead of individual subscriptions. Discussion included the possibility that the journal will need financial help in the future and planning funding for that. The BOD is also still interested in getting an assistant editor for the journal.

Bob reviewed the income and expenses for AAAP educational materials. The Gross Pathology had the most robust sales. Sales for Avian Diseases was down but expect that to be much higher when the new edition is out.

The AAAP investment brought in \$23K.

The BOD discussed what to do with the profit—donate to the Foundation or keep it in AAAP. The consensus was to keep it in AAAP for two reasons: Hold on to profit for two reasons: 1. Reserves if AAAP decides to meet independently. 2. Have money set aside in case the journal needs funding. The profit can be invested in the 50/50 account and taken out as needed.

Action Item: Investigate investment vehicles and pay bills. Then, vote in October on investing money.

Motion to invest \$125,000 –Ton Schat.

Second: Bernie Beckman

Amendment—John Smith Make this investment after the bills are paid for 2019 meeting.

Motion passed.

62nd Annual Report

Suzanne Dougherty reported.

Member dues income is up. The Sponsorship Committee brought in \$170K for this year's meeting. The 2018 2nd International Conference on Necrotic Enteritis was a success. The next edition of the *Avian Disease Manual* will be out soon. Subscriptions for *Avian Diseases* have decreased, but royalties are still good. There need to be more advertising for the journal. AAAP Investments have increased. The Board's strategic planning session last November was a success. Suzanne would like to budget for that for every 2 to 3 years. AAAP is an organization that depends on volunteers. Suzanne encouraged the Board to get new and younger members involved. She thanked the BOD for their time. It was a very successful year.

Action Item: Motion to approve report—John Smith

Second: Eric Jensen

Motion passed.

Regional Meetings Reporting and Tax Issues

Bob Bevans-Kerr reported.

Some of the regional poultry medicine groups such as the Southern Conference on Avian Diseases (SCAD) are not set up as tax structure organizations. Susan Williams is will make a proposal to have AAAP manage SCAD. AAAP currently manages funds for the International Avian Influenza symposium. AAAP charges them 3% per year. Bob recommends the same for SCAD. AAAP would report them as a chapter of AAAP. The Board delayed a decision until after the proposal was presented. This could serve as a model for other regional groups who might be interested in being under the umbrella of AAAP. AAAP will assume the liability so guidelines for groups will need to be developed.

Membership Report

Currently AAAP has 926 members There are 104 Associate Members, 436 Full Members, 104 International Associate Members, 23 Life Members, 36 Retired Associate Members, 82 Retired Members and 140 Student Members. The Southern Region is the largest by far. If the new Bylaws revision passes, regional member types will become irrelevant. Members choose their own member type when they join and many are incorrect. This should improve if the revision passes. Automatic renewal reminders via the

website was very effective this year. Per AVMA rules, 350 AAAP members must be AVMA members to keep representation in the House of Delegates. If so, then AAAP may not need to have non-vets as associate members. AAAP needs to make clear to our members what the AVMA does for us. Are we tracking who and how many student members become full members?

Action Item: Add student to full members data to the membership report.

2021 AAAP meeting

Bob Bevans-Kerr reported.

A venue is selected if AAAP does go forward with meeting away from the AVMA in 2021. The date for the meeting was moved to not overlap with the AVMA meeting as much. It no longer conflicts with the House of Delegates meeting. The contract includes a resort fee and access to the spa. The conference center is perfect for AAAP. It will accommodate for changes in our program schedule. There is a big room block. A disadvantage is that it's a good distance from the airport, but AAAP would be given money from business bureau for transportation. Members with young children may have an issue with the August dates. We will have to keep that in mind for future. A poll will be open to members after Business Meeting so they can weigh in. It will close at 12:00 pm August 7. Board will have a conference call on August 7th afternoon. 5:00 EST.

AAAP Name Change

Janece Bevans-Kerr led the discussion.

A task force committee headed by Rocio Crespo and co-chair Ton Schat will get feedback about a name change and make recommendations. A long-range plan of voting on a name change will be for next year.

Action Item: Get notes from Strategy Session to task force

Bylaws Amendment Proposal

John Smith reported.

The Bylaws amendment proposal will be presented to the membership at the Business Meeting. Robert Rules of Order mandates a paragraph by paragraph review of this type of change. The issue will be the amount of time this will take at the Business Meeting. The Bylaws proposal was presented on the website last April with a comment period for members. There was some concern voiced about region representation, but John addressed the concerns.

Policy and Procedures Manual

Janece Bevans-Kerr reported.

Janece handed out draft copies of the Policy and Procedures manual for the Board to look at. Consensus was to finish it. John Smith will review the sections having to do with the bylaws revision when the manual is finished.

AAAP Committees: Review and Discussion

Janece Bevans-Kerr reported.

The majority of AAAP committees are functioning very well. The Food Safety Committee is still struggling. This committee needs a proactive leader. Discussed recombining the Food Safety and Diseases of Public Health committees.

New Business

Pat Wakenell read a letter to the BOD regarding the lack of diversity in awards. In the letter she also lodged a complaint to the Board on the grounds that she had been discussed negatively at the 2018 Foundation Board of Directors meeting and chastised on the phone after the meeting by a member of the Board. The letter was submitted to the Board for further review.

Discussion:

The Board proposed that a task force be formed to look at diversity and inclusion in AAAP. This task force could lead to the development of a subcommittee of the Membership Committee.

Action Item: Valerie and Jarra will write a response letter to Dr. Wakenell. They may send a follow-up letter. They will have it ready by the August 5th board meeting.

Outreach Committee

Bernie Beckman reported.

The Outreach Committee is having its inaugural meeting on Saturday. This is a committee formed as a result of the Public Trust Task Force's recommendations. All the AAAP liaisons to allied organizations are required to be on this committee. There are a few openings for liaisons. Bernie suggested Charles Corsiglia or David Hermes as liaisons to the National Turkey Federation.

AVMA Fellows

Meera Chandra and Fred D. Lehman came to talk to the Board about their experiences as AVMA Fellows. Patty Mayone who manages the program also came. The AVMA Fellows program will have only one person going forward. Meera Chandra worked in the office of representative Steve James from Montana. Fred Layman worked in the office of Jeff Fortenberry from Nebraska. They encouraged everyone to get involved in meeting with their congressmen.

AVMA PAC Update

Ken Polowski came to talk to the Board about the AVMA PAC. The PAC is now doing better in the past couple of years. More members are participating. They received just under 200K last year and this year is better. They would like to get more members involved. They are looking for \$60 to \$100 from members. Ken asked the BOD to give to the PAC and tell other AAAP members. The PAC takes all the money from members, bundles it together and contribute to legislators who support veterinarians.

Position Statements

Suzanne Dougherty reported.

AAAP Assessment and Update on Newcastle Disease Virus and Judicious Use of Antibiotics in Poultry Production are new position statements in 2019. It is likely the Animal Welfare Committee will have a new statement on lighting this year. The Judicious Use of Antibiotics in Poultry Production paper is being shared at the House of Delegates right now. The LAC Committee had a Fly-in to the AVMA GRD in April and it went great. 13 AAAP members went. Danielle Botting led the fly-in. They are planning another one in next spring.

Scientific Program

Ivan Alvarado reported.

Natalie Armour and Darrell Kapczynski are also on the committee. The job was much easier than the last couple of years due in a large part by the added person. They added more keynote speakers to the program—a total of 5 who gave 30-minute talks. There were 141 oral presentations and 136 posters. Ivan named the main topics for posters. There were some cancellations--mainly for posters. They moved one poster to oral. Natalie and Darrell oversaw moderators. They have new but experienced moderators. A total of 23. Topics were very similar to last year. They reviewed abstracts and paid attention to any commercial ones. They will have a moderator meeting Friday morning at 7:00 am. There are 2 pages of moderator instructions. The timer will be controlled by the moderator. The committee accepted oral and poster abstracts after the deadline. What is the policy? This is at the committee's discretion.

Animal Influenza/AI Symposium/Diseases of Poultry

David Swayne reported.

Animal Influenza expanded from Avian Influenza. Wiley thought a broader subject would be better. Last copies were sold in 2017.

They were able to publish the proceedings from the last AI symposium as a special issue in *Avian Diseases*. The number of papers has slowly declined from the peak years. It coincides with the peak of funding in AI research. Now the special issue is about 1/3 of that. They have about \$24K in bank account for 2021 AI

symposium. David Suarez will chair that meeting.

David showed the Board the new cover for the Diseases of Poultry 14th edition. The E-book is scheduled to be released in November 2019 and the print copy in January 2020. He described the differences in the 14th edition from the 13th which was published in July 2106. The 14th edition will be in two volumes. Paper copies of all medical books is declining. E-books have not taken over. Customers may be buying every other edition of Diseases of Poultry. O books have taken over. This is the institutional type of publication. Kind of like a lease on a book. David also discussed an upcoming 15th edition. We may need to go to a 6/7-year time line. Wiley will do an analysis. We will need a new parasitic disease editor.

More color pictures would need to be negotiated with Wiley. The next edition will need many new authors as many current authors are retiring. David Swayne will consider being the next editor if there is a 7 year timeline.

Preceptorship Committee Report

Francene van Sambeek reported.

Karen Grogan will take over as chair for Francene after the meeting. 2019 had half the number of applicants and very different years in school. Companies are now funding the Preceptorships. Current companies are Aviagen, Alltech, AVEP and Huvepharma. Southern Poultry Research and Cutler have also pledged. Sponsor feedback regarding preceptors and program is good.

Action Item: Survey for 2020 meeting about who went on to become a AAAP member. (In poultry) Find out why others did not.

AAAP Publicity

Joe Feeks reported.

Joe's company is PR Works. They started *Poultry Health Today* 5 1/2 years ago. It was the only news website focused on poultry health. AAAP is showcased through *Poultry Health Today*. AAAP news is a section. There is also a podcast option and an E-newsletter. Many times a story will get reposted or picked up by the news media which also helps promote AAAP. Joe will be interviewing Eric Jensen and Natalie Armour for PHT. He is also serving on the new Outreach Committee. He asked for ideas about how to tell the AAAP story.

Avian Diseases Journal Report

Mo Saif reported.

The journal is doing OK. There were 144 submissions last year and an acceptance rate of 56%. He would like to see number of articles published increased. Researchers are decreasing so that contributes to the lower number of submissions. Dr. Saif named the new editorial board members. There no page charges now to be on even keel with Avian Pathology. There have been a few problems because Allen Press changed platforms. The journal brought in about the same amount of revenue as the previous year, but would have shown a loss if it hadn't been for the supplement income. Subscriptions are down and BioOne royalties are going up. We will have to watch closely to see if no page charges results in an increase in manuscript submissions. Dr. Saif is still encouraging review papers. The AWC committee and Tumor Virus committee are planning on submitting papers. Dr. Saif was asked if he had thought more about an assistant editor to help with getting more submissions. He said he would need to think about just what that person would do. Dr. Saif is interested in grooming someone to be the next editor. Schat suggested AAAP advertise for the job.

Action Item: Send communication that states page charges are eliminated/or reduced.

Action item: Motion to approve the new additions to the Editorial Board—Ton Schat.

Second: Eric Jensen

Motion passed.

Sponsorship Committee Report

Kabel Robbins reported.

The Sponsorship Committee set a new record for 2019, bringing in \$172,650 in sponsorships. The NE

Conference was helpful because it brought in some new sponsors. The Diamond level sponsors stayed the same. There were some new Platinum sponsors.

New Salary Survey

Suzanne Dougherty led the discussion.

Needs to have a statistical analysis to be truly valid. Information would be good for young vets.

Action Item: Ask the AVMA if they could do the salary survey for AAAP.

Proposal for SCAD to be a subgroup of AAAP

Susan Williams and Mark Jackwood presented the proposal.

SCAD has been made aware that they either need to incorporate or be under the auspices of another organization for tax purposes. They are asking to be under the umbrella of AAAP. They suggest being a chapter of AAAP similar to the AAAP Student Chapters. AAAP also manages the Avian Influenza Symposium bank account. In that case, AAAP charges 3% of any new revenue. SCAD is run solely on donations of \$3,500 to \$8,000 each year. Expenses are only for the meeting. SCAD pays for the keynote, president travel, student scholarships and student travel. Their Budget is under \$10,000. There are no registration fees. Registration is handled by US Poultry and Egg, as is rooms and food & beverage.

Action Item: AAAP will consult their accountant and if no objections, will go forward. Mark Jackwood will make sure Bob has records.

AAAP Inc. Board of Directors Meeting Continued

Monday, August 5, 2019

12:30 pm to 5:15 pm EST

Renaissance Downtown Hotel

Room: Meeting Room 5

Washington, D.C.

House of Delegates Report

Gregg Cutler and Kate Weathers reported.

Kate will send summary of actions to the Board. They committed to talk with Lauren at the Governmental Relations Division about the Randy Singer report on antibiotic issues, sustainable and environmental impact. Kate will send in a final copy of the presentation. A proposal to amend the AVMA bylaws was brought up by 4 states. They want to change the qualifications to be on the AVMA Board of Directors. Constituent organization members could be on the AVMA Board of Directors if they are an officer on their Board of Directors. This would not include Directors. Kate suggested AAAP bylaws be changed to make all Directors also Officers. Dr. Doug Krat was voted in as the AVMA President.

Animal Welfare and Management Committee Report

Ken Opengart and Bob Evans reported.

50 AWC members were present at their committee meeting. Tom Tableau from Mississippi State wrote a white paper on poultry lighting and it will be distributed to the core committee with the hopes that it will be submitted to *Avian Diseases*. Suzanne offered to compensate Tom if needed. The initial ask for a farm layer disposal issue was for an SOP for MAK carts. Eric Gingerich is heading a task force to explore the on-farm methods for MAK carts. Discussed linking the AWC with poultry scientists in the area of behavior. Reached out to UC Davis about people who may be interested in that. There is potential for an AWC symposium. Bob Evans is going to form a subcommittee to decide the approach and timeline. Allied groups gave updates. Kate and Cia Johnson reported that AVMA guidelines are up for review and encouraged members to review. Suzanne encouraged to bundle comments and submit as an AAAP comment. Eric Jensen approved the committee's recommendations for Bob Evans as chair and Molly Parker as chair elect.

Drugs & Therapeutics Committee Report

Tim Cummings reported.

18 attended the committee meeting. In 2018 -2019 the committee put together 3 white papers and responded to 3 letters. The committee responds to issues that come to AAAP. Tim asked for direction from the Board regarding biologics. Does the board want the committee to be more proactive in drugs and therapeutics or talk about alternatives to drugs and therapeutics or alternative products? Tim asked for thoughts and ideas for the committee. Good diverse membership on committee. Recommended Eric Gonder for next year's vice chair. Eric Jensen approved.

Epidemiology Committee Report

Louise Zavala reported Dave Fernandez, chair.

The Epidemiology Committee conducted the symposium this year. The symposium went very well and was well attended. Dave Fernandez is a great communicator and very motivating. The Scientific Program had a session on epidemiology that was well attended as well. 32 came to the meeting on Saturday afternoon. The committee has three projects for next year. 1. A manual for the practitioner for epi assessments. 2. A blog and newsletter for within the group. 3. Epi training and webinars based on member needs. The committee is charged up under Dave's leadership. They plan to select a vice-chair this fall.

Enteric Diseases Committee Report

John Schleifer reported for Alex Zocche

56 attended meeting. The committee is adding summaries of review articles to their webpage. This is intended as a service to members. They have access to already vetted a review articles. 6 summaries are already on the website. There is a summary table available to the general public. Spoke with the Digital Communications committee for coordination. New business includes increasing discussion with Enteric Diseases committee leadership and the committee members. The committee did a survey to find out how many times committee members visited the website. They asked, "How often do you access the AAAP website?" There are 60 committee members, 17 responded to the survey. 56% of those visit the webpage less than once a month. 0% visit more than once a week. Also asked, "How many times do you visit the Enteric Diseases Committee page?" Most respondents said 1 to 3 times a year. 25% did not know there was a committee webpage. Core committee members are: David French, Monique Franca, John Schleifer, Alex Zocche and Marcos Rostagno. Marcos Rostagno is recommended for chair elect.

Tumor Virus Committee Report

John Dunn reported.

John Dunn term as chair ends in 2020, and Taylor Barbosa term ends in 2022. Review article from the committee was published in *Avian Diseases* last year. A second one is in the works headed by Rudd Hein. He hopes to have it submitted mid-year. The tumor virus FAQ document is being updated. Spanish and Chinese versions will also be updated. The committee discussed if the Tumor Virus Manual should be updated and decided against it. There is interest in going to an electronic version. Is there a capability to make it into an AP? Not really. DRM is quite expensive. The 13th international symposium on tumor viruses is June 14, 2020. The committee is asking BOD to support the symposium. Will address it with the budget. Questions—Tumors in small flocks? Is the committee addressing this? The committee is keeping its eye on backyard flock needs.

Diseases of Public Health Significance Committee Report

Dustin Burch reported.

15 came to the committee. They are working out a core committee. The committee recommends Steven Williams as chair elect. Eric Jensen approved. He and Dustin will work on research priorities requests. Suzanne asked him to get in touch with Natalie Armour, Research Priorities Committee chair. They plan to meet with the Small Flock Committee about a possible joint paper. Suzanne told Dustin AAAP would fund if the committee desired.

History of Avian Medicine Committee Report

Patty Dunn reported.

15 out of 19 on the roster attended the meeting. There were two visitors as well.

2020 Lasher-Eckroade History Lecture will be given by Dr. McKay on genetics and primary breeders.

Action Item: international travel for McKay

History Lecture speaker for 2021 will be Maricarmen Garcia and in 2022 Ton Schat on NECAD meeting.

Action Item: approved.

Gabrielle Senties-Cue took over the biographies committee from Dr. Witter. Newest biographies are: Aly Fadly, Marcus Jensen, and Jagdev Sharma. Bill Pierson is targeted to send materials to the archives.

Newsletters and Minutes will be sent to the archives. The committee continues to supply covers for Avian Diseases. The website is in good shape. Yuko Sato is the new committee chair. They need to identify a chair elect.

Membership Committee Report

Geoff Lossie and Sara Reichelt

Attendance for the Mentor/Mentee breakfast on August 3rd was really good this year—26 pairs. The SAVMA booth went very well this year. There was lots of foot traffic. There was also a lot of confusion with the AAAP name. SAVMA in 2020 will be at Cornell on March 14-16. No one interested in being subcommittee chair. The committee is looking for help from students and from Ton Schat and Jarra Jagne. They would like to get give aways from multiple companies. The yoga and wellness events were great. The student debt talk was very good. The Membership Committee had a booth at IPPE job fair. They need to adapt signage for Phds and grad students. The Membership Committee is responsible for recommending a Student Director to the Board of Directors. [Note: the recommendation will go to the Nominating Committee if the Bylaws revision proposal passes] They didn't have a booth at this year's PSA. The Meet the Expert Roundtable event (now organized by the Membership Committee) went well. Membership Retention is a subcommittee. They are responsible for doing Facebook and maybe LinkedIn. The recommendation for 2020 chair-elect is Roy Jacob (Eric Jensen approved.) Lisa Tenny is taking over the Wellness Talk from Andrea Zedek. 10 committee members are interested in being on the new Diversity and Inclusion subcommittee. Discussion included possible Membership Committee involvement with Student Chapters.

Respiratory Diseases Committee Report

Alejandro Banda reported.

This is Dr. Banda's first year as chair. 50 attended the meeting. Updates were given on virus strains in different regions. AI serology was discussed and a possible review paper for *Avian Diseases*. Plans for this year include the need to update the list of core members and a new list of regular members. Dr. Banda would like to change the committee structure. Right now it is just the committee chair and core members. Dr. Banda will review the structure and procedures of the committee and will submit a proposal for the 2021 meeting. He would also like to explore the idea of a product like the FAQ document of the Tumor Virus Committee.

Toxic, Infectious, Misc. & Emerging Diseases Committee Report

Milos Markus reported.

Sherrill Davison came to the committee meeting to talk about her research. Ben Wildeman talked about it with turkeys. The committee is regrouping so Milos passed a sheet to see who wanted to become members. 21 responded. They are starting a core group of consultants. Linnea Tracey is communications director and Elizabeth Belke is chair elect. They plan to update the TIME Committee webpage. Milos will call the office or email to get new items up.

Food Safety Committee Report

Brett Hopkins reported.

The committee is still in transition. They had a joint meeting with the Diseases of Public Health

Significance Committee last year. Had presentations at their meeting last year and this year a speaker on CRISPR technology. ~38 people attended. They had a meeting before speaker. The attendees wanted to know what their role was. Brett asked for co-chairs, others—no response. Food Safety symposium—Doug Fulenchek (AVMA) offered to help if the committee wanted to do a food safety symposium. Brett asked about the function of the committee—the purpose of the committee. He asked the BOD for direction. Brett is planning to rotate off next year. Whole group is new since 2015 other than Brett. Suzanne offered that AAAP is committed to visiting FSIS each year and needs the committee to be involved. Presentations for the committee meeting at the Annual Meeting are popular.

Action Item: Put agenda for committee meetings in printed program.

Program Advisory Committee Report

Natalie Armour reported.

There were 141 oral presentations and 136 poster presentations. 140 orals. There were some really good moderators this year. They kept on time. The committee received some good comments about the program. A third person was added to the committee this year—Darrell Kapczynski which was a very good addition. It always allowed the committee to have one person in the room. They received comments that it was good to have everything in the hotel. Also received good comments about the increase in keynote speakers. Suzanne suggested reaching out to committees for keynote suggestions. The room sizes were a bit too small. They had a couple of small AV issues. Internet went down in the hotel on Friday for a few minutes. One speaker thought he had his presentation uploaded online, but it wasn't. The speaker had to give presentation without slides. There was one no show. No one was aware the presenter was not going to show. They would like to have the set have the AV person in front of the room. They need pointers. The AV should supply. There was a large distance between the poster room and the session room. Dr. Saif asked if it would be possible to have a separate session next year on how to write case reports. Committee suggested another talk to accompany that as concerned about small attendance. They would like to increase the time on orals from 15 minutes to 20 minutes.

Research Priorities Committee Report

Natalie Armour reported.

There are several members who must be on the committee such as the Presidents of the commodity group. Denise Heard to replace Dr. Glisson for US Poultry and Egg. Natalie would like to get two more researchers on the committee. The committee generated research list for 3 different commodity groups that was well received. 12 were present at the meeting. More researchers should come.

Action Item: Natalie would like the BOD to review the list.

There are plans to get the work to the research funding agencies. Also sending list to the USAHA.

Action Item: Let Natalie know the research priorities from the committee reports.

Education Committee Report

Monique Franca, Teresa Morishita and Theodore Derksen

Thirteen people were in attendance at the meeting. 10 new members. The new chair is Teresa Morishita 2019-2023. Theodore Derksen is recommended as vice-chair. Eric Jensen approved. Dr. Franca listed the educational materials and slide study sets that need to be updated. The committee discussed a new materials slide study set from Dr. Shivaprasad. It is being reviewed now. Submitted materials from Donna Hill submitted materials that could possibly become a slide study set. 12 slide study sets are pending. Pat Wakenell has a Diseases of backyard poultry book. She needs more pictures. She can also work on a practical immunology book. Valerie Marcano and Carmen Jerry are working on micro-credentialing ideas. They are thinking of a target audience of non-poultry veterinarians working with small flocks.

Small Flock Committee Report

Rocio Crespo reported for Vicky Bowes

The committee thanked the BOD for Top Performing Committee award. Rocio listed the goals of the committee. The committee chair is Victoria Bowes until 2020. The committee will review core members.

Two new members are Heather Hearst and Allen Jones and they are very interested in being on the core committee. The committee would like assurance that if AAAP does not meet with the AVMA that they will get some support to go to AVMA meeting. Cheryl Trayford will work with Nathan on the committee web page. They plan to have information for other vets but not for the public. They will need to look into the logistics of how to do that. They need to get abstracts submitted for AVMA workshop very soon. Annika is developing a membership survey. They will continue content review for website. The committee would like to have a booth at the AVMA.

Action Item: Bob and Suzanne will investigate costs for booths.

Outreach Committee Report

Bernie Beckman reported.

Suzanne clarified the change from a task force to a committee to the attendees of the meeting. Dave Hermes will take the NTF liaison and Pyle will take PAACO. Suggested Ken Opengart for IPWA. Four committee tasks all went well except discussion for how to make a white paper. Liaisons will get information for white papers to committee. Natalie will get Research Priorities list to committee.

Action Item: Book room for LAC and a town hall meeting about meeting at IPPE.

AAAP Women's Network Committee Report

Sara Steinlage and Claudia Osorio reported.

Claudia Osorio described the Women's Network Meeting. There was a dinner, a speaker and a panel. It was company sponsored by BI. 87 attended. They raised \$7,500 in pledges for a poultry scholarship. \$2,000 in ticket sales will go to the scholarship. They are planning to submit a symposium proposal. In future, they will talk more about diversity—ethnic background as well as gender. They are looking for a secretary and a book club chair.