

# Instructions to Authors for the Proceedings of the 70th Western Poultry Disease Conference

November 2020

Dear Author:

This year the Proceedings of the Western Poultry Disease Conference (WPDC) will be prepared through Utah State University and will be made available on line. **It is important that papers be submitted by January 25, 2021 to be included in the Proceedings.** Early submission of papers will be very helpful. Accepted presenters not submitting a substantive manuscript (not just the acceptance abstract) in reasonable time for construction of the Proceedings may be denied their privilege of presenting at the meeting.

**All manuscripts are to be sent by email to Dr. David Frame**, WPDC Proceedings Editor, at [david.frame@usu.edu](mailto:david.frame@usu.edu). Please virus-check your computer and manuscript file before sending. Papers will be acknowledged by return email as soon as they are received. Manuscripts should be prepared using Microsoft® Office Word. PowerPoint format and pdf files are unacceptable and will be returned.

All accepted works, both oral presentations and posters, *require* a written manuscript to be submitted and ideally should contain only one or two succinctly descriptive figure(s) or table(s) per manuscript. Make sure they are capable of being re-sized and/or reformatted into the final Proceedings (i.e., no ungrouped unlinked sets of data and text). Please do not send separate files for figures, tables, or photos. Manuscripts with excessive tables and figures – or tables and figures not capable of reasonable re-formatting – may be returned to submitter or eliminated by the editor.

Please submit each manuscript using the following parameters:

1. Font and layout: Times New Roman 10 pt; 0.3” tabs; single-space; single column; page margins: top, left, and right (0.75”), bottom (1.00”); do not use headers, footers, or page numbering.

2. Sections

## **TITLE**

**Authors and affiliations** (author giving presentation listed first) with upper case letter as superscript indicating affiliation. Example:

David D. Frame<sup>A</sup>, John Doe<sup>B</sup>, and Mary Jones<sup>C</sup>

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## **SUMMARY**

**INTRODUCTION** (if appropriate)

**MATERIALS AND METHODS**

**RESULTS**

**DISCUSSION (and/or CONCLUSION)** (if appropriate)

**ACKNOWLEDGEMENT(S)** (if appropriate)

**REFERENCES** (Please use the same style as is used in *Avian Diseases*; however, number references consecutively and not alphabetically. Include only *cited* references. Authors are responsible to make sure all references are correct.)

3. Tables and graphs are to be placed at end of document, following the References section.

The Proceedings of the WPDC is not a peer-reviewed publication. If you are submitting this same material as a full-length article to a refereed journal, make sure the title and abstract you send us is not the same as the one used for the refereed article. The abstract should include a note stating, "The full-length article will be published in (name of journal)."

Thank you for helping to make this year's WPDC Proceedings construction go smoothly. If you have any questions or concerns, please email or phone me directly.

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***Manuscript submission deadline: January 25, 2021***

In addition to your manuscript you will need to submit a recording of your presentation. Below you will find instructions

**The deadline to submit your recorded presentation is February 22, 2021.**

For oral and poster presentations you can use any of one of the 2 options below to create your presentation. We only need one file for each presentation. (*The videos below mention poster presenters for the AAAP conference, but the instructions are valid for the WPDC.*)

1. [Instructions on creating a narrated Power Point on MAC computers](#)  
[Instructions on creating a narrated Power Point on Windows computers](#)
- or
2. [Instructions on creating a video presentation using Zoom \(both MAC and Windows\)](#)

When you are finished, before submitting, please name your file in this format:

LastName\_FirstName\_OralorPoster\_Topic

For example: BevansKerr\_Nathan\_Oral\_ViralDiseases

**[Upload your final presentation file here](#)**

If you need any assistance, please call or email the AAAP Business Office at [aaap@aaap.info](mailto:aaap@aaap.info) or 904-425-5735.